

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

September 8, 2026

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, September 8, 2026, which was called to order at 6:00 p.m. by Chairman Brandstedter.

PARTIES PRESENT

Rodney K. Brandstedter, Chair
Debra K. McCune, Supervisor
Harry M. Long, Jr., Supervisor
David J. Chiaverini, Supervisor

Timothy R. James, Manager/Secretary
Kim A. Hackett, Asst. Secretary
B.J. Treglia, P.E., Engineer
Lawrence Young, Solicitor
David Lash, NYCRPD Police Chief
Daniel Hoff, YAUFR Fire Chief

PUBLIC COMMENT

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of the agenda items to address any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Ms. McCune made a motion, seconded by Mr. Long, to approve the minutes as presented for the meeting held August 11, 2026, as presented.

Motion carried. Ayes-4, Nays-0.

UNFINISHED BUSINESS

Ordinance #2026-05 - Hotel Nuisance Ordinance

As summarized in item #2 of the manager's report, Solicitor Young reported the proposed ordinance was advertised as required on August 31, 2026. Mr. Long made a motion, seconded by Ms. McCune, to adopt Ordinance #2026-05 establishing hotel nuisance enforcement and licensing standards.

Motion carried. Ayes-4, Nays-0.

Ordinance #2026-06 - International Fire Code Amendment

As summarized in item #3 of the manager's report, Solicitor Young reported the proposed ordinance was advertised as required on August 31, 2026. Ms. McCune made a motion, seconded by Mr. Long, to adopt Ordinance #2026-06 amending the fire code ordinance, amending the reporting for commercial and industrial facilities.

Motion carried. Ayes-4, Nays-0.

NEW BUSINESS**2027 Budget**

As summarized in item #4 of manager's report, Mr. James reported that the preparation of the 2027 draft budget is in progress. Mr. James indicated that increases in capital improvements, public safety, health insurance and fuel costs are expected to significantly impact the 2027 budget. Mr. James provided a reminder of the September 15, 2026 budget information session. Chief Lash and Chief Hoff provided brief reports on their respective budgeting processes.

Hepplewhite Drive Traffic Analysis

As summarized in item #5 of the manager's report, Traffic Engineer Michelle Madzellan was present to provide detail on the recent traffic analysis completed by ELA Group on Hepplewhite Drive. Taylor Williams, 2506 Hepplewhite Drive, was present to express his concern with traffic volume and speed on Hepplewhite Drive. Kathy Noll, 2488 Hepplewhite Drive, was also present to express her concerns with a history of speeding on the road. Laura Smith, 2463 Hepplewhite Drive, was present to express her concerns with the safety of children and adults walking on Hepplewhite Drive due to speeding. Mike Fleming, 3017 Duxberry Drive, was present to provide feedback on road safety state grants offerings. After a lengthy discussion, Ms. McCune made a motion, seconded by Mr. Long, to authorize the installation of temporary speed bumps in an attempt to evaluate the impact on speeding and traffic volumes.

Motion carried. Ayes-4, Nays-0.

Contracted Mowing Services – Bid Authorization

As summarized in item #6 of the manager's report, Mr. James reported that the current contract mowing service agreement will end December 31, 2026. Mr. Chiaverini made a motion, seconded by Mr. Brandstedter, to authorize the staff to prepare and advertise bids for contracted mowing services for 2027-2029.

Motion carried. Ayes-4, Nays-0.

York County Conservation District – Updated Memorandum of Understanding

As summarized in item #7 of the manager's report, Ms. McCune made a motion, seconded by Mr. Long, to approve the updated memorandum of understanding between Manchester Township and the York County Conservation District to ensure Erosion and Sediment (E&S), Control Best Management Practices (BMPs), Post-Construction Stormwater Management (PCSM) and Stormwater Control Measures (SCMs) are implemented and maintained.

Motion carried. Ayes-4, Nays-0.

2027 York County SPCA Animal Care and Housing Agreement

As summarized in item #8 of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to authorize the chairperson or vice-chairperson to execute the York County SPCA 2027 Animal Care and Housing Agreement.

Motion carried. Ayes-4, Nays-0.

2026 CPA Audit Authorization

As summarized in item #9 of the manager's report, Mr. Chiaverini made a motion, seconded by Mr. Brandstedter, to authorize Kochenour, Earnest, Smyser & Burg, CPA to prepare the 2026 audit / financial report at a fee of \$14,900.

Motion carried. Ayes-4, Nays-0.

2026 Sanitary Sewer Projects – Contract Award

As summarized in item #10.m of the manager's report, Engineer Treglia provided feedback on the bids received for the 2026 sanitary sewer projects. Ms. McCune made a motion, seconded by Mr. Chiaverini, to award the 2026 sanitary sewer projects contract to low Rogele, Inc. at a base bid price of \$381,299.

Motion carried. Ayes-4, Nays-0.

Crooked Wind Lane Bridge Load Posting

As summarized in item #10.n of the manager's report, Engineer Treglia reported that a recent bridge structure inspection indicated that substructure deterioration of Crooked Wind Lane Bridge has resulted in a recommendation from the bridge inspector to post weight restrictions. Mr. Long made a motion, seconded by Ms. McCune, to authorize the solicitor advertise a proposed ordinance to allow enforcement of Crooked Wind Lane Bridge weight posting of 30 tons for single vehicles and 40 tons for combination vehicles.

Motion carried. Ayes-4, Nays-0.

Emergency Sanitary Sewer Trench Repair – Lewisberry Road

As summarized in item #10.o of the manager's report, Engineer Treglia reported on the recent discovery of sinkholes over township sanitary sewer lines in the 2700 block of Lewisberry Road. Engineer Treglia reported seeking multiple quotes for the emergency repair. Mr. Chiaverini made a motion, seconded by Mr. Long, to authorize the emergency repair of the sanitary sewer trench within the 2700 block of Lewisberry Road by Kinsley Construction, Inc. (low proposal) at an estimated cost of \$32,300.

Motion carried. Ayes-4, Nays-0.

Road Closure Authorization – May Road Resurfacing Project

As summarized in item #10.p of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to authorize a single day road closure on a date to be determined in mid-September for a paving project on May Road to be contractually completed by Stewart & Tate.

Motion carried. Ayes-4, Nays-0.

RECOGNITION OF PUBLIC

Darla Hamilton, 2792 Meadowbrook Boulevard, was present to question the township's code enforcement staffing. Cathy Long, 131 Willis Road, was present to question policing details at Eagles Park.

SUPERVISOR'S COMMUNICATION AND COMMITTEE REPORTS

No supervisor's communication and committee reports were received at this time.

OTHER BUSINESS/REPORTS

Police Chief Lash presented an activity report for the Northern York County Regional Police Department.

EXECUTIVE SESSION (7:26 – 7:56 p.m.)

Mr. Brandstedter called for an executive session to discuss a personnel matter.

APPROVAL OF VOUCHERS

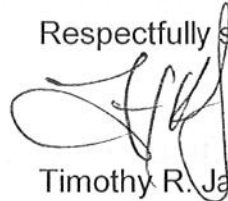
Ms. McCune made a motion, seconded by Mr. Long, to approve the payments of the vouchers as listed on the Treasurer's Check Vouchers Lists: August 25 and September 8, 2026.

Motion carried. Ayes-4, Nays-0.

ADJOURNMENT

Being no further business, Mr. Chiaverini made a motion to adjourn the meeting at 7:56 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Timothy R. James', is written over the printed name.

Timothy R. James, Secretary

TRJ/nb