

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

August 12, 2025

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, August 12, 2025, which was called to order at 6:00 p.m. by Chairman Brandstedter.

PARTIES PRESENT

Rodney K. Brandstedter, Chair
Craig M. Miller, Vice-Chair
Debra K. McCune, Supervisor
Harry M. Long, Jr., Supervisor
David J. Chiaverini, Supervisor

Timothy R. James, Manager/Secretary
Kim A. Hackett, Asst. Secretary
Lawrence Young, Solicitor
B.J. Treglia, P.E., Engineer
Daniel Hoff, YAUFR Fire Chief
David Lash, NYCRPD Police Chief

PUBLIC COMMENT

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of the agenda items to address any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Mr. Long made a motion, seconded by Ms. McCune, to approve the minutes of the July 8, 2025 meeting.

Motion carried. Ayes-4, Nays-0 (Brandstedter abstained).

UNFINISHED BUSINESS

2024 Sanitary Sewer Project – Change Order #4

As summarized in item #2 of the manager's report, Engineer Treglia provided a report on the completion of 2024 sanitary sewer projects and continuing communication with the contractor on quantity discrepancies before presenting a final change order (#4) request for board consideration. Mr. Long made a motion, seconded by Ms. McCune to table action with the May Road Sanitary Sewer project Change Order #4 until a future meeting.

Motion carried. Ayes-5, Nays-0.

Utility Easement Relief Request – 2750 St. Andrews Way

As summarized in item #3 of the manager's report, Andy Clark, 2750 St. Andrews Way, was present to request utility easement relief from the rear of his property. Mr. Clark reported he has planted an arborvitae row at the rear of his property and within the utility easement. Brian and Annemarie Nobile, 2760 St. Andrews Way, were present to seek similar utility easement relief due to their planting of an arborvitae row within the easement. Engineer Treglia provided additional background and the concern of obstructions within easements and the impact that has on maintenance and stormwater conveyance. After a lengthy discussion, Ms. McCune made a motion, seconded by Mr.

Long, to deny relief from prohibiting the planting of trees or shrubs within a utility easement.

Motion carried. Ayes-4, Nays-0 (Brandstedter abstained).

NEW BUSINESS

YAUFR Charter Agreement

As summarized in item #4 of the manager's report, Ms. McCune (YAUFR Liaison) provided a report from the YAUFR Commission and the process of updating the YAUFR Charter Agreement. After a brief discussion, Ms. McCune made a motion, seconded by Mr. Long, to adopt proposed changes to Article III, Section B of the YAUFR Charter Agreement as presented and direct solicitor to develop a resolution to formalize action.

Motion carried. Ayes-5, Nays-0.

Stillmeadow Park/Watershed Stormwater Project Phase 1 – Bid Authorization

As summarized in item #5 of the manager's report, Engineer Treglia provided a brief overview of the Stillmeadow Park/Watershed Stormwater Project and the recommendations of bid authorization by the board of supervisors. Mr. Miller made a motion, seconded by Ms. McCune, to authorize the bidding of the Stillmeadow Park/Watershed Stormwater Project Phase 1.

Motion carried. Ayes-5, Nays-0.

Eagles View Park

As summarized in item #6 of the manager's report, Mr. James provided a report of resident concern over the proposed placement of half-court basketball court as part of the development of the Eagles View Park project. Tinamarie Crager, 2805 Haymeadow Drive, was present to express concern over the location of the proposed half-court basketball court contiguous to properties on Haymeadow Drive. After a discussion, Mr. Chiaverini made a motion, seconded by Mr. Miller, to eliminate the proposed half-court basketball project from the Eagles View Park project.

Motion carried. Ayes-5 Nays-0.

Resolution #2025-14 – York County Regional Chesapeake Bay Pollutant Reduction Plan – Intergovernmental Agreement Amendment

As summarized in item #7 of the manager's report, Mr. Miller made a motion, seconded by Mr. Chiaverini, to adopt Resolution #2025-14, extending the term of the amended and restated intergovernmental cooperation agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan from December 31, 2025, to December 31, 2030.

Motion carried. Ayes-5, Nays-0.

Temporary Road Closure – Retroactive Authorization

As summarized in item #8 of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to retroactively authorize the temporary closure of Bernays

Drive from Brigadier Drive to Brigadier Drive, on July 17-21, 2025, for emergency stormwater repairs.

Motion carried. Ayes-5, Nays-0.

Sanitary Sewer Transfer

As summarized in item #9 of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to approve the sewer capacity transfer of 1 EDU from Manchester Township to Nathan and Caitlynne Edwards, 3160 Lewisberry Road.

Motion carried. Ayes-5, Nays-0.

York County 2nd Class Township – Annual Convention

As summarized in item #10 of the manager's report, Mr. Long made a motion, seconded by Mr. Chiaverini, to authorize the following relative to the 2025 York County Second Class Township annual conference:

- a) Attendance of Five (5) supervisors, three (3) elected auditors, tax collector, manager/secretary, and assistant secretary.
- b) Mileage to and from the convention; Prepaid registration fee by Manchester Township.

Motion carried. Ayes-5, Nays-0.

Block Party Request

As summarized in item #11 of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to authorize a block party road closure for a portion of Brigadier Drive on August 31, 2025, from 4 – 8 p.m.

Motion carried. Ayes-5, Nays-0.

RECOGNITION OF PUBLIC

Jason Barshinger and Whitney Barshinger, 1150 Millcreek Road, were present to express concern of stormwater issues on their property. The Barshinger's provided video and photos from storm events that impacted their property. Brian Stambaugh, 2975 Stillmeadow Lane, was present to express similar concerns as a neighbor of the Barshinger's. Linda Topper, 3048 Raintree Road and Larry Garland, 3034 Raintree Road, were also present to offer stormwater impact experiences as contiguous property owners. The board of supervisors asked the township engineer to review the issue and offer recommendations for a future meeting.

Philip Hausman, 576 Hayley Drive, was present to express concern over the condition of the curbing throughout the Brookstone Development. The board of supervisors requested Engineer Treglia review the matter.

Darla Hamilton, 2792 Meadowbrook Boulevard, requested temporary speed displays be installed on Meadowbrook Boulevard.

OTHER BUSINESS/REPORTS

Police Chief Lash presented an activity update for the Northern York County Regional Police Department.

Fire Chief Hoff presented an activity update for York Area United Fire and Rescue.

EXECUTIVE SESSION

No executive session was held at this time.

APPROVAL OF VOUCHERS

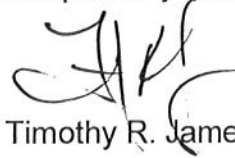
Ms. McCune made a motion, seconded by Mr. Long, to approve the payments of the vouchers as listed on the Treasurer's Check Vouchers Lists: July 22 and August 12, 2025.

Motion carried. Ayes-5, Nays-0.

ADJOURNMENT

Being no further business, Mr. Brandstedter adjourned the meeting at 7:26 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. James', with a stylized flourish at the end.

Timothy R. James, Secretary

TRJ/ced