

# **MANCHESTER TOWNSHIP BOARD OF SUPERVISORS**

**November 11, 2025**

## **MEETING**

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, November 11, 2025, which was called to order at 6:00 p.m. by Chairman Brandstedter.

## **PARTIES PRESENT**

Rodney K. Brandstedter, Chair  
Craig M. Miller, Vice Chair  
Debra K. McCune, Supervisor  
Harry M. Long, Jr., Supervisor  
David J. Chiaverini, Supervisor

Timothy R. James, Manager/Secretary  
Kim A. Hackett, Asst. Secretary  
Lawrence Young, Solicitor  
B.J. Treglia, P.E., Engineer  
David Lash, NYCRPD Police Chief  
Daniel Hoff, YAUFR Fire Chief  
Danelle Goodwin, Finance Director

## **PUBLIC COMMENT**

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of the agenda items to address any questions or concerns about non-agenda items.

## **APPROVAL OF MINUTES**

Ms. McCune made a motion, seconded by Mr. Long, to approve the minutes of the meeting held October 14, 2025.

Motion carried. Ayes-5, Nays-0.

## **UNFINISHED BUSINESS**

### **YAUFR Charter Agreement**

As summarized in item #2 of the manager's report, as a follow up to board action on August 12, 2025, approving the process of updating the YAUFR Charter Agreement changes to Article III, Section B, of the YAUFR Charter Agreement, Ms. McCune reported the YAUFR Commission continues to review the full charter agreement presented to each member municipality elected body in the near future. Mr. Miller made a motion, seconded by Ms. McCune, to table action on the matter until a future meeting.

Motion carried. Ayes-5, Nays-0.

### **2026 Budget - Proposed**

As summarized in item #3 of the manager's report, Ms. Goodwin provided a synopsis of the proposed 2026 budget submission. Ms. Goodwin reported that if a proposed 2026 budget is authorized for advertising, a final budget will be presented on December 9, 2025.

A lengthy discussion regarding rising costs associated with the 2025-2029 refuse/recycling contract was held. Kassia Pencek, 526 Atlantic Avenue, provided

Motion carried. Ayes-4, Nays-1 (Long opposed).

Mr. Miller made a motion, seconded by Mr. Chiaverini, to approve the preliminary subdivision plan for Penn Avenue Partners, 1201 Pennsylvania Avenue, condition upon completion of open items.

Motion carried. Ayes-4, Nays-1 (Long opposed).

**Fed-Ex Parking Lot Expansion – Final Land Development Plan – Review #2025-15**

Jim Mauer, Colliers Engineering & Design, and Keith Eitel, ICAD Services, were present to present the final land development plan for Fed-Ex parking lot expansion, 505 Farmbrook Lane. Mr. Mauer reported the proposed plan for parking lot expansion includes stormwater requirements. Mr. Miller made a motion, seconded by Ms. McCune, to approve the following waiver requests. Mr. Brandstedter questioned whether the sidewalk requirements should be upheld and not waived in the future.

- 1) §22-703.2 – to not require the installation of concrete curb at the access drive and along the property frontage.
- 2) §22-709 – to not require the installation of concrete sidewalk at the access drive and along the property frontage.

Motion carried. Ayes-5, Nays-0.

Mr. Miller made a motion, seconded by Mr. Chiaverini, to approve the final land development plan for Fed-Ex parking lot expansion, 505 Farmbrook Lane, condition upon completion of open items.

Motion carried. Ayes-5, Nays-0.

**Draft Ordinance – Data Centers / Energy Storage Systems Facilities**

As summarized in item #6 of the manager's report, Mr. James presented a draft ordinance developed by Planning/Zoning Officer Vega and staff in consideration of the surge in planned development of data center and energy storage systems facilities in York County. After a brief discussion, Mr. Miller made a motion, seconded by Mr. Long, to table action on the matter until a future meeting.

Motion carried. Ayes-5, Nays-0.

**Temporary Road Closure – Claystone Road**

As summarized in item #7 of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to authorize the temporary daytime road closure of Claystone Road for sanitary sewer repairs the week of November 17, 2025.

Motion carried. Ayes-5, Nays-0.

**YAUFR Charter Agreement – Accrued Sick Leave Waiver Letter**

As summarized in item #8 of the manager's report, Ms. McCune made a motion, seconded by Mr. Miller, to authorize the township manager to send a waiver letter to

**APPROVAL OF VOUCHERS**

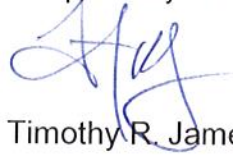
Mr. Miller made a motion, seconded by Mr. Chiaverini, to approve the payments of the vouchers as listed on the Treasurer's Check Vouchers Lists: October 28 and November 11, 2025.

Motion carried. Ayes-5, Nays-0.

**ADJOURNMENT**

Being no further business, Mr. Brandstedter adjourned the meeting at 8:05 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. James', is written over the printed name.

Timothy R. James, Secretary

TRJ/ced