

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

June 13, 2023

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, June 13, 2023, which was called to order at 6:00 p.m. by Chairman Brandstedter.

PARTIES PRESENT

Rodney K. Brandstedter, Chair
John W. Inch, Jr., Vice-Chair (Virtual)
Beth Brennan, Supervisor
Debra K. McCune, Supervisor
Craig Miller, Supervisor

Timothy R. James, Manager/Secretary
Danelle L. Goodwin, Asst. Secretary
Kimberly A. Hackett, Adm. Director
Lawrence V. Young, Solicitor
BJ Treglia, C.S. Davidson, Inc.
Daniel Hoff, YAUFM Fire Chief
David Lash, NYCRPD Police Chief

PUBLIC COMMENT

Chairman Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of the agenda items for any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Ms. McCune made a motion, seconded by Mr. Miller, to approve the minutes of the May 9, 2023 meeting as amended.

Motion carried. Ayes-4 Nays-0.

UNFINISHED BUSINESS

Shady Lane

As summarized in item #2 of the manager's report, Mr. James reported efforts continue on the potential consideration of closing Shady Lane. Mr. James reported East Manchester Township is considering steps to close the road on the East Manchester Township side with the cooperation of a private landowner.

Resolution #2023-11 – Sanitary Sewer Capital Charges Study

As summarized in item #3 of the manager's report, Engineer Treglia provided details of the update to the sanitary sewer capital study amendment #3. Ms. Brennan made a motion, seconded by Mr. Miller, to adopt Resolution #2023-11 that will establish the sanitary sewer connection and tapping fees in accordance with the "Amendment No. 3 to the Capital Charges Study" prepared by C.S. Davidson, Inc. dated March 20, 2023.

Motion carried. Ayes-4 Nays-0.

Sanitary Sewer Reservation Agreement – Fee Amendment

As summarized in item #4 of the manager's report, Ms. Brennan made a motion, seconded by Ms. McCune, to set the sewer reservation agreement fee per EDU at 43% of the current sanitary sewer rate (\$51.60) until further notice.

Motion carried. Ayes-4 Nays-0.

Manchester Commerce Center – Stormwater Easement Agreement

As summarized in item #5 of the manager's report, Solicitor Young provided background on the Manchester Commerce Center stormwater easement agreement. Ms. McCune made a motion, seconded by Mr. Brandstedter, to approve the stormwater easement agreement with Northpoint Development, LLC, for stormwater easements proposed within the Manchester Commerce Center Development.

Motion carried. Ayes-4 Nays-0.

NEW BUSINESS**Chesterbrook Stormwater Management Facilities**

As summarized in item #6 of the manager's report, Ms. Brennan made a motion, seconded by Mr. Miller, to authorize the Solicitor to record the deeds on behalf of Manchester Township for the acceptance of two (2) stormwater facilities located in the Chesterbrook Development.

Motion carried. Ayes-4 Nays-0.

Sewer Reservation Agreements

As summarized in item #7 of the manager's report, Mr. Miller made a motion, seconded by Ms. Brennan, to authorize the Chairperson or Vice-Chairperson to execute sewer reservation agreements for 2001 Karyl Lane and 290 Emig Road.

Motion carried. Ayes-4 Nays-0.

Eagles View Park – YSM – Park Design / Construction Management Contract

As summarized in item #8 of the manager's report, Mr. Miller made a motion, seconded by Ms. McCune, to authorize the Chairperson or Vice-Chairperson to execute the services agreement with YSM, Landscape Architects, for services with the design and development of Eagles View Park for the estimated cost of \$84,650.

Motion carried. Ayes-4 Nays-0.

Appointment – Assistant Secretary / Right to Know Officer (Resolution #2023-12)

As summarized in item #9 of the manager's report, Ms. McCune made a motion, seconded by Mr. Miller, to appoint Kim Hackett as Manchester Township Assistant Secretary effective immediately.

Motion carried. Ayes-4 Nays-0.

Additionally, Ms. McCune made a motion, seconded by Ms. Brennan, to adopt Resolution #2023-12 appointing Kim Hackett as Manchester Township Right to Know Officer effective immediately.

Motion carried. Ayes-4 Nays-0.

York County Burn Ban

Fire Chief Hoff provided details to the York County temporary 30-day burn ban adopted by the York County Commissioners effective June 12, 2023 due to the drought conditions in York County.

RECOGNITION OF PUBLIC PRESENT

In accordance with Act 93 of 1998 (Sunshine Law), Mr. Brandstedter recognized any participants who wished to address the board.

Brian Nobile, 2740 St. Andrews Way, was present to question the logistics of the stormwater improvements project in the Outdoor Country Club / Brittany Development area. Engineer Treglia provided general utilities details but offered to provide more detail to Mr. Nobile on a future day.

Terry Bolton, 689 Leaf Street, was present to express concern with speeding and traffic on Leaf and Harvest Streets. Ms. Bolton expressed dismay that Mr. James has not addressed the matter since a conversation two weeks ago.

Matt Seyler, Owner of Prospect Hill Cemetery, was present to question Board members, Solicitor and staff regarding the rezoning of a parcel tied to 700 North George Street (along Pennsylvania Avenue). Mr. Seyler expressed frustration with the action to rezone and requested the consideration of rezoning the parcel back to the previous zone.

Karen Druck, 2365 Druck Valley Road, expressed dismay with the rezoning of the land along Pennsylvania Avenue as it is contiguous with the Prospect Hill Cemetery.

Jackie Hernandez, 721 Gunnison Road, was present to express frustration with the rezoning process.

Patricia Kelly, 766 Oatman Street, expressed concern that the serenity of the cemetery will be impacted with development. Ms. Kelly stated she has a number of family members buried in the cemetery and has concern with mourning in peace.

EXECUTIVE SESSION (7:03 – 7:16 p.m.)

Mr. Brandstedter called for an executive session to discuss legal matters with a recent district magistrate hearing.

OTHER BUSINESS/REPORTS

Mr. James reported on ongoing park vandalism and trash issues at Cousler Park.

Mr. James reported May 24, 2023 \$140,500 award from York County Stormwater Consortium group to be used as DCNR match funding for Stillmeadow Park and Watershed project.

Mr. James reported on May 30, 2023 the multi-municipal comprehensive plan initial administrative meeting with Conewago Township and North York Borough. Mr. Brandstedter offered to serve as the Board of Supervisors representative for the comprehensive plan update process.

Chief Lash provided a monthly police activity report.

APPROVAL OF VOUCHERS

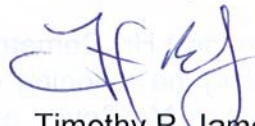
Ms. Brennan made a motion, seconded by Mr. Miller, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers List: May 23, 2023.

Motion carried. Ayes-4 Nays-0.

ADJOURNMENT

Being no further business, Mr. Brandstedter adjourned the meeting at 7:38 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jas