

# MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

June 11, 2024

## **MEETING**

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, June 11, 2024, which was called to order at 6:00 p.m. by Chairman Brandstedter.

## **PARTIES PRESENT**

Rodney K. Brandstedter, Chair  
Craig M. Miller, Vice-Chair  
Debra K. McCune, Supervisor  
Harry M. Long, Jr., Supervisor  
David J. Chiaverini, Supervisor

Timothy R. James, Manager/Secretary  
Kim A. Hackett, Asst. Secretary  
Lawrence Young, Solicitor  
B.J. Treglia, P.E., Engineer  
Daniel Hoff, YAUFR Fire Chief  
David Lash, NYCPRD Police Chief

## **PUBLIC COMMENT**

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the Board considers each item. He advised that the Board would recognize the public at the conclusion of the agenda items to address any questions or concerns about non-agenda items.

## **APPROVAL OF MINUTES**

Ms. McCune made a motion, seconded by Mr. Miller, to approve the minutes of the May 14, 2024 meeting.

Motion carried. Ayes-5 Nays-0.

## **UNFINISHED BUSINESS**

### **Ordinance #2024-01-Volunteer Fire Service Tax Credit**

As summarized in item #2 of the manager's report, Solicitor Young reported the proposed ordinance advertisement to support a fire service volunteer tax credit was completed. Ms. McCune made a motion, seconded by Mr. Long, to adopt Ordinance #2024-01 establishing a volunteer fire service tax credit up to \$500.00 annually of the Earned Income Tax for those who meet certified fire volunteer criteria.

Motion carried. Ayes-5 Nays-0.

### **Ordinance #2024-02 - Sewer Treatment Service - NEYCSA**

As summarized in item #3 of the manager's report, Solicitor Young and Mr. James provided details on a request to enter into an agreement for sewer treatment services with the Northeastern York County Sewer Authority for sanitary sewer treatment services to 710-720 Willow Springs Lane. Solicitor Young reported the advertisement for the proposed ordinance was completed. Mr. Chiaverini made a motion, seconded by Ms. McCune, to adopt Ordinance #2024-02 that support the execution of a sanitary sewer service agreement with Northeastern York County Sewer Authority for sanitary sewer service to 710 - 720 Willow Springs Lane as well as future Willow Springs Lane properties not currently connected to sanitary sewer.

Motion carried. Ayes-5 Nays-0.

### **Sewer Treatment Service Agreement – NEYCSA**

As summarized in item #3 of the manager's report, Mr. Miller made a motion, seconded by Ms. McCune, to execute the sanitary sewer agreement with Northeastern York County Sewer Authority for sanitary sewer service to 710 – 720 Willow Springs Lane.

Motion carried. Ayes-5 Nays-0.

### **NEW BUSINESS**

#### **Sports Complex**

As summarized in item #4 of the manager's report, Matt Marshall, representing Inch & Co., was present to present a proposed future sports complex located in North York Borough in which associated stormwater facilities are located in Manchester Township. Mr. Marshall provided details of the planned sports facility, which is expected to include multiple sports courts, a physical therapy area, domed turf field, various training areas and other amenities. Mr. Marshall reported positive economic impact on the area when the facility is ready. Cathy Long, 131 Willis Road, questioned how this facility will impact the residents of North York Borough. John Inch, 2950 Lewisberry Road, reported on the anticipated positive impact to the local hotel and restaurant businesses with the development of the sports complex.

### **Deed of Dedication – Various Roads & Road Vacation – Portion of Bear Road**

As summarized in item #5 of the manager's report, Solicitor Young and Mr. James provided details on the proposed deed of dedication for roads impacted by the Manchester Commerce Center development, including Regional Way, Susquehanna Trail and Bear Road. Solicitor Young reported that a portion of Bear Road will be vacated in the future and that vacation consideration would require ordinance consideration. Mr. Miller made a motion, seconded by Ms. McCune, to approve the road vacation agreement for a portion of Bear Road and authorize the Solicitor to advertise an ordinance to consider the road vacation of a portion of Bear Road relative to the construction of Regional Way.

Motion carried. Ayes-5 Nays-0.

### **Alternate Legal Counsel**

As summarized in item #6 of the manager's report, Mr. Chiaverini made a motion, seconded by Ms. McCune, to authorize the Chairperson or Vice-Chairperson to execute a special counsel agreement between Manchester Township and Obermayer Rebmann Maxwell & Hippel, LLP for legal representation associated with the proposed amended charter agreement with Northern York County Regional Police Commission.

Motion carried. Ayes-5 Nays-0.

### **Temporary Road Closure – Locust Lane**

As summarized in item #7 of the manager's report, Mr. Miller made a motion, seconded by Mr. Chiaverini, to authorize the closure of Locust Lane from Lewisberry Road to

Susquehanna Trail for sanitary sewer connection work for a future date to be determined and to notify impacted residents of said closing.

Motion carried. Ayes-5 Nays-0.

**ODCC/Brittany Stormwater Project – Change Order #5**

As summarized in item #8.a. of the manager's report, Engineer Treglia reported on a change order request from Clear View Excavating, Inc. for additional work related to unmarked utility conflicts as well as a contract extension request related to the Outdoor Country Club / Brittany Stormwater Project. Mr. Miller made a motion, seconded by Mr. Long, to authorize the payment of Change Order #5 to Clear View Excavating, Inc. for the Outdoor Country Club / Brittany Stormwater Project in the amount of \$15,750 as well as a contract time extension until July 31, 2024.

Motion carried. Ayes-5 Nays-0.

**Cousler Park Pickleball Courts – Change Order #2**

Mr. James presented a change order request for the Cousler Park Pickleball Courts Project due to unforeseen subsurface excavation issues. Mr. Miller made a motion, seconded by Mr. Chiaverini, to authorize the payment of Change Order #2 to Horst Excavating for the Cousler Park Pickleball Courts Project in the amount of \$14,841.15.

Motion carried. Ayes-5 Nays-0.

**OTHER BUSINESS/REPORTS**

Chief Lash presented an activity update for the Northern York County Regional Police Department.

**EXECUTIVE SESSION**

No executive session was held at this time.

**APPROVAL OF VOUCHERS**

Ms. McCune made a motion, seconded by Mr. Chiaverini, to approve the payments of the vouchers as listed on the Treasurer's Check Vouchers Lists: May 28 and June 11, 2024.

Motion carried. Ayes-5 Nays-0.

**ADJOURNMENT**

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 7:25 p.m.

Respectfully submitted,

Timothy R. James, Secretary

TRJ/JAH