

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

May 14, 2024

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, May 14, 2024, which was called to order at 6:00 p.m. by Chairman Brandstedter.

PARTIES PRESENT

Rodney K. Brandstedter, Chair
Craig Miller, Vice-Chair
Debra K. McCune, Supervisor
Harry Long, Jr., Supervisor
David Chiaverini, Supervisor

Timothy R. James, Manager/Secretary
Kim A. Hackett, Asst. Secretary
Lawrence Young, Solicitor
B.J. Treglia, P.E., Engineer
Daniel Hoff, YAUFR Fire Chief
David Lash, NYCRPD Police Chief

PUBLIC COMMENT

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the Board considers each item. He advised that the Board would recognize the public at the conclusion of the agenda items for any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Ms. McCune made a motion, seconded by Mr. Chiaverini, to approve the meeting minutes of the April 9, 2024 as amended.

Motion carried. Ayes-4 Nays-0 (Brandstedter abstained).

UNFINISHED BUSINESS

Volunteer Fire Service Tax Credit

As summarized in item #2 of the manager's report, Chief Hoff provided details for the consideration of the implementation of a fire service volunteer tax credit. Solicitor Young reported the development of a draft ordinance to support a fire service volunteer tax credit. Mr. James reported that the proposed ordinance has been advertised and will be considered for action in June.

Sewer Treatment Service Agreement - NEYCSA

As summarized in item #3 of the manager's report, Solicitor Young and Mr. James provided details on a request to enter into an agreement for sewer treatment services with the Northeastern York County Sewer Authority for sanitary sewer treatment services to 710-720 Willow Springs Lane. Solicitor Young presented a draft ordinance for advertising consideration. Ms. McCune made a motion, seconded by Mr. Miller, to authorize the Solicitor to advertise a proposed ordinance with an amendment to allow for flexibility to include other properties if necessary.

Ayes-5 Nays-0. Motion carried.

NEW BUSINESS**2024 Auditor Request for Proposals**

As summarized in item #4 of the manager's report, Mr. James provided details on Board consideration to seek request for proposals for municipal auditing services since it had been nine (9) years since the process was previously completed. Mr. Chiaverini made a motion, seconded by Ms. McCune, to authorize that request for proposals be developed for the completion of the township 2024 audit/financial report.

Motion carried. Ayes-5 Nays-0.

Woodland View Drive Improvement Project – Speed Tables

As summarized in item #5 of the manager's report, Mr. James and Engineer Treglia provided information on the scheduled 2024 improvement project to resurface Woodland View Drive and requested guidance on the inclusion of speed tables. Mr. James provided traffic data for Woodland View Drive; Northland Avenue and Rutland Avenue with and without previously installed temporary speed bumps. Mr. James reported that Woodland View Drive does meet the criteria with the traffic calming policy to consider speed hump devices. Keith Bailey, 796 Rishel Drive, was present to express understanding with speed issues on Woodland View Drive but concern with the installation of speed tables, offering a proposal to erect stop signs to control the speeds. Lynda Fontes, 25 Northland Avenue, expressed concern that the installation of speed tables will increase traffic and speeds on side streets including Northland Avenue. Gwen Gemmill, 655 Woodland View Drive, expressed safety concerns with the current traffic and speeds on Woodland View Drive. Linda Spillman, 478 Woodland View Drive, provided safety concerns on Woodland View Drive during her 57 years of residing on the road. Andrew Dellinger, 500 Woodland View Drive, provided traffic safety concerns through his personal experiences. Kevin Laughman, 545 Woodland View Drive, also provided safety concerns on Woodland View Drive through his personal experiences. John Spillman, 478 Woodland View Drive, expressed safety concerns with the current traffic conditions on Woodland View Drive. After further discussion, Mr. Miller made a motion, seconded by Mr. Chiaverini, to install a series of speed tables on Woodland View Drive as part of the 2024 resurfacing project. Ms. McCune expressed concern that the installation of speed tables on Woodland View Drive will have a negative impact on side streets.

Motion carried. Ayes-4 Nays-1 (McCune opposed).

Greenbriar Road Truck Traffic Concerns

As summarized in item #6 of the manager's report, Mr. James reported the receipt of resident and non-resident concerns regarding potential truck traffic on Greenbriar Road associated with a proposed industrial development project in Dover Township. Mr. Brandstedter stated Greenbriar Road is a state road which prohibits the township's ability to regulate or restrict. Mr. Brandstedter made a motion, seconded by Mr. Miller, to authorize the manager to send a letter to PennDOT requesting a dimension and/or traffic study be completed for Greenbriar Road.

Motion carried. Ayes-5 Nays-0.

Brookfield Drive Road Closure

As summarized in item #7 of the manager's report, Mr. Chiaverini made a motion, seconded by Ms. McCune, to retroactively approve the closure of Brookfield Drive on May 3-5, 2024.

Motion carried. Ayes-5 Nays-0.

Non-Township Sponsored Special Events

As summarized in item #8 of the manager's report, after a discussion on non-township sponsored special events the Board by consensus requested the topic be discontinued until a later date.

Elected Auditors Pay Increase

As summarized in item #9 of the manager's report, Mr. James reported that on April 15, 2024, Governor Shapiro signed Act 10 of 2024 legislation that would allow elected auditor's compensation to be increased from \$10.00 an hour up to \$18.00 an hour. After a brief discussion, the Board requested that the topic be considered again prior to the next municipal election cycle.

Home Inspections – Illegal Connections to Municipal Sanitary Sewer

As summarized in item #10 of the manager's report, Engineer Treglia provided details related to the negative impact on inflow and infiltration at Pump Station #7 and if the Board would consider a voluntary in-home inspection program in the area surrounding Pump Station #7, to aid with negative flows. The Board by consensus asked to staff to provide details for an in-home inspection program for future consideration.

YAUFR Strategic Plan – Fire Service Facility Western Area of Township

As summarized in item #11 of the manager's report, Chief Hoff provided details on the 2022-2024 YAUFR Strategic Plan which in part included plan objectives to improve coverage gaps on the western area of Manchester Township. The Board requested staff and Fire Chief research potential development sites for a satellite fire station and provide details for future Board consideration.

RECOGNITION OF PUBLIC PRESENT

In accordance with Act 93 of 1998 (Sunshine Law), Mr. Brandstedter recognized any participants who wished to address the Board.

Frank Lattanzi, 3105 Raintree Road, was present to inquire about the process of considering Verizon Fios broadband service in the township.

OTHER BUSINESS/REPORTS

Chief Lash presented an activity update for the Northern York County Regional Police Department.

Mr. James reported receiving notification from the Susquehanna River Basin Commission of the grant award of \$499,329 toward the Stillmeadow Area Watershed Project. Mr. James complimented Ms. Hackett for her efforts with the grant.

EXECUTIVE SESSION – MTCFFA Collective Bargaining Agreement Negotiations; NYCRPD Draft Charter Agreement Negotiations (7:44 – 8:22 p.m.)

Mr. Brandstedter called for an executive session to discuss collective bargaining agreement negotiations with Manchester Township Career Firefighters Association and an update on Northern York County Regional Police Commission draft charter agreement negotiations.

APPROVAL OF VOUCHERS

Mr. Miller made a motion, seconded by Mr. Chiaverini, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: April 23 and May 14, 2024.

Motion carried. Ayes-5 Nays-0.

ADJOURNMENT

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 8:23 p.m.

Respectfully submitted,

Timothy R. James, Secretary

TRJ/kah