

# MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

February 11, 2025

## MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, February 11, 2025, which was called to order at 6 p.m. by Chairman Brandstedter.

## PARTIES PRESENT

Rodney K. Brandstedter, Chair  
Craig M. Miller, Vice-Chair  
Debra K. McCune, Supervisor  
Harry M. Long, Jr., Supervisor  
David J. Chiaverini, Supervisor

Timothy R. James, Manager/Secretary  
Kim A. Hackett, Asst. Secretary  
Lawrence Young, Solicitor  
B.J. Treglia, P.E., Staff Engineer  
David Lash, NYCRPD Police Chief

## PUBLIC COMMENT

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of the agenda items to address any questions or concerns about non-agenda items.

## APPROVAL OF MINUTES

Ms. McCune made a motion, seconded by Mr. Long, to approve the minutes of the January 6, 2025 regular and organizational meetings as amended.

Motion carried. Ayes-5 Nays-0.

## UNFINISHED BUSINESS

### Hayshire Drive Parking Restriction

As summarized in item #2 of the manager's report, Solicitor Young reported that a draft of an ordinance that would establish parking restrictions on a portion of Hayshire Drive has been distributed to the board of supervisors for review. Ms. McCune made a motion, seconded by Mr. Miller, to authorize the solicitor to advertise a draft ordinance establishing a parking restriction on Hayshire Drive, from Haymeadow Drive to Haybrook Drive (in front of school), during non-student pick-up and drop-off periods, as well as extending a full no parking zone 75' south of Haymeadow Drive/Hayshire Drive intersection.

Motion carried. Ayes-5 Nays-0.

### Susquehanna Trail Apartments Building Permits

As summarized in item #3 of the manager's report, Hugh Simpson, representing the developer of Susquehanna Trail Apartments, was present to follow up from his attendance at the September 10, 2024 and January 6, 2025, board of supervisors' meetings requesting a relief in submitting three separate building permits (3 buildings) for three identical apartment buildings on a single development project. Mr. Simpson indicated that applying for one permit to include three buildings is significant savings in permit costs versus three separate permits. Cathy Long, 131 Willis Road, questioned the

number of floors the apartment buildings would be. Ken Stoutzenberger, 2118 Teslin Road, questioned if the township's third party inspector provided comment on the issue. After a discussion, Mr. Chiaverini made a motion, seconded by Mr. Long, to maintain the current policy of the requirement to submit separate building permits for developments that contain multiple dwelling units subsequently denying Mr. Simpson's request of relief.

Motion carried. Ayes-5 Nays-0.

**Resolution #2025-07 – Tax Collector Compensation – 2026-2029**

As summarized in item #4 of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to adopt Resolution #2025-07, establishing tax collector compensation for the 2026-2029 term.

Motion carried. Ayes-5 Nays-0.

**NEW BUSINESS**

**Lamar Advertising Lease Agreement – Stillmeadow Park**

As summarized in item #5 of the manager's report, Mr. Miller made a motion, seconded by Mr. Long, to authorize the chairperson and/or vice-chairperson to execute the two (2) year renewal of the Lamar Outdoor Advertising lease for its sign located on township-owned Stillmeadow Park.

Motion carried. Ayes-5 Nays-0.

**Resolution #2025-08 – Public Works Department Equipment Rental Rates**

As summarized in item #6 of the manager's report, Mr. Brandstedter made a motion, seconded by Mr. Miller, to adopt Resolution #2025-08 establishing the 2025 equipment rental and labor rates for use of township-owned equipment or personnel by other municipalities or parties.

Motion carried. Ayes-5 Nays-0.

**Supervisors Compensation – 2026-2031 Term**

As summarized in item #7 of the manager's report, Mr. Miller made a motion, seconded by Mr. Chiaverini, to set the annual supervisor's compensation for 2026-2031 and beyond supervisor's seats to \$6,915 as permitted by Act 94 of 2024, as well as the opportunity to participate in the township health insurance plan at the same contribution rate as municipal employees.

Motion carried. Ayes-3 Nays-0 (Brandstedter and McCune abstained).

**2025 Street Construction Projects**

As summarized in item #8 of the manager's report, Mr. Long made a motion, seconded by Ms. McCune, to approve the following street construction projects for which state highway aid will be utilized in 2025:

- a) Farmtrail Road (Farmbrook Lane – Cul-de-sac)
- b) Hambiltonian Way (Retention Pond – Futurity Drive)

- c) Primrose Lane (Stevenson Drive – St. Andrews Way)
- d) May Road (Grumbacher Road – May Road Intersection)

Motion carried. Ayes-5 Nays-0.

#### **Volunteer Fire Tax Credit Eligibility List**

As summarized in item #9 of the manager's report, Ms. McCune made a motion, seconded by Mr. Miller, to approve the fire volunteer tax credit applicant list for the 2024 calendar year.

Motion carried. Ayes-5 Nays-0.

#### **Stillmeadow Farms Street Lights**

As summarized in item #10 of the manager's report, Mr. Chiaverini made a motion, seconded by Mr. Long, directing staff to contract with an electrical contractor to upgrade the Stillmeadow Farms Street Lights to solar fixtures through municipal purchasing requirements.

Motion carried. Ayes-5 Nays-0.

#### **2024 Sewer Maintenance Projects – Change Order #2 – Contract Extension**

Engineer Treglia provided a status report on 2024 sewer maintenance projects and requested a contract time extension to contractor (Doli Construction) of 81 days due to ongoing rock removal within the May Road project. Mr. Miller made a motion, seconded by Ms. McCune, to extend the 2024 sewer maintenance project contract to Doli Construction for an additional 81 days.

Motion carried. Ayes-5 Nays-0.

#### **RECOGNITION OF PUBLIC**

In accordance with Act 93 of 1998, Mr. Brandstedter recognized any participants who wished to address the board.

Kevin Lewellyn, 2779 Lewisberry Road, was present to express concern with truck movements at the intersection of Lewisberry and Church Roads. By consensus, the board of supervisors directed staff to contact PennDOT about the matter.

Jana Lightner, 110 Monya Court, questioned the procedure to have street lights considered in her development.

Richard Halpin, 2525 Hepplewhite Drive, expressed concern about excess snow on sidewalks at the intersection of Wetherburn and Chadbourne Drives during snow plowing operations.

Robert Barb, 2550 Stillmeadow Lane, was present to express concern with the excess litter that has accumulated on certain corridors throughout the township.

**OTHER BUSINESS/REPORTS**

Police Chief Lash presented an activity update for Northern York County Regional Police Department.

**EXECUTIVE SESSION**

No executive session was held.

**APPROVAL OF VOUCHERS**

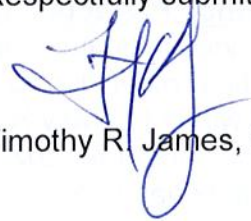
Mr. Long made a motion, seconded by Mr. Miller, to approve the payments of the vouchers listed on the Treasurer's Check Vouchers Lists: January 21, January 22, and February 11, 2025.

Motion carried. Ayes-5 Nays-0.

**ADJOURNMENT**

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 7:03 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jah