

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

April 8, 2025

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, April 8, 2025, which was called to order at 6 p.m. by Chairman Brandstedter.

PARTIES PRESENT

Rodney K. Brandstedter, Chair
Craig M. Miller, Vice-Chair
Debra K. McCune, Supervisor
Harry M. Long, Jr., Supervisor
David J. Chiaverini, Supervisor

Timothy R. James, Manager/Secretary
Kim A. Hackett, Asst. Secretary
Lawrence Young, Solicitor
B.J. Treglia, P.E., Staff Engineer
David Lash, NYCPRD Police Chief
Daniel Hoff, YAUFR Fire Chief

PUBLIC COMMENT

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of the agenda items to address any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Mr. Long made a motion, seconded by Ms. McCune, to approve the minutes of the March 11, 2025, meeting as amended.

Motion carried. Ayes-5 Nays-0.

UNFINISHED BUSINESS

Ordinance #2025-02 - Supervisors Compensation

As summarized in item #2 of the manager's report, Mr. Long made a motion, seconded by Mr. Miller, to adopt Ordinance #2025-02 that would increase the compensation for elected supervisors to \$6,915 for elected terms of 2026-2031 and beyond. In addition, it would allow an elected supervisor to participate in the township health insurance plan at a contribution rate equivalent to a township employee's contribution rate.

Motion carried. Ayes-3 Nays-0 (Brandstedter and McCune abstained).

Ordinance #2025-03 – Emergency Services Accident Response Reimbursement

As summarized in item #3 of the manager's report, Solicitor Young reported that the draft ordinance was advertised for board consideration. Ms. McCune made a motion, seconded by Mr. Miller, to adopt Ordinance #2025-03 authorizing a municipality's emergency service providers to seek reimbursement of costs associated with responding to hazardous materials incidents and motor vehicles accidents.

Motion carried. Ayes-5 Nays-0.

Resolution #2025-11 – PA Fire Recovery Services Billing Schedule

As summarized in item #3 of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to adopt Resolution #2025-11 establishing fees for a municipality's emergency service providers to seek reimbursement of costs associated with responding to hazardous materials incidents and motor vehicles accidents.

Motion carried. Ayes-5 Nays-0.

NEW BUSINESS**Marianne Drive Preliminary/Land Development Plan – Review #2025-01**

Joshua George of Landworks Civil Design was present to present the Marianne Drive Preliminary/Final Land Development Plan. Mr. George reported the proposed plan includes the construction of a 5,100 square foot contractors office in the Industrial (I) zone. Mr. Chiaverini made a motion, seconded by Mr. Miller, to approve the following waivers:

1. SALDO - §22-303 – Preliminary plan approval.
2. SALDO - §22-709 – Curb and sidewalk shall be constructed in all land developments.
3. SALDO - §22-703.2 – Curb shall conform to Manchester Township construction and material specifications standards; Revise the curb to have 8" reveal.

Mr. Chiaverini made a motion, seconded by Mr. Miller, to approve the preliminary/final land development plan for Marianne Drive (Review #2025-01) subject to the completion of open items.

Motion carried. Ayes-5 Nays-0.

2025-2026 Materials and Equipment Rental Bids

As summarized in item #6 of the manager's report, Engineer Treglia reported on the April 4, 2025, bid opening for 2025-2026 materials and equipment rental annual contracts. Mr. Long made a motion, seconded by Ms. McCune, to award the following bids for the 2025 construction materials/equipment rental contracts, for the period of May 1, 2025 - April 30, 2026, based on the recommendations contained in Engineer Treglia's April 7, 2025, memo:

Crushed Aggregate - Items A1-A13c (FOB Plant and FOB Job Site) – York Building Products.

Superpave Bituminous Concrete - Items B1-B4 (FOB Plant and FOB Job Site) - York Materials Group.

Placement of Superpave Bituminous Concrete Material and Paving Fabric - Items 1A-1K – Kinsley Construction Sitework.

Equipment Rental – Items 1-2 - No award.

Motion carried. Ayes-5 Nays-0.

PSATS 2025 Resolutions

As summarized in item #7 of the manager's report, the board provided guidance regarding proposed resolutions for the 2025 Pennsylvania State Association of Township Supervisors (PSATS) business meeting.

Masonic Drive Speed Study Request

As summarized in item #8 of the manager's report, Mr. Long made a motion, seconded by Mr. Miller, directing the staff to contact the traffic engineer to undergo a traffic study and develop recommendations for the Masonic and North Point Drive Area.

Motion carried. Ayes-5 Nays-0.

Temporary Road Closure

As summarized in item #9 of the manager's report, Mr. Long made a motion, seconded by Ms. McCune, to approve temporary road closures of Sycamore Lane (April 9, 2025) and May Road (early May 2025) due to construction activities.

Motion carried. Ayes-5 Nays-0.

RECOGNITION OF PUBLIC

In accordance with Act 93 of 1998, Mr. Brandstedter recognized any participants who wished to address the board.

Darla Hamilton, 2792 Meadowbrook Lane, was present to express concern with speeding and stop sign adherence on Locust Lane and Meadowbrook Lane.

Raymond Rios, 3214 Broad Street, was present to inquire if a sidewalk could be installed to safely connect Emigsville Park to North George Street.

OTHER BUSINESS/REPORTS

Police Chief Lash presented an activity update for Northern York County Regional Police Department.

Fire Chief Hoff presented an activity update for York Area United Fire and Rescue.

Ms. McCune expressed dismay with the lack of information included in the recreation and parks annual report.

Engineer Treglia provided a report on a proposed summer detour by PennDOT for stormwater infrastructure repairs on Emig Road to be formally considered at a future meeting.

Engineer Treglia provided a status report on the ODCC/Brittany Stormwater Project and the final grading to be completed at the rear of 1415-1445 Rosepointe Drive. By consensus, the board directed the staff to contact the resident at 1425 Rosepointe Drive to discuss survey costs.

EXECUTIVE SESSION

No executive session was held.

APPROVAL OF VOUCHERS

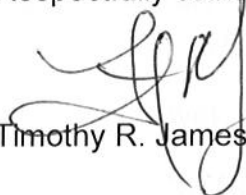
Mr. Miller made a motion, seconded by Ms. McCune, to approve the payments of the vouchers listed on the Treasurer's Check Vouchers Lists: March 25 and April 8, 2025.

Motion carried. Ayes-5 Nays-0.

ADJOURNMENT

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 7:14 p.m.

Respectfully submitted,


Timothy R. James, Secretary

TRJ/jah