

Recreation

MANCHESTER TOWNSHIP NEWSLETTER

Winter 2015 Volume 22-1

RECREATION COMMISSION

Meets the 2nd Thursday of each month at the municipal office, unless otherwise noted, at 7:00 pm. Public is welcome to attend.

Manchester Township
3200 Farmtrail Road
York, PA 17406-5699
(717) 764-4646

Commission Members

Craig Jacoby, Chairperson
James Kohr
Vanessa Rutter-Garcia
Kurt Blake
John Inch, Jr.

Recreation Commission Meeting Dates

January 8, 2015
February 12, 2015
March 12, 2015

Recreation Director

GARTH ERICSON
E-mail: g.ericson@mantwp.com

Check out Manchester Township Recreation on:

facebook www.facebook.com

twitter www.twitter.com/ManTwpRec

PHILADELPHIA FLOWER SHOW BUS TRIP

Friday – March 6, 2015

TIME: 7:30 am – departure from Manchester Township Building
9:30 am – approximate arrival at Convention Center
3:30 pm – leave Convention Center
6:00 pm – approximate return to Manchester Township

Cost: **Residents** - \$65 per person
Non-Residents - \$70 per person

Includes light breakfast and tip for bus driver.

Theme: "Lights, Camera, Bloom"

Egg Hunt

Saturday – March 28, 2015

Come and hunt eggs with the Easter Bunny. Bring a basket and have the children wear appropriate outerwear.

WHO: Ages 9 and under –
Manchester Township
Residents Only

COST: FREE!!!

WHERE: Cousler Park,
1060 Church Road

TIME: Promptly at 10:00 am

REGISTRATION DEADLINE:
March 20, 2015

In the event of inclement weather, please check our Twitter Page at www.twitter.com/mantwprec for a possible location change to the Manchester Township Municipal Complex.



MANCHESTER TOWNSHIP PARKS:

Cousler Park

1060 Church Road
(corner of Church & Greenbriar Roads)

Eagles View Park

2399 Friesian Road

Emigsville Park

15 Emig Road

Johnston's Park

2985 Lewisberry Road

Mt. View Park

3298 Raintree Road

Nittany Park

Olmstead Way
(Penn State Estates Development)

Ridings Recreational Area

19 Martingale Drive
(Ridings Development)

Stillmeadow Park

600 Kyle Road

Spring Fling

May 2, 2015 Cousler Park * 8 AM to 2 PM

Community Yard Sale

Do you have personal items that you no longer want or need? Why not sell them at Manchester Township's Community Yard Sale! You'll have all the benefits of a yard sale without having to advertise or hang signs! All items must be in good taste and suitable for family viewing. Items cannot promote personal businesses to patrons and no solicitation is allowed during the sale. You will need to provide your own tables and chairs.

Shoppers - Why drive all day searching for your local garage sale? Come to our Community Yard Sale and leisurely browse through all sorts of items.

TIME: 8:00 am – 2:00 pm **(RAIN OR SHINE)**

WHERE: Cousler Park "Church North" parking lot
(parking lot by basketball courts)
1060 Church Road

COST: \$15.00/resident \$20.00/non resident
(Parking space, maximum 3 spaces)

REGISTRATION DEADLINE: April 24, 2015

"Fishing At The Fling"

Saturday - May 2, 2015

Thanks to our great friends at the Starview Sportmen's Association, the Cousler Park Pond will be stocked with trout so all of the fishermen and women in your family can enjoy a great day of fishing at the park. Grab your fishing gear and licenses and join us at the park!

TIME: Persons are asked to begin no earlier than 8:00 am

COST: FREE

Youth Biathlon

Saturday - May 2, 2015

9:00 am

Manchester Township is partnering with YARD (York Area Recreation Directors) to host a youth biathlon at Spring Fling.

CHECK-IN: Pavilion J, Cousler Park

COST: FREE!!!

REGISTRATION DEADLINE: April 24, 2015

Touch-A-Truck

Saturday - May 2, 2015

10:00 am - 2:00 pm

(Weather Permitting)

Put your imagination in gear and go! Join us for our annual Touch-a-Truck where children get a chance to get behind the wheel and rub elbows with their hometown heroes. Come and climb on and explore your favorite vehicles including fire engines, construction vehicles, and a variety of other exciting vehicles!

WHO: Kids of all ages!

COST: FREE!!!

WHERE: Cousler Park, 1060 Church Road

Document Shredder Truck

Saturday - May 2, 2015

10:00 am - 2:00 pm

Still have old bills and tax returns clogging your filing cabinets at home? Manchester Township will be sponsoring a shredding truck for residents to bring their private documents to be shredded safely and securely. (NOTE: This offering is for Manchester Township residents only.)

5 BOX LIMIT! PAPER ONLY - NO PLASTIC, METAL, CD's, OR CREDIT CARDS OF ANY KIND! These items will not be accepted.

COST: FREE (Canned food donation will be accepted for the York County Food Bank)

WHERE: Cousler Park, 1060 Church Road

Summer Playground Registrations

Saturday - May 2, 2015

10:00 am - 2:00 pm

Manchester Township Parks and Recreation will be holding a Summer Playground Registration event as part of Spring Fling! Anyone who registers their child during the Spring Fling event will get up to 25% off their child's registration.

COST: Resident - \$30 per child
(Maximum fee of \$75)
Non-Resident - \$40 per child
(Maximum fee of \$120)
(PRICES VALID ONLY AT SPRING FLING)

WHERE: Pavilion D, Cousler Park

Family Favorites Festival

**Saturday
September 19, 2015
10:00 am - 4:00 pm**

**Central Penn Parent's
Family Festival coming to
Cousler Park this fall!**



Save the date! Central Penn Parent magazine is excited to host its inaugural York area Family Festival. This FREE, one-day, family-friendly event features live performances, activities, exhibitors and much more!

Interested in being a part of the day as an exhibitor or sponsor? Visit www.centralpennparent.com or www.familyfavoritesfestival.com for more information.

WHERE: Cousler Park, 1060 Church Road

COST: FREE!!!

Indoor Movie Night

Friday – March 27, 2015 – 7:30 pm

Join us indoors for a showing of “The BoxTrolls”! Bring your blankets, beach/lawn chairs, and snacks for a great night at the movies!

WHERE: Manchester Township Municipal Complex
3200 Farmtrail Road

COST: FREE!!!

Folding chairs will be available for use. In the event of inclement weather, please check our Twitter Page at www.twitter.com/mantwprec for any cancellation information.

Have you joined us on Facebook and Twitter yet?

To “like” us on Facebook, search “Manchester Township Parks and Recreation.” On Twitter, you can get general Manchester Township Parks and Recreation information on @mantwprec.

YORK COUNTY PARKS – *Canine Meadows: Off-Leash Dog Area*

13.5-acre regional off-leash, fenced dog area is available at John Rudy County Park, 400 Mundis Race Road, York.

For further information contact York County Parks at 717-840-7440 or parks@york-county.org or visit web site at www.yorkcountyparks.org.

“Gift of Life” Trees and Benches

Donating a tree or bench is a great way to remember or honor someone special to you. Trees or benches may be placed at any of our eight parks. For additional information contact the Manchester Township Office at 717-764-4646.

Reminder

As contained in Chapter 16,
Part I of the
Codified Ordinances of
Manchester Township.

Smoking at any Manchester
Township park is prohibited
in the following areas:

- Stage area at Cousler Park.
- All playground areas.
- All indoor facilities.

We also ask you to refrain
from smoking in any area
where large groups
of children are at play.



York County/ Martin Library Satellite

REMINDER: Books may be dropped off for return to any York County Library or ordered from any York County Library to be picked up Monday thru Friday between 8 am – 4 pm at the Manchester Township Building, 3200 Farmtrail Road.

2015 Bonus Books

2015 Bonus Books are available at the township office at 3200 Farmtrail Road, York.

LOST AND FOUND

A lost & found is located at the township office. If you are missing items and may have left them at one of our parks, please check at the municipal office at 3200 Farmtrail Road, York, PA 17406.



Active Adult Activities

Call 266-1400 for information.

Northeastern Senior Center serves the senior residents of a number of municipalities, including Manchester Township. The Senior Center is located at **131 Center Street, Mount Wolf.**

Northeastern Senior Center is actively seeking volunteers for various activities. Please call 266-1400 if interested.

Health Insurance Assistance

8:30 am – 12:00 noon

Second Thursday of each month

January 8 – February 12 – March 12

The York County Area Agency on Aging is sponsoring a monthly program to help seniors with Medicare benefits and services. Apprise Counselors are trained to answer your questions regarding Medicare, Medicaid, Medigap, prescription drugs, preventive care, and assist with paperwork.

WHERE: Manchester Township Municipal Building
3200 Farmtrail Road

Please contact the **York County Area Agency on Aging** at **717-771-9008** or **1-800-632-9073** to schedule an appointment.



Osher Lifelong Learning Institute (OLLI)



For adults who never stop experiencing life, there is a place and a community that celebrates learning in a relaxed and accepting environment. We invite you to join in a learning adventure through the Osher Lifelong Learning Institute at Penn State York (OLLI at Penn State York). OLLI is open to all adults who love to learn.

OLLI at Penn State York is an association of, by, and for older

adults who wish to continue to study and learn. OLLI is dedicated to the proposition that learning is a lifelong process and curiosity never retires. Members may participate in any OLLI activities, which include courses and special events. OLLI activities take place during the day. They are designed for pure enjoyment and there are no requirements, exams, or grades. All activities are designed by members for members.

There is a \$50 membership fee. For more information please call the OLLI office at **717-771-4015** or visit the website at <http://olli.yk.psu.edu>.

Scrapbooking Crop Club

6 pm – 11 pm

SATURDAYS

January 3 – February 7 – March 7

WHERE: Johnston's Park
2985 Lewisberry Road

COST: \$5.00 each class
(Must register in advance)
Please call Tracey Wesstrom at **779-0708** for reservations

No Instruction! No sales pitch! Lots of space! Lots of ideas! Just lots of time to work on preserving your memories for future generations.

Fitness Classes for Women

SESSION I: JANUARY 5 – MARCH 12

SESSION II: MARCH 23 – MAY 28

QIGONG & TAI CHI:

Blending two ancient Chinese Practices, Qigong (Chi Gong) and Tai Chi, this class is focused on the Healer Within. Reduce stress and anxiety, improve balance and coordination, Increase energy and build stamina, heal and prevent disease, relieve chronic pain, improve sleep and improve mood and support inner peace. You will feel rejuvenated after this class. Men and women of all fitness levels welcomed. Wear comfortable clothes.

WHEN: Mondays 5:45 pm – 6:45 pm
(10 classes)

COST: \$55/Residents, \$60/Non-Residents

PACKAGE PRICING (per session)

1 day of Qigong & 1 day of Fit-n-Slim
\$90/Resident, \$100 Non-Resident

1 day of Qigong & 2 days of Fit-n-Slim
\$115/Resident, \$120 Non-Resident



FIT-N-SLIM FOR WOMEN

Get results with this 60-minute class! Burn body fat as you build lean muscle and boost your metabolism! We've developed this total body workout based on our experience working with thousands of women over the last 20 years. When combined with healthy eating, Fit-n-Slim can help you manage your weight. Resistance training tones muscle and improves your strength, too. Please bring 3-5 lb. handheld weights & a mat.

WHEN: Mondays and/or Thursdays 7:00 pm - 8:00 pm

COST: \$43/Residents – 1 Day per session
\$47/Non Resident – 1 Day per session
\$65/Residents – 2 Days per session
\$70/Non Residents – 2 Days per session

To register or for more information contact Diane at 741-1872 or visit their website at www.seeandfeelfit.com.

SPORTS - Contact Persons

BASEBALL/SOFTBALL/TEE BALL:

Manchester Township Athletic Association –
www.mtaaonline.org

BASKETBALL:

Manchester Township Athletic Association –
www.mtaaonline.org

SOCCER:

York Youth Soccer – 741-6939
Panthers USA – www.panthersusa.org

LACROSSE:

Central York Lacrosse Club –
centrallyorklacrosseclub@gmail.com

FOOTBALL/CHEERLEADING:

Yorktowne Patriots – 676-6629
www.yorktownepatriots.org
Eastern York County – Kent Anderson – 668-3033

CRICKET:

www.Yorkcc.com

Adult Basketball

Mondays

January 5 to March 30, 2015

8:15 pm – 10:15 pm

**Pick-up basketball for
township residents only.**

WHERE: Manchester Township
Municipal Building
3200 Farmtrail Road

COST: \$15.00

Multi-Purpose Field Closing Information

There are a variety of ways that you can find out the latest information on multi-purpose fields closings.

- On Twitter, you can either follow or check our Manchester Township Parks and Recreation page at www.twitter.com/mantwprec or our Manchester Township Field status Twitter page at www.twitter.com/MT_Fields. You do not need a Twitter account in order to view this information.
- If you “like” our Manchester Township Parks and Recreation on Facebook, you will be able to view field closing information from your Facebook page.
- On your cell phone, send a text message to 40404 with the phrase “Follow @MT_Fields”, you will receive all of our multi-purpose fields opening and closing information directly to your cell phone via text message.

If you have any questions about these methods, please contact 764-4646 for more information.

Recreation Facility Rental Fees

FEES EFFECTIVE FEBRUARY 12, 2013

	<u>Resident</u>	<u>Non-Resident</u>
Athletic Fields #1-10	\$10.00/per hour	\$25.00/per hour
Athletic Fields #11-13, 16-18	No fee	\$30.00/per hour
Athletic Fields #14-15	No fee	\$35.00/per hour
Emigsville Park Building (less than 2 hrs.)	\$60.00 + \$25.00 sec. deposit	\$90.00 + \$25.00 sec. deposit
Emigsville Park Building (more than 2 hrs.)	\$100.00 + \$50.00 sec. deposit	\$135.00 + \$50.00 sec. deposit
Johnston's Park Building (less than 2 hrs.)	\$50.00 + \$25.00 sec. deposit	\$75.00 + \$25.00 sec. deposit
Johnston's Park Building (more than 2 hrs.)	\$80.00 + \$50.00 sec. deposit	\$100.00 + \$50.00 sec. deposit
Park Pavilion (w/ electric)	\$50.00	\$60.00
Park Pavilion (w/o electric)	\$30.00	\$40.00
David A. Raver Stage	\$30.00/per hour + \$100.00 sec. deposit	\$60.00/per hour + \$100.00 sec. deposit
Multi-purpose Room (1/2 room rate)	\$50.00/per hour + \$50.00 sec. deposit	\$65.00/per hour + \$50.00 sec. deposit
Multi-purpose Room (Full room rate)	\$75.00/per hour + \$50.00 sec. deposit	\$95.00/per hour + \$50.00 sec. deposit

Motorized Vehicles at Township Parks

Please observe Park Rule #12 when using all township parks:

The use of **MOTORIZED VEHICLES**, are **PROHIBITED** within Manchester Township Recreational facilities. The term “motorized vehicles” shall include, but not be limited to, licensed motor vehicles (three or four wheeled), snowmobiles and golf carts. Township vehicles are exempt.

Winter 2015

MANCHESTER TOWNSHIP

Office:

3200 Farmtrail Road
York, PA 17406-5699

Phone:

717-764-4646

Hours:

Monday-Friday
8 am - 4:30 pm

E-mail:

info@mantwp.com

Board of Supervisors

Lisa D. Wingert
Delmar L. Hauck
Kenneth D. Wingert
David K. Brosend
Rodney K. Brandstedter

*Supervisors Meetings are held the **2nd Tuesday** of each month at **7:00 pm** at the Municipal Building*

Township Manager:

Timothy R. James

Office Supervisor/ Assistant Secretary:

Debra K. McCune

Public Works

Superintendent:

Kenneth E. Goodyear

Zoning/Planning Officer:

Stewart S. Olewiler, III

Fire Chief:

Robert H. McCoy

For information about the township and events please visit our web site:

www.mantwp.com

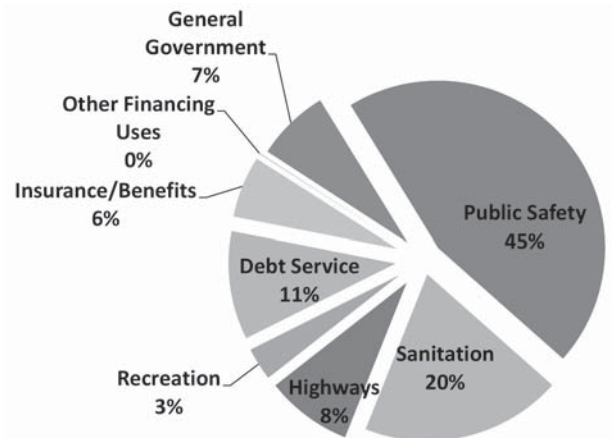
Sewer bills may be paid online at
www.mantwp.com

Budget Adopted

2015 Budget Adopted

On December 9, 2014 the Board adopted the 2015 operating budget. The budget includes a \$10,238,530. General Fund and \$3,214,750 in other funds for a total of \$13,452,280.

Real Estate tax millage remains at 1.00 mills, and the fee toward refuse/recycling collection increases to \$38.00/per quarter effective April 1, 2015.



As part of the adoption of the 2015 township budget, the Manchester Township Board of Supervisors have authorized an increase of refuse/recycling fees to directly relate to the actual costs of curbside pickup. The actual costs in 2015 for refuse/recycling is \$152.00 annually per residence. Currently, residents pay \$100.00 annually toward the costs of residential refuse/recycling. Beginning the second quarter (April 2015), sewer/refuse bills will reflect an increase in the refuse/recycling fee from \$25.00 per quarter to \$38.00 per quarter, which relates directly to the actual costs associated with refuse/recycling. Please contact the township office at (717)764-4646 with any questions.

Reminder!!!

Do **NOT** place trash receptacles at your collection point **more than 24 hours** before the scheduled collection.

This would be a violation of Section 20-105.1 of the Manchester Township Code of Ordinances.

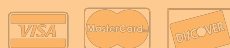
It is also a violation of Section 20-210 to steal recyclable materials from recycling containers.

Homeowner's Association

Please forward a contact name, address, phone number and e-mail of a contact person to Manchester Township so that the township can notify your association of any information that may involve your development.

Manchester Township
3200 Farmtrail Road, York, PA 17406
Tel: (717) 764-4646
e-mail: info@mantwp.com

Manchester Township now accepts:



For all transactions see page 15

Office Closed:

February 16, 2015 - PRESIDENTS DAY
April 3, 2015 - GOOD FRIDAY

Christmas Tree Recycling

December 26, 2014 - January 31, 2015

Residents may bring their trees to York County Solid Waste Authority, 2700 Blackbridge Road

FACILITY OPEN 7 DAYS A WEEK
DURING DAYLIGHT HOURS

For more information visit WWW.YCSWA.COM

Curbside collection is provided, you may place your tree at the curb with your regular trash, and it will be **picked up by the township public works department** **December 29, 2014 thru January 9, 2015** and will be recycled.

ELECTRONICS RECYCLING

9:00 AM to 1:00 PM

First & Third Saturday of every month
at the

York County Solid Waste Authority's Yard Waste Transfer Facility
located off of Flour Mill Road in Manchester Township

Residents, businesses, non-profits and institutions are eligible to participate and may bring up to three of each type of electronic device.

There is no fee to participate.

VANDALISM COSTS YOU

Whenever there is a theft or disfigurement of road signs and other Township property, this vandalism costs tax dollars to replace and repair – dollars that could be spent elsewhere.



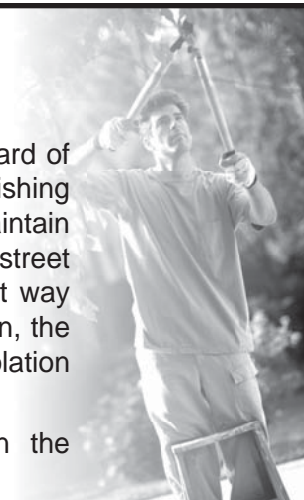
If you witness abuse or public property, please dial 911 to report it. If you have information after the fact, please report it to the Township office at 764-4646 or to the Northern York County Regional Police Department at 292-3647.

TREE TRIMMING

Ordinance #2014-01

On January 6, 2014 the Manchester Township Board of Supervisors adopted Ordinance #2014-01, establishing regulations which require property owners to maintain clearance of trees and similar vegetation from the street cart way (curb to curb) to a height above the cart way of fourteen (14) feet. Upon notification of a violation, the property owner shall have **30 days** to correct the violation prior to being subject to penalties.

Ordinance #2014-01 is available for review on the township web site www.mantwp.com.



Yard Waste Collection

Penn Waste will be performing this service. Please visit the website for additional information: www.pennwaste.com.

Saturday – March 28, 2015

Saturday – April 25, 2015

Saturday – May 23, 2015

Saturday – June 27, 2015

Saturday – July 25, 2015

Saturday – August 22, 2015

Saturday – September 26, 2015

Saturday – October 24, 2015

Saturday – December 5, 2015

Items will need to be placed at curbside by 6:00 am.

“Yard Waste” materials are defined as tree trimmings, shrubbery and any other organic landscape vegetation, **excluding grass clippings**.

Materials should be packaged as follows:

- Place items in either Biodegradable Kraft bags or tied in easily handled bundles.
- Bundles should be no longer than four (4) feet in length.
- Bundles should not weigh more than 30 lbs. each.
- Branches should not exceed 6 inches in diameter.

The following items should not be placed out for Yard Waste Collection:

- Leaf Waste (Note: Manchester Township provides this service)
- Dirt or Stones
- Fruits and/or Vegetables
- Any material in a Plastic Bag

If you are a person with a disability and wish to attend any township meetings, please contact the office at least **three (3)** business days **prior** to discuss how your needs may be served.

Tips from your Tax Collector

County/Township property tax bills will be mailed on February 14, 2015. If you do not receive a bill, please contact the tax office immediately. Payments at discount will be accepted through April 15, 2015. Window hours are Tuesday, Wednesday, Thursday, 12:00 pm – 3:00 pm, except for holidays. Special hours for the discount date will be included with your tax bill. As always, **please write a contact phone number on your check!** Unlisted phone numbers make it difficult to reach you if there is a question or problem with your check.

Pennsylvania offers a Property Tax/Rent Rebate Program to help defray the cost of real estate taxes. The program is available to individuals 65 and older, widows/widowers age 50 and older and people with disabilities over 18. Please check with your tax preparer to see if you meet the income requirements to benefit from this program. If eligible, you must include “stamped” copies of your 2014 tax bills as proof of payment with your application. Contact the tax office if you need stamped receipts.

For your protection, we are not able to change the name printed on your tax notice. The name on the tax bill comes from the York County deed database. If you'd like to change your name due to marriage, etc. it must be changed at the Recorder of Deeds office. The only exception is we can remove a deceased spouse's name from the bill at the surviving spouse's request.

Please call the tax office at **767-6689** with any questions.

Jean Stambaugh, Manchester Township Tax Collector

TAX COLLECTOR - WINDOW HOURS

Window hours are **Tuesday, Wednesday, Thursday**
12:00-3:00 pm, except for holidays.

As always, a secure night slot on the outside of the township building is available for payments when the window is closed.

SEWER BACKUP CLAIMS

Under the Pennsylvania Governmental Immunity Statute, Manchester Township has limited legal responsibility for sewer and water backups. You should contact your homeowner's or commercial insurance agent to make sure you carry coverage for sewer and water backups under your homeowner's or commercial property policy. Some homeowner's policies do not include this coverage automatically. We recommend that you purchase this valuable coverage.

RECYCLE

Please place all of your trash and recyclables at the curb by **6:00 am** the day of your scheduled collection.

Newspapers, magazines, junk mail, etc. must be bundled or placed in brown paper bags. #1 - #7 containers & bottles can also be recycled.

PLEASE DO NOT place recyclables in plastic bags.

REMINDER: Turn Your Headlights On!

Penna. Act 229 of 2002

Penna. Act 229 of 2002, portions of which became effective on February 21, 2003, requires motorists to turn their headlights on when driving through a posted work zone.

Additionally, Act 229 establishes penalties for a motorist convicted of exceeding the work zone speed limit by 11 miles or more per hour by having his or her license suspended for 15 days.



York County Area Agency On Aging **RENT-A-KID**

This program provides an opportunity for middle and high school students to assist senior citizens in completing routine light-duty household chores, yard work, mowing lawns and shoveling snow. The goal of the **Rent-A-Kid** program is not only to get an important job done, but also to foster friendships between senior citizens and teenagers.

Senior citizens, age 60 and older, in need of assistance with chores can call the Rent-A-Kid coordinator who will provide names and phone numbers for teenagers (**Grades 7-12**) in their area. It is the responsibility of the senior citizen to contact the teenager and discuss the job to be done, when it is to be done, the rate of pay for the job, and any other arrangements that need to be made.

Recommended pay rate is \$5 per hour. However, depending on the type of work and the ability of the senior citizen to pay, the teenage may negotiate a more satisfactory rate of pay.

Teenagers interested in the Rent-A-Kid program should contact their school guidance counselor or call the Coordinator at YCAAA for an application at (717) 771-9103.

Applications can also be downloaded from the website: www.ycaaa.org.

Home Delivered Meals

**Monday thru Friday
11:00 am – 1:00 pm**

The Home Delivered Meals Program is designed to provide a well-balanced daily meal to homebound older adults who are unable to prepare adequate meals for themselves and have no other means for assuring healthful nutrition.

On Monday, Wednesday and Friday, a hot meal is delivered to the older adult's home. Tuesday and Thursday meals are a cold bag lunch delivered with the previous day's hot meal.

Volunteers from the local senior center deliver the meals to the older adult's home. The Northeastern Senior Center is seeking volunteers for home delivered meals, please call 266-1400 if interested. Although this is a brief contact it does provide a check on the well being of the homebound individual. The home delivered meal service is not a cost shared service.

Monetary donations can be made to the York County Area Agency on Aging.

Care managers need to complete an in-home assessment to determine eligibility for Home Delivered Meals.

Eligibility for Home Delivered Meals

To be eligible for Home Delivered Meals services an individual must be:

- A York County resident in a non-institutional setting.
- 60 years of age or older.
- Have a physical, mental or emotional disability, which prohibits the individual from leaving his/her residence on a regular basis and/or prevents them from preparing a nutritious meal.

Living alone or with someone who also meets the above criteria.

Smoke Testing Sewer Lines

**Monday through Friday
7:00 am to 3:30 pm**

NOTICE – Manchester Township Public Works Department periodically conducts smoke tests of the sanitary sewer lines.

Smoke **should not** enter premises unless a leak is present. This smoke is non-toxic, non-corrosive, and will not leave a stain. If smoke enters a home, it will soon dissipate. Opening doors and windows will help. Any presence of smoke within the house should be reported to the township office at **764-4646**. Avoid unnecessary exposure to the smoke. The smoke is relatively harmless, but all smoke is temporary and quickly disappears after exposure has ceased.



Weather Warnings

With the winter months upon us, please take note of the following warning terms that PEMA (Pennsylvania Emergency Management Agency) advises are used when broadcasting alerts:

WINTER STORM WATCH – Be alert. A storm is likely.

WINTER STORM WARNING – Take action. The storm is in or near the area.

BLIZZARD WARNING – Snow and strong winds combined will produce blinding snow, near zero visibility, deep drifts and life-threatening wind chill. Seek refuge immediately.

WINTER WEATHER ADVISORY – Winter weather conditions are expected to cause significant inconveniences and may be hazardous, especially to motorists

FROST/FREEZE WARNING – Below freezing temperatures are expected to cause significant damage to plants, crops or fruit trees.

FLASH FLOOD WATCH – Be alert to signs of flash flooding and be ready to evacuate on a moment's notice.

FLASH FLOOD WARNING – A flash flood is imminent. Act quickly to save yourself because you may have only seconds to react.

FLOOD WARNING – Flooding has been reported or is imminent. Take necessary precautions.

The Fire Department News



Volunteers Needed!

Manchester Township Department of Fire Services and York Area United Fire and Rescue are looking for volunteers to serve as Firefighters, Emergency Medical Technicians and Fire Police officers.

Anyone interested in applying should **contact the Fire Chief at (717) 718-2383.**

Contacting The Fire Department

Emergency – 911

For business related information contact Department of Fire Services or paid personnel at the 24 hour manned station at 3200 Farmtrail Road:

767-1954

For the Alert Fire Company trustees or other business, call the volunteer station at 3118 North George Street in Emigsville:

764-1148

Fire Safety Tips

- 1) Smoke detectors that are 10 years old or older **SHOULD BE REPLACED.**
- 2) Extension cords should be checked regularly for wear.
- 3) **DO NOT** use light bulbs that exceed the recommended wattage in light fixtures.

PRACTICE FIRE SAFETY EVERY DAY!

Smoke Alarm Program

York Area United Fire and Rescue has a free smoke alarm program. Simply call our office at 717-718-2383 and a firefighter will come to your house and install a smoke alarm; **FREE OF CHARGE!!!** You can also stop by any of the fire stations in Spring Garden, Springettsbury or Manchester Townships.

Hall Rental

Alert Fire Company

3118 N. George Street, Emigsville

The **Social Hall** is available to be rented for personal parties and/or business functions. The proceeds from the rentals are used to offset the expenses of the operation of the volunteer fire station. For Hall Rentals call: **324-1583**

HOW AND WHEN TO FIGHT COOKING FIRES

1. When in doubt, just get out. When you leave, close the door behind you to help contain the fire. Call 9-1-1 or the local emergency number after you leave.
2. If you do try to fight the fire, be sure others are already getting out and you have a clear path to the exit.
3. Always keep an oven mitt and a lid nearby when you are cooking. If a small grease fire starts in a pan, smother the flames by carefully sliding the lid over the pan (make sure you are wearing the oven mitt). Turn off the burner. Do not move the pan. To keep the fire from restarting, leave the lid on until the pan is completely cool.
4. In case of an oven fire, turn off the heat and keep the door closed to prevent flames from burning you or your clothing.
5. If you have a fire in your microwave oven, turn it off immediately and keep the door closed. Never open the door until the fire is completely out. Unplug the appliance if you can safely reach the outlet.
6. After a fire, both ovens and microwaves should be checked and/or serviced before being used again.

KEEP FIREPLACES AND WOOD STOVES CLEAN

1. Have your chimney or wood stove inspected and cleaned annually by a certified chimney specialist.
2. Clear the area around the hearth of debris, decorations and flammable materials.
3. Leave glass doors open while burning a fire. Leaving the doors open ensures that the fire receives enough air to ensure complete combustion and keeps creosote from building up in the chimney.
4. Close glass doors when the fire is out to keep air from the chimney opening from getting into the room. Most glass fireplace doors have a metal mesh screen which should be closed when the glass doors are open. This mesh screen helps keep embers from getting out of the fireplace area.
5. Always use a metal mesh screen with fireplaces that do not have a glass fireplace door.
6. Install stovepipe thermometers to help monitor flue temperatures.
7. Keep air inlets on wood stoves open, and never restrict air supply to fireplaces. Otherwise you may cause creosote buildup that could lead to a chimney fire.
8. Use fire-resistant materials on walls around wood stoves.

Department of Fire Services:

**Manchester Township
Career Firefighters Offer**

**Reflective Address Markers
ONLY \$15.00**

**Insure that your home can
be located by emergency
personnel.**

Applications for address
markers are available at:
3200 Farmtrail Road
York, PA 17406-5699

Ambulance Service

Manchester Township does NOT offer an ambulance membership or subscription program. In the event that you are transported to a hospital by our ambulance, your health insurance provider or Medicare will be billed for the services rendered. Additionally, the patient is responsible for any service fees not covered by insurance or medicare reimbursements.

Billing services are provided by Cornerstone Adminisystems in New Cumberland, PA. Should you have any questions regarding an ambulance bill, please contact them directly at 1-877-214-6018. This is a toll-free number.

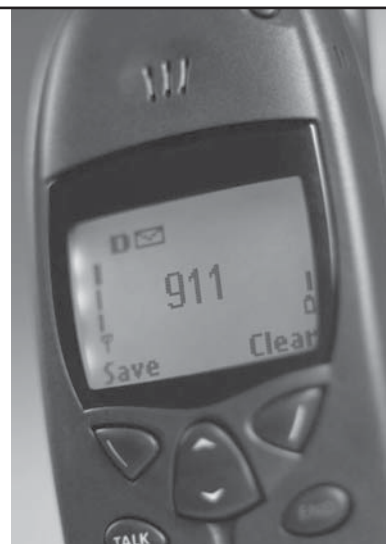
911 HANG UP CALLS

Ordinance #2007-03

It is important that all telephone owners be responsible for the proper use of their telephones so that police officers are not required to spend important patrol time in responding to false 911 calls.

An excessive number of 911 hang up calls from a telephone will result in the assessment of fees or penalties in accordance with ordinance #2007-03.

Please be responsible for the proper use of telephones.



York Area United Fire and Rescue has established a Facebook page and Twitter account. Please visit and be sure to "like us" on Facebook and follow us at @YAUFRChief. On our site you can find up-to-date information and receive immediate notification of incidents and events.
<https://www.facebook.com/pages/York-Area-United-Fire-and-Rescue/384546854934892>



QR code to
Facebook link



QR code to
website link



QR code to
Twitter link

SNOW REMOVAL

Snow removal presents a challenge to Manchester Township. During an active snowstorm the public works department will attempt to keep open the major routes (arterial and collector) streets of Manchester Township to facilitate the movement of emergency vehicles. As a storm subsides the snowplows will methodically plow each and every public street in Manchester Township. Residents can assist the public works department by moving, where possible, vehicles off of the streets during and after the storm event.

According to the Pennsylvania Second Class Township Code, responsibility for the maintenance of sidewalks rests with the adjoining property owner. Therefore, remember to be a good neighbor and remove snow from sidewalks to keep them safe for pedestrians.

The Township is NOT RESPONSIBLE for damage to mailboxes since they are located in the right-of-way. Manchester Township **DOES NOT** provide snow and ice removal on any state roadways.

HELPFUL HINTS

1. When shoveling out the mouth of your driveway, deposit snow to the right or "downstream." This will help to avoid the re-depositing of the snow in your driveway when the plow comes to your street. Remember it is impossible to not have snow pushed into your driveway. Please do not throw the snow from your property into the street.
2. Please allow yourself some additional time to travel.
3. Use common sense and "Be Patient."
4. Keep a flashlight, a battery powered radio and emergency equipment available in case of a disruption in power.

FIRE HYDRANTS

Clearing snow away from fire hydrants is a very important responsibility.

The fire department **asks residents to clear a 36-inch** path around hydrants to allow for access.

If you join together with your neighbors, it only takes a few minutes to ensure the fire hydrants are clear of snow. Please take the few extra minutes needed to protect your home and family.

Preventing Frozen Pipes

The best way to protect a fire sprinkler system from freezing is to provide sufficient insulation and maintain adequate heat during the winter months. Insulation helps block the flow of heat or cold from one space to the next. Most sprinkler pipes are within the walls or ceilings. Cold air can enter these concealed spaces through small gaps in the exterior sheathing and insulation and find its way into pipe chases and soffits that focus the air directly onto the sprinkler piping and accelerate freezing.

In attics, piping should be as close to the ceiling as possible with insulation placed over the sprinkler pipe. If you can safely inspect your sprinkler pipes in the attic and you can see exposed pipes; they need to be insulated immediately to prevent freezing. An open attic hatch will allow heat to rise into the attic and could provide enough heat to keep pipes from freezing.

Plumbing pipes providing water to the inside are also prone to freezing during long periods of freezing temperatures. Open cabinet doors that house water pipes and allow the homes heat inside. Slightly open a faucet to allow a small trickle of water - flowing water is more difficult to freeze than standing water in pipes. Remember to shut off and drain the water to all outside hose bibs.

If a water pipe bursts ensure that the location of the water shut-off valve is known and the proper method to turn it off. Contact a professional immediately to initiate repairs.

Nuisance Ordinance

Per Ordinance #2007-01, don't place basketball hoops or other sporting equipment in roadway or in road right-of-way so play can occur in the street. The following are strictly prohibited and declared a nuisance:

- a) The throwing, pushing, blowing, placing or plowing of snow from private property into or onto a cartway of any street.
- b) Piling snow more than 3 feet high within the clear sight triangle of any intersection of any street.
- c) The placing of mulch, stone, dirt or building materials from private property into or onto a cartway of any street.
- d) Basketball hoops or other sports equipment within the street or road right-of-way.
- e) Detached trailers or storage units within the cartway.
- f) Dumping of any substances (oil, grass, etc.) into any storm sewer.

Stone or brick mailboxes require a road occupancy permit before construction.

Any person who violates or fails to comply with these provisions may be fined up to \$600.00 per day.

Storm Water Management Requirements

EFFECTIVE JULY 1, 2012:

Any building or zoning permit application that proposes any new impervious area must first satisfy the requirements of the storm water management ordinance.

(Ordinance # 2012-05)

Ultimately it is the property owners' responsibility to control runoff from their property.

This requirement is a mandate from the United States Environmental Protection Agency EPA, Pennsylvania Department of Environmental Protection DEP and the County of York. Manchester Township passed Ordinance 2012-05 in order to comply with the mandate. Failure to comply with the mandates would subject the township as a whole to penalties from either DEP and/or EPA.

Put simply, if property owner builds or places on their lot something that covers the ground so that rainwater cannot penetrate or that will not allow grass to grow something must be done to allow the runoff to soak into the ground under a *normal* rain condition.

Anyone applying for a Building or Zoning Permit is required to address the storm water runoff from any new impervious area to be installed or placed on any lot.

You will need to know the measurements of all structures, patios, sidewalks, swimming pools and paving, existing and proposed, on your lot in order obtain a storm water permit to meet these requirements **BEFORE** a building or zoning permit will be able to be issued.

Plan Ahead For Building Permits

All construction, additions, placement of prebuilt structures (sheds, swimming pools, etc), paving, patios, fences, and decks require that a permit be obtained **BEFORE** any work can legally be started. This includes inflatable swimming pools over 18" if new or previously removed.

State law requires the township to adopt the Uniform Construction Code (UCC), better known as the "building code". The UCC allows a municipality up to 15 working days to review a permit application for residential properties and either grant or reject the permit from the time a completed application is submitted to the municipality. A completed application includes a completely filled out application form, 3 copies of a site plan for the entire lot showing all **existing and proposed** improvements on the lot (including driveways, buildings, patios, decks, and sidewalks) with all dimensions and distances to property lines and 3 copies of all documentation related to the proposed improvements. Manchester Township strives to process the permits as quickly as possible although during busy times of the year it may take the full 15 working days. **NO WORK** can be started until you have a granted permit in hand and a placard placed in a location that can be seen from the street.

MS4

Municipal Separate Storm Sewer System
PLEASE DO NOT POLLUTE

10 things you can do at home:

1. Use fertilizers sparingly and sweep up driveways and gutters.
2. Never dump anything down storm drains or in streams.
3. Vegetate bare spots in your yard.
4. Compost your yard waste.
5. Use least toxic pesticides, follow labels, and learn how to prevent pest problems.
6. Direct downspouts away from paved surfaces; consider a rain garden to capture runoff.
7. Take your car to the car wash instead of washing it in the driveway.
8. Check your car for leaks and recycle your motor oil.
9. Pick up after your pet.
10. Have your septic tank pumped and system inspected regularly.

For additional information visit:
www.epa.gov/npdes

ANIMAL CONTROL ORDINANCE

Ordinance #2009-05

On November 10, 2009 the Board of Supervisors adopted an animal control ordinance which is intended to encourage the proper safe care and management of animals within Manchester Township.

Please note that this ordinance addresses the keeping of domestic animals, as well as feral cat(s), and requires that anyone "keeping" a feral cat or cats, must see that they have been trapped, neutered and released (TNR) back into the wild.

The York County SPCA (717-764-6109) or Manchester Township's animal enforcement officer, Mike Ellis(717-266-1712), can provide assistance with feral cats.

The full text of Ordinance #2009-05 is available on the township's web page.

PLEASE BE RESPONSIBLE IN HELPING PROTECT PUBLIC HEALTH AND SAFETY BY PARTICIPATING IN A TNR PROGRAM TO CONTROL THE FERAL CAT POPULATION

Registration Form

NAME _____

CHILD'S NAME _____ AGE _____

_____ AGE _____

ADDRESS _____

HOME PHONE _____ WORK PHONE _____

EMAIL _____

CLASS TITLE/EVENT: _____

LOCATION: _____

AMOUNT ENCLOSED: \$ _____

PLEASE MAKE CHECKS PAYABLE TO:
MANCHESTER TOWNSHIP, 3200 FARMTRAIL ROAD, YORK, PA 17406

Registration Forms:

If you are registering for more than one event, you may duplicate the registration form or complete all of the information on a separate sheet of paper.

**ALL CLASSES, PROGRAMS & BUS TRIPS ARE SUBJECT
TO ADEQUATE PARTICIPATION. YOU WILL BE CONTACTED
ONLY IF THE ACTIVITY IS CANCELLED.**





To Pay By Credit Card

Name _____

Phone # _____

I wish to pay _____

Circle One:

Credit Card # _____ (9 dig)

Expiration Date _____

Zip code where bill is received _____

Amount \$ _____

Signature _____

**Return with registration form,
or stub from invoice**

RECYCLE

Please place all of your trash and recyclables at the curb by 6:00 am on the day of your scheduled collection.

ACCEPTABLE ITEMS

METAL:

- Aluminum beverage cans
- Steel food and beverage cans and aerosol cans

PLASTICS:

- #1- #7 containers and bottles with necks smaller than their bases

GLASS:

- Clear, brown, and green glass food and beverage containers

PAPER, PAPERBOARD, and CARDBOARD:

- All sizes of cardboard boxes
- Pizza boxes
- Food boxes (i.e. cereal and Jello boxes)
- EMPTY paper towel and toilet paper rolls

- Paperboard packaging (i.e. tissue boxes)
- Office paper (any color)
- Shredded paper (in clear plastic bags please)
- Newspapers and inserts
- Magazines, catalogs, and brochures
- Envelopes and junk mail
- Paper bags
- Phone books and other soft cover books

UNACCEPTABLE ITEMS

- NEEDLES (Do NOT place used needles with recycling! This is a serious health hazard to everyone)
- Plastic tubs, cups, and trays
- Broken glass

- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Tupperware or disposable plastic containers
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- All solvent, oil and chemical containers
- Food soiled material
- Paperboard juice and milk containers
- Soaked and/or wet papers or cardboard
- Plastic food wrappers
- Used paper towels or tissues

Manchester Township

3200 Farmtrail Road
York, PA 17406-5699

PRESORTED
STANDARD
U.S. POSTAGE
PAID
PERMIT NO. 323
YORK, PA

Did you know? Current and previous versions of our newsletter are available on our website at www.mantwp.com

Watercolors Painting Class

Mondays

Noon – 2:00 pm

January 26 thru March 2, 2015

Wednesdays

7:00 pm – 9:00 pm

January 28 thru March 4, 2015

Have you been thinking about learning to paint with watercolor or acrylics? Would you like to learn a new skill or develop a new creative hobby that involves exciting color and numerous ways to use it to express yourself? Then you will enjoy these classes taught by Carol Hartman, M.A., a certified art teacher right here in Manchester Township!

Open to beginners as well as more experienced individuals, learn the basics of transferring an image, composing a composition, color theory and other principles and elements of art. You will paint what you want to paint and have a completed painting at the end of the six classes. Supply list available upon registration.

To register or for more information, call 717-767-2353 or email carolwatercolors@gmail.com.

WHERE: Johnston's Park, 2985 Lewisberry Road, York

COST: \$120 per session (six classes)

REGISTRATION DEADLINE: January 21, 2015

2015 MTAA Baseball, Softball & Tee Ball Registration

**Saturday - January 24 and 31, 2015
9:00 am to Noon**

WHERE: Manchester Township Municipal Complex
3200 Farmtrail Road

You can also register online via the MTAA website beginning January 10th. Registration will be available through February 21st. If you have questions or would like more information, please visit www.mtaaonline.org.

Manchester Township Athletic Association (MTAA) is seeking volunteers and board members for the 2014-2015 season. MTAA is a non-profit, 501c3, organization that offers baseball, softball, and basketball programs for Manchester Township children ages 5 - 18. MTAA currently has seven open board positions that need filled and we are also looking for volunteers/coaches for the 2015 spring baseball and softball season. Open board positions along with a brief description of the positions can be found at www.mtaaonline.com, Board Members page. Baseball and softball information and contacts can be found on the baseball and softball pages. If you are interested in helping the youth of the Township and making a difference in our youth athletic programs, please visit our website and consider volunteering.

Don't forget to save this newsletter until the next one comes out!

**MS-4 &
CHESAPEAKE BAY
POLLUTION REDUCTION**

Manchester Township has been designated as a **MS-4 community**. MS-4 stands for Municipal Separate Storm System. This means that PA Department of Environmental Protection (DEP) and US Environmental Protection Agency (EPA) are requiring Manchester Township to monitor and assure that any and all water coming from Manchester Township is managed properly for the volume of water and the cleanliness before it is transported out of the township. To do so the township must not only enact but enforce ordinances dealing with storm water discharges, sanitary sewers and flood plains along streams and creeks. Additionally Manchester Township has joined with other municipalities in attempting to limit the amount of pollution in the water leaving the township that ultimately is discharged into the Chesapeake Bay. By limiting the amount of unpolluted water that gets into the sanitary sewer system unnecessary sewage backups onto the streets and into the streams the township hopes to improve the effectiveness of the sewage treatment plants that serve the township.

YOU CAN HELP

If you see or spot any discharge from or to any storm sewer or storm water management basin that looks or smells like it does not belong there - please contact the Manchester Township Office immediately.

Also please do not put oil, gasoline, paint, weed killer, driveway sealer or any other chemical into any storm sewer basin along the street.

Please do not blow grass clippings that may contain fertilizer into any street where it may get carried into the storm sewer system.

The cost of cleaning up is a lot more expensive than preventing it to begin with.

Clean Water is everyone's responsibility

MANCHESTER TOWNSHIP

**3200 FARMTRAIL ROAD
YORK, PA 17406**

Phone: 717-764-4646
Fax: 717-767-1400
E-mail: info@mantwp.com

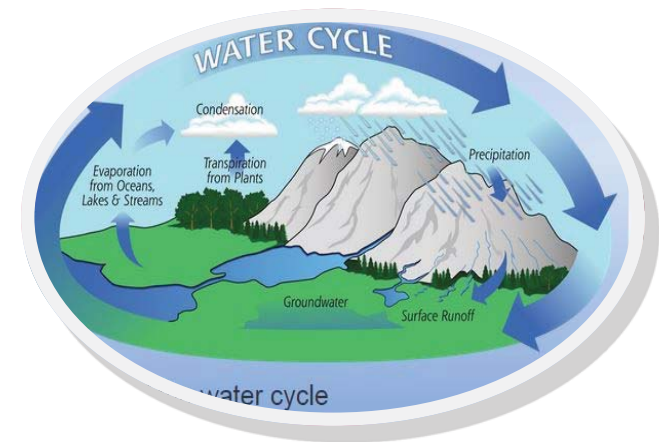
MANCHESTER TOWNSHIP

A DESIGNATED MS-4 COMMUNITY

**MANCHESTER
TOWNSHIP**

YORK COUNTY

PENNSYLVANIA

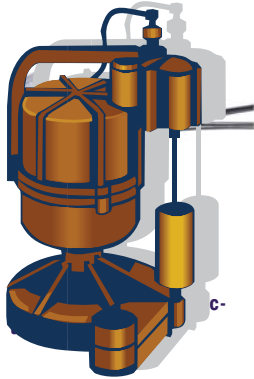


The **SOLUTION**
to **POLLUTION** is
NOT DILUTION

TEL: 717 764-4646

HOW CAN I HELP???

SUMP PUMPS AFFECT THE SANITARY SEWER



Many homes are protected by a sump pump that intercepts and removes ground water that seeps into the basement of a house.

In bygone days it

was common practice to connect a sump pump discharge to the sanitary sewer lines serving a building. **A sump pump can generate**

up to 7,000 gallons per day of additional water from one home. This is the equivalent of an additional 20 homes worth of additional water per home being placed into the sanitary sewer system. Not only can the pipes that take the sewage to the treatment plant not carry this much water but this water must then be treated at the treatment plant before it can be discharged to the receiving stream. This cost all users of the system additional money which will ultimately result in higher sewer bills for all. More importantly if the pipes aren't large enough to handle all this water—backups can occur possibly into your basement. **Yuck what a mess!**

WHAT CAN BE DONE?

The more of this ground/rain water that can be removed from the sanitary sewer system the less cost to you now and in the future.

DISCONNECTING YOUR SUMP PUMP

If your sump pump discharges to a pipe or floor drain in your basement it is a good bet that it is connected to a sanitary sewer line. The discharge must be removed from discharging into the sanitary sewer line. This may be as simple as directing the discharge outside of the house through a hose, remembering to keep the discharge point at least 5 feet from the house so that the water does not seep back into the sump pit and at least 5 feet from any neighbor's property line.

DISCONNECTING YOUR DOWNSPOUT FROM THE SANITARY SEWER SYSTEM IS EASY TO DO YOURSELF

1. Cut the downspout leaving enough space to insert the elbow
2. Tightly cap the end of the pipe sticking out of the ground.
3. Attach an elbow to the end of the downspout & use an extension to direct water away from your home.



DOWNSPOUTS MAY AFFECT THE SANITARY SEWER SYSTEM

In many older homes (pre1995) it was common practice to construct the downspouts from the roof gutters into the ground and into a foundation drain. In many instances the foundation drain was then connected to either the sump pump pit or directly to the sanitary sewer line. This adds more unpolluted water into the sanitary sewer system adding to the potential for backups and surely additional costs for transporting and treating the water. In some newer homes the downspouts are connected to a seepage pit—These should not be disconnected.



Downspouts that look like this could be connected to the sanitary sewer system.

**EACH HOUSEHOLD OR BUSINESS THAT
REDIRECTS THEIR STORMWATER OUT
OF THE SANITARY SEWER
SYSTEM HELPS SOLVE THE PROBLEM
OF SEWAGE BACKING UP INTO
BASEMENTS, STREETS AND
WATERWAYS**

**If you disconnect your sump pump or downspouts from the sanitary sewer system
PLEASE contact MANCHESTER TOWNSHIP.**

MANCHESTER TOWNSHIP

Phone: 717-764-4646
Fax: 717-767-1400
E-mail: info@mantwp.com