

# Recreation

## MANCHESTER TOWNSHIP NEWSLETTER

Winter 2014 Volume 21-1

### RECREATION COMMISSION

Meets the 2nd Thursday of each month at the municipal office, unless otherwise noted, at 7:00 pm. Public is welcome to attend.

Manchester Township  
3200 Farmtrail Road  
York, PA 17406-5699  
(717) 764-4646

### Commission Members

Craig Jacoby, Chairperson  
James Kohr  
Vanessa Rutter-Garcia  
Kurt Blake  
John Inch, Jr.

### Recreation Commission Meeting Dates

January 9, 2014  
February 13, 2014  
March 13, 2014

### Recreation Director

GARTH ERICSON  
E-mail: [g.ericson@mantwp.com](mailto:g.ericson@mantwp.com)

Check out Manchester Township Recreation on:

**facebook** [www.facebook.com](http://www.facebook.com)

**twitter** [www.twitter.com/ManTwpRec](http://www.twitter.com/ManTwpRec)

### MANCHESTER TOWNSHIP PARKS:

#### Cousler Park

1060 Church Road  
(corner of Church & Greenbriar Roads)

#### Eagles View Park

2399 Friesian Road

#### Emigsville Park

15 Emig Road

#### Johnston's Park

2985 Lewisberry Road

#### Mt. View Park

3298 Raintree Road

#### Nittany Park

Olmstead Way  
(Penn State Estates Development)

#### Ridings Recreational Area

19 Martingale Drive  
(Ridings Development)

#### Stillmeadow Park

600 Kyle Road

## Spring Fling

**May 3, 2014**

**Cousler Park - 8 AM to 2 PM**

**Community Yard Sale**

**Touch-A-Truck**

**Document Shredding Truck**

**Summer Playground Registrations**

See page 3 for details.

## Egg Hunt

Come and hunt eggs with the Easter Bunny. Bring a basket and have the children wear appropriate outerwear.

**WHEN:** Saturday – April 12, 2014

**TIME:** Promptly at 10:00 am

**WHO:** Ages 9 and under –  
Manchester Township  
**Residents Only**

**COST:** FREE!!!

**WHERE:** Cousler Park,  
1060 Church Road

**REGISTRATION DEADLINE:**  
April 4, 2014

In the event of inclement weather, please check our Twitter Page at [www.twitter.com/mantwprec](http://www.twitter.com/mantwprec) for a possible location change to the Manchester Township Municipal Complex.



## ***Pitch Hit and Run Baseball Competition***

Baseball Pitch, Hit and Run provides youngsters across the country the opportunity to participate in an exciting baseball skills competition. Pitch, Hit and Run is a free national program that gives boys and girls ages 7 to 14 the chance to showcase their abilities.

Pitch, Hit and Run is intended to encourage youth participation and emphasize the fun element of baseball.

**WHEN:** **Saturday** – March 8, 2014

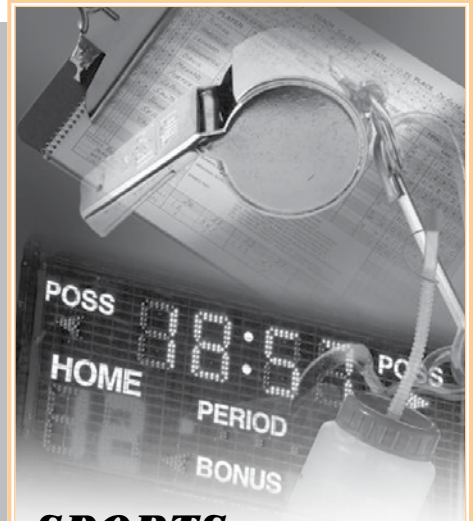
**TIME:** 8:30 am

**WHERE:** Cousler Park, Church and Greenbriar Roads, Field #1

**COST:** No Fee

**WHO:** Ages 7 –14

**REGISTRATION DEADLINE:**  
February 28, 2014



## ***SPORTS – Contact Persons***

### **BASEBALL/T-BALL/ SOFTBALL/BASKETBALL:**

Manchester Township  
Athletic Association-  
[www.mtaaonline.org](http://www.mtaaonline.org)

### **SOCCER:**

York Youth – 741-6939

Panthers USA  
[www.panthersusa.org](http://www.panthersusa.org)

### **LACROSSE:**

[cylaxclub@yahoo.com](mailto:cylaxclub@yahoo.com)

### **FOOTBALL/CHEERLEADING:**

Eastern York County  
[www.eycfootball.org](http://www.eycfootball.org)

Yorktowne Patriots - 676-6629  
[www.yorktownepatriots.org](http://www.yorktownepatriots.org)

### **CRICKET:**

[www.Yorkcc.com](http://www.Yorkcc.com)

## ***Adult Basketball***

Pick-up basketball for Manchester Township **Residents Only**

**WHEN:** **MONDAYS** – January 6 thru March 31, 2014

**TIME:** 8:15 pm – 10:15 pm

**WHERE:** Manchester Township Building, 3200 Farmtrail Road

**COST:** \$15.00



## ***Motorized Vehicles at Township Parks***

Please observe Park Rule #12 when  
using all township parks:

The use of **MOTORIZED VEHICLES**, are **PROHIBITED** within Manchester Township Recreational facilities. The term “motorized vehicles” shall include, but not be limited to, licensed motor vehicles (three or four wheeled), snowmobiles and golf carts. Township vehicles are exempt.





# Spring Fling

**May 3, 2014 Cousler Park \* 8 AM to 2 PM**

## Community Yard Sale

Do you have personal items that you no longer want or need? Why not sell them at Manchester Township's Community Yard Sale! You'll have all the benefits of a yard sale without having to advertise or hang signs! All items must be in good taste and suitable for family viewing. Items cannot promote personal businesses to patrons and no solicitation is allowed during the sale. You will need to provide your own tables and chairs.

Shoppers - Why drive all day searching for your local garage sale? Come to our Community Yard Sale and leisurely browse through all sorts of items.

**TIME:** 8:00 am – 2:00 pm (**RAIN OR SHINE**)

**WHERE:** Cousler Park "Church North" parking lot  
(parking lot by basketball courts)  
1060 Church Road

**COST:** \$15.00/resident \$20.00/non resident  
(10x10 parking space, maximum  
3 spaces)

REGISTRATION DEADLINE: April 25, 2014

## Touch-A-Truck

Put your imagination in gear and go! Join us for our annual Touch-a-Truck where children get a chance to get behind the wheel and rub elbows with their hometown heroes. Come and climb on and explore your favorite vehicles including fire engines, construction vehicles, and a variety of other exciting vehicles!

**TIME:** 10:00 am – 2:00 pm (Weather Permitting)

**WHO:** Kids of all ages!

**COST:** FREE!!!

**WHERE:** Cousler Park, 1060 Church Road

## Document Shredder Truck

Still have old bills and tax returns clogging your filing cabinets at home? Manchester Township will be sponsoring a shredding truck for residents to bring their private documents to be shredded safely and securely. (NOTE: This offering is for Manchester Township **residents only**. There will be a 10 box limit.)

**TIME:** TBD

**COST:** FREE

**WHERE:** Cousler Park, 1060 Church Road

## Summer Playground Registrations

Manchester Township Parks and Recreation will be holding a Summer Playground Registration event as part of Spring Fling for the first time! Anyone who registers their child during the Spring Fling event will get up to 25% off their child's registration.

**TIME:** 10:00 am – 2:00 pm

**COST:** Resident - \$30 per child  
(Maximum fee of \$75)

Non-Resident – \$40 per child  
(Maximum fee of \$120)

~ PRICES VALID ONLY AT SPRING FLING ~

**WHERE:** Cousler Park, Pavilion E, 1060 Church Road

*More details and events will be announced in our April – August newsletter.*

## Active Adult Activities

Northeastern Senior Center serves the senior residents of a number of municipalities, including Manchester Township.

The Senior Center is located at **131 Center Street, Mount Wolf**. Call 266-1400 for information.

**Northeastern Senior Center is actively seeking volunteers** for various activities. Please call 266-1400 if interested.

## Health Insurance Assistance

The York County Area Agency on Aging is sponsoring a monthly program to help seniors with Medicare benefits and services. Apprise Counselors are trained to answer your questions regarding Medicare, Medicaid, Medigap, prescription drugs, preventive care and assist with paperwork.

**WHEN:** Second **Thursday** of each month  
January 9, February 13, and March 13

**TIME:** 8:30 am – 12:00 pm

**WHERE:** Manchester Township Building, 3200 Farmtrail Road  
Please contact the York County Area Agency on Aging at 717-771-9008 or 1-800-632-9073 to schedule an appointment.



# ***Fitness Classes for Women***

**JANUARY 6 – MARCH 13, 2014**

## **ZUMBA**

Latin-Inspired, easy to follow, calorie burning dance fitness party. Feel the music and let loose. This has become the fastest, hottest growing dance based fitness craze. Learn the Salsa, Rumba, Cha-Cha, Regatton, Cumbia, and Merengue Hip Hop moves while burning body fat and working your cardiovascular system. No experience necessary, all fitness levels welcome.

**WHEN:** Mondays 5:45 pm - 6:45 pm (10 classes)

**COST:** \$55/Residents, \$60/Non-Residents

## **FIT-N-SLIM FOR WOMEN**

Get results with this 60-minute class! Burn body fat as you build lean muscle and boost your metabolism! We've developed this total body workout based on our experience working with thousands of women over the last 20 years. When combined with healthy eating, Fit-n-Slim can help you manage your weight. Resistance training tones muscle and improves your strength, too. Please bring 3-5 lb. handheld weights and a mat.

**WHEN:** Mondays and/or Thursdays 7:00 pm - 8:00 pm

**COST:** \$43/Residents – 1 Day per session

\$47/Non Resident – 1 Day per session

\$65/Residents – 2 Days per session

\$70/Non Residents – 2 Days per session

## **PACKAGE PRICING** (per session)

1 day of Zumba & 1 day of Fit-n-Slim

\$90/Resident, \$100 Non-Resident

1 day of Zumba & 2 days of Fit-n-Slim

\$115/Resident, \$120 Non-Resident

To register or for more information contact Diane at 741-1872 or email [cnfeel@hotmail.com](mailto:cnfeel@hotmail.com).



## ***2014 Bonus Books Are Available***

*at the Manchester Township Building - 3200 Farmtrail Road*

**\$26.00 – Residents    \$28.00 – Non-residents**



## ***Osher Lifelong Learning Institute (OLLI)***

**For adults who never stop experiencing life**, there is a place and a community that celebrates learning in a relaxed and accepting environment. We invite you to join in a learning adventure through the Osher Lifelong Learning Institute at Penn State York (OLLI at Penn State York). OLLI is open to all adults who love to learn.

OLLI at Penn State York is an association of, by, and for older adults who wish to continue to study and learn. OLLI is dedicated to the proposition that learning is a lifelong process and curiosity never retires. Members may participate in any OLLI activities, which include courses and special events. OLLI activities take place during the day. They are designed for pure enjoyment and there are no requirements, exams, or grades. All activities are designed by members for members.

There is a \$50 membership fee. For more information please call the OLLI office at **717-771-4015** or visit the website at <http://olli.yk.psu.edu>.

## ***“Gift of Life” Trees***

Donating a tree is a great way to remember or honor someone special to you. Trees may be placed at any of our eight parks. For additional information contact the Manchester Township Office at 717-764-4646.

## **ATTENTION BUS TRIP PARTICIPANTS**

Manchester Township Residents will receive preference on all bus trips up to **45** days prior to the trip. Non-Residents may sign up immediately, however, they will be placed on a waiting list until the 45th day, at which time, any remaining seats will be filled 1st come, 1st served. There is no limit to the number of seats residents may reserve.

A **\$5.00 non-refundable deposit** will reserve your seat for all bus trips unless otherwise noted.

**FINAL PAYMENT IS DUE 5 WEEKS PRIOR TO THE TRIP!**

Please note that refunds on cancelled seat(s) for bus trips will not be issued unless a **written cancellation** is received **at least two (2) weeks prior** to the trip and **only if the cancelled seat(s) are filled** by another party. The \$5.00 deposit is non-refundable.

## ***LOST AND FOUND***

A lost & found is located at the township office. If you are missing items and may have left them at one of our parks, please check at the municipal office at 3200 Farmtrail Road, York, PA 17406.

**ALL CLASSES, PROGRAMS, AND BUS TRIPS ARE SUBJECT TO ADEQUATE PARTICIPATION. YOU WILL BE CONTACTED ONLY IF THE ACTIVITY IS CANCELLED.**

## Recreation Facility Rental Fees

FEES EFFECTIVE FEBRUARY 12, 2013

|  | Resident                                    | Non-Resident                                |
|--|---|---|
| Athletic Fields #1-10                          | \$10.00/per hour                            | \$25.00/per hour                            |
| Athletic Fields #11-13, 16-18                  | No fee                                      | \$30.00/per hour                            |
| Athletic Fields #14-15                         | No fee                                      | \$35.00/per hour                            |
| Emigsville Park Building<br>(less than 2 hrs.) | \$60.00 +<br>\$25.00 sec. deposit           | \$90.00 +<br>\$25.00 sec. deposit           |
| Emigsville Park Building<br>(more than 2 hrs.) | \$100.00 +<br>\$50.00 sec. deposit          | \$135.00 +<br>\$50.00 sec. deposit          |
| Johnston's Park Building<br>(less than 2 hrs.) | \$50.00 +<br>\$25.00 sec. deposit           | \$75.00 +<br>\$25.00 sec. deposit           |
| Johnston's Park Building<br>(more than 2 hrs.) | \$80.00 +<br>\$50.00 sec. deposit           | \$100.00 +<br>\$50.00 sec. deposit          |
| Park Pavilion (w/ electric)                    | \$50.00                                     | \$60.00                                     |
| Park Pavilion (w/o electric)                   | \$30.00                                     | \$40.00                                     |
| David A. Raver Stage                           | \$30.00/per hour +<br>\$100.00 sec. deposit | \$60.00/per hour +<br>\$100.00 sec. deposit |
| Multi-purpose Room<br>(1/2 room rate)          | \$50.00/per hour +<br>\$50.00 sec. deposit  | \$65.00/per hour +<br>\$50.00 sec. deposit  |
| Multi-purpose Room<br>(Full room rate)         | \$75.00/per hour +<br>\$50.00 sec. deposit  | \$95.00/per hour +<br>\$50.00 sec. deposit  |

## Scrapbooking Crop Club

**WHEN:** First **Saturday** of each month –  
January 4, February 1, and March 1

**Time:** 6:00 pm – 11:00 pm

**WHERE:** Johnston's Park, 2985 Lewisberry Road

**COST:** \$5.00 each class (Must register in advance)

**Please call Tracey Wesstrom at 779-0708 for reservations and payment.**

No Instruction! No sales pitch! Lots of space! Lots of ideas! Just lots of time to work on preserving your memories for future generations.

## YORK COUNTY PARKS – Canine Meadows: Off-Leash Dog Area

A 13.5-acre regional off-leash, fenced dog area is available at John Rudy County Park, 400 Mundis Race Road, York.

For further information contact York County Parks at 717-840-7440 or [parks@york-county.org](mailto:parks@york-county.org) or visit the website at [www.yorkcountyparks.org](http://www.yorkcountyparks.org).

### Reminder: No Smoking in the Park

As contained in Chapter 16, Part I of the Codified Ordinances of Manchester Township.

Smoking at any Manchester Township park is prohibited in the following areas:

- Stage area at Cousler Park.
- All playground areas.
- All indoor facilities.

We also ask you to refrain from smoking in any area where large groups of children are at play.

## York County/Martin Library Satellite

**REMINDER:** Books may be dropped off for return to any York County Library or ordered from any York County Library to be picked up Monday thru Friday between 8 am – 4 pm at the MANCHESTER TOWNSHIP BUILDING - 3200 Farmtrail Road.

## Multi-Purpose Field Closing Information

There is a variety of ways that you can find out the latest information on multi-purpose fields closings.

- On Twitter, you can either follow or check our Manchester Township Parks and Recreation page at [www.twitter.com/mantwprec](http://www.twitter.com/mantwprec) or our Manchester Township Field status Twitter page at [www.twitter.com/MT\\_Fields](http://www.twitter.com/MT_Fields). You do not need a Twitter account in order to view this information.
- If you "like" our Manchester Township Parks and Recreation on Facebook, you will be able to view field closing information from your Facebook page.
- On your cell phone, send a text message to 40404 with the phrase "Follow @MT\_Fields", to receive all of our multi-purpose fields opening and closing information directly to your cell phone via text message.

If you have any questions about these methods, please contact 764-4646 for more information.



Winter

# MANCHESTER TOWNSHIP Supervisors' News

**Office:**

3200 Farmtrail Road  
York, PA 17406-5699

**Phone:**

717-764-4646

**Hours:**

Monday-Friday  
8 am - 4:30 pm

**E-mail:**

info@mantwp.com

**Board of Supervisors**

Lisa D. Wingert  
Delmar L. Hauck  
Kenneth D. Wingert  
David K. Brosend  
Rodney K. Brandstedter

*Supervisors Meetings are held the **2nd Tuesday** of each month at **7:00 pm** at the Municipal Building*

**Township Manager:**

Timothy R. James

**Office Supervisor/  
Assistant Secretary:**

Debra K. McCune

**Public Works  
Superintendent:**

Kenneth E. Goodyear

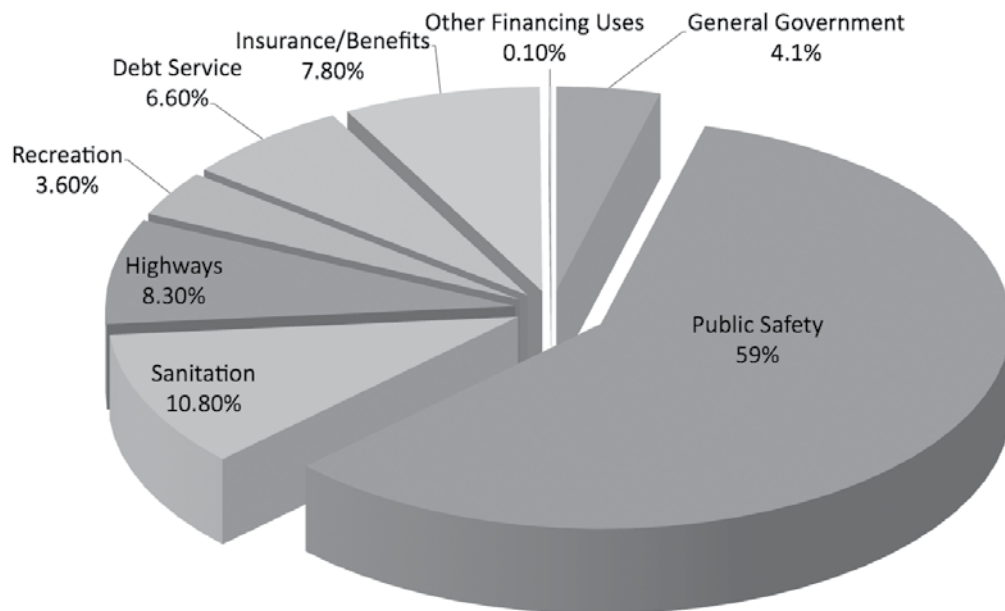
**Zoning/Planning  
Officer:**

Stewart S. Olewiler, III

**Fire Chief:**

Robert H. McCoy

## ***HIGHLIGHTS – from the Board of Supervisors Meetings***



### **2014 Budget Adopted**

On December 10, 2013 the Board adopted the 2014 operating budget. The budget includes a \$10,067,320. General fund and \$2,964,480. In other funds for a total of \$13,031,800.

Real Estate tax millage remains at 1.00 mills, and the fee toward refuse/recycling collection continues to be \$100/per year.

*continued on page 7*

For information about the township and events please visit our web site:  
**[www.mantwp.com](http://www.mantwp.com)**

### **Office Closed:**

January 1, 2014 - NEW YEARS DAY  
February 17, 2014 - PRESIDENTS DAY  
April 18, 2014 - GOOD FRIDAY

Sewer bills may be  
paid online at  
**[www.mantwp.com](http://www.mantwp.com)**

**Manchester Township now accepts:**



**For all transactions see page 15**

***Remember to turn  
your clocks forward!***

Daylight Savings time ends.  
**Sunday, March 9, 2014**

## Highlights (continued)

### Fire Services

The board continues discussions with York Area United Fire and Rescue regarding the consolidation of fire services.

### Sewer Rate Increases

An adjustment to sanitary sewer rates will take place in April, 2014 for some areas of the township. These rate adjustments will create more consistency to the rate structure and provide revenue for ongoing repair of aging sewer lines.

### Tree Trimming Ordinance

The Board is considering adopting an ordinance requiring property owners to keep trees/shrubs trimmed so they do not protrude into the roadway, create hazardous conditions for the use of roads, or impair the maintenance of roads.

### Thank You and Best Wishes to:

**Rita D'Ottavio** – Ms. D'Ottavio was elected to a four year term, and served as a **Supervisor** from January 4, 2010 to January 6, 2014. Ms. D'Ottavio had formerly been elected, and served as **tax collector** from January 2, 2002 to January 2, 2006. **We thank Ms. D'Ottavio for her 4 years as an elected Supervisor as well as her previous 4 years service as Tax Collector.**

**Lawrence V. Young** – Mr. Young was appointed to the **Recreation Commission** on January 7, 1991 where he continued to serve until February 10, 2004. In February of 2004 Mr. Young was appointed to fill a vacancy on the **Board of Supervisors**, in 2005 he was elected to a two year term (January 3, 2006 – January 7, 2008), and in 2007 he was elected to an additional six year term (January 7, 2008 – January 6, 2014). **We thank Mr. Young for his 13 years of service on the Recreation Commission and 10 years of service as an elected Supervisor.**

## MS4

### Municipal Separate Storm Sewer System

#### PLEASE DO NOT POLLUTE

#### 10 things we can do at home:

1. Use fertilizers sparingly and sweep up driveways and gutters.
2. Never dump anything down storm drains or in streams.
3. Vegetate bare spots in your yard.
4. Compost your yard waste.
5. Use least toxic pesticides, follow labels, and learn how to prevent pest problems.
6. Direct downspouts away from paved surfaces; consider a rain garden to capture runoff.
7. Take your car to the car wash instead of washing it in the driveway.
8. Check your car for leaks and recycle your motor oil.
9. Pick up after your pet.
10. Have your septic tank pumped and system inspected regularly.

**For additional information visit:  
[www.epa.gov/npdes](http://www.epa.gov/npdes)**

## Home Delivered Meals

The Home Delivered Meals Program is designed to provide a well-balanced daily meal to homebound older adults who are unable to prepare adequate meals for themselves and have no other means for assuring healthful nutrition.

On Monday, Wednesday and Friday, a hot meal is delivered to the older adult's home. Tuesday and Thursday meals are a cold bag lunch delivered with the previous day's hot meal. The delivery of meals may occur any time between 11:00 am and 1:00 pm.

Volunteers from the local senior center deliver the meals to the older adult's home. The Northeastern Senior Center is seeking volunteers for home delivered meals, please call 266-1400 if interested. Although this is a brief contact it does provide a check on the well being of the homebound individual. The home delivered meal service is not a cost shared service.

Monetary donations can be made to the York County Area Agency on Aging.

Care managers need to complete an in-home assessment to determine eligibility for Home Delivered Meals.

### Eligibility for Home Delivered Meals

To be eligible for Home Delivered Meals services an individual must be:

- A York County resident in a non-institutional setting.
- 60 years of age or older.
- Have a physical, mental or emotional disability, which prohibits the individual from leaving his/her residence on a regular basis and/or prevents them from preparing a nutritious meal.

Living alone or with someone who also meets the above criteria.



## Tips from your Tax Collector

Pennsylvania offers a Property Tax/Rent Rebate Program to help defray the cost of real estate taxes. The program is available to individuals 65 and older, widows/widowers age 50 and older and people with disabilities over 18. Please check with your tax preparer to see if you meet the income requirements to benefit from this program. If eligible, you must include "stamped" copies of your 2013 tax bills as proof of payment with your application. Contact the tax office if you need stamped receipts.

Please note that for your protection, we are not able to change the name printed on your tax notice. The name on the tax bill comes from the York County deed database. If you'd like to change your name due to marriage, etc. it must be changed at the Recorder of deeds office. The only exception is we can remove a deceased spouse's name from the bill at the surviving spouse's request.

Special hours for the discount date are included with your tax bill. As always, **please write a contact phone number on your check!** Unlisted phone numbers make it difficult to reach you if there is a question or problem with your check.

Please call the tax office at **767-6689** with any questions.

Jean Stambaugh, Manchester Township Tax Collector

**Tax Collector – Window Hours** are **Tuesday, Wednesday, Thursday, Noon – 3 pm**, except for holidays. As always, a secure night slot on the outside of the township building is available for payments when the window is closed.



### Reminder!!!

Do **NOT** place trash receptacles at your collection point more than 24 hours before the scheduled collection.

**THIS WOULD BE A VIOLATION** of section 20-105.1 of the Manchester Township Code of Ordinances. It is also a violation of section 20-210 to steal recyclable materials from recycling containers.

If you are a person with a disability and wish to attend any township meetings, please contact the office at least three (3) business days prior to discuss how your needs may be served.

## VANDALISM COSTS YOU



Whenever there is a theft or disfigurement of road signs and other Township property, this vandalism costs tax dollars to replace and repair – dollars that could be spent elsewhere.

If you witness abuse or public property, please dial 911 to report it. If you have information after the fact, please report it to the Township office at 764-4646 or to the

Northern York County Regional Police Department at 292-3647.

## Prepare for the Storm



Manchester, West Manchester, and Dover Townships present

**Thursday – April 17, 2014**  
**6:30 pm - 7:30 pm**

Join us for this free event at the  
**Manchester Township Building**  
3200 Farmtrail road, York PA 17406

~ Check the next Newsletter for additional information ~

## Christmas Tree Recycling

Residents may bring their trees to York County Solid Waste Authority, 2700 Blackbridge Road, between December 26, 2013 and January 31, 2014

FACILITY OPEN 7 DAYS A WEEK DURING DAYLIGHT HOURS  
FOR MORE INFORMATION VISIT [WWW.YCSWA.COM](http://WWW.YCSWA.COM)

Curbside collection is provided, you may place your tree at the curb with your regular trash, and it will be picked up by the township public works department December 30, 2013 thru January 10, 2014 and will be recycled.



# Storm Water Management Requirements

EFFECTIVE JULY 1, 2012:

Any building or zoning permit application that proposes any new impervious area must first satisfy the requirements of the storm water management ordinance. (Ordinance # 2012-05)

## Ultimately it is the property owners' responsibility to control runoff from their property.

This requirement is a mandate from the United States Environmental Protection Agency EPA, Pennsylvania Department of Environmental Protection DEP and the County of York. Manchester Township passed Ordinance 2012-05 in order to comply with the mandate. Failure to comply with the mandates would subject the township as a whole to penalties from either DEP and/or EPA.

**Put simply, if a property owner builds or places on their lot something that covers the ground so that rainwater cannot penetrate or that will not allow grass to grow something must be done to allow the runoff to soak into the ground under a normal rain condition.**

Anyone applying for a Building or Zoning Permit is required to address the storm water runoff from any new impervious area to be installed or placed on any lot.

You will need to know the measurements of all structures, patios, sidewalks, swimming pools and paving, existing and proposed, on your lot in order obtain a storm water permit to meet these requirements **BEFORE** a building or zoning permit will be able to be issued.

## SNOW REMOVAL

Snow removal presents a challenge to Manchester Township. During an active snowstorm the public works department will attempt to keep open the major routes (arterial and collector) streets of Manchester Township to facilitate the movement of emergency vehicles. As a storm subsides the snowplows will methodically plow each and every public street in Manchester Township. Residents can assist the public works department by moving, where possible, vehicles off of the streets during and after the storm event.

According to the Pennsylvania Second Class Township Code, responsibility for the maintenance of sidewalks rests with the adjoining property owner. Therefore, remember to be a good neighbor and remove snow from sidewalks to keep them safe for pedestrians.

### MAILBOX POLICY

The Township is **NOT RESPONSIBLE** for damage to mailboxes since they are located in the right-of-way.

### STATE ROADWAYS

Manchester Township DOES NOT provide snow and ice removal on any state roadways.

### HELPFUL HINTS

- When shoveling out the mouth of your driveway, deposit snow to the right or "downstream." This will help to avoid the re-depositing of the snow in your driveway when the plow comes to your street. Remember it is impossible to not have snow pushed into your driveway. Please do not throw the snow from your property into the street.
- Please allow yourself some additional time to travel.
- Use common sense and "Be Patient."
- Keep a flashlight, a battery powered radio and emergency equipment available in case of a disruption in power.

## REMINDER: Turn Your Headlights On!

Penna. Act 229 of 2002, portions of which became effective on February 21, 2003, requires motorists to turn their headlights on when driving through a posted work zone.

Additionally, Act 229 establishes penalties for a motorist convicted of exceeding the work zone speed limit by 11 miles or more per hour by having his or her license suspended for 15 days.

## FIRE HYDRANTS

Clearing snow away from fire hydrants is a very important responsibility.

The fire department asks residents to clear a 36-inch path around hydrants to allow for access.

If you join together with your neighbors, it only takes a few minutes to ensure the fire hydrants are clear of snow. Please take the few extra minutes needed to protect your home and family.





## RECYCLE

Please place all of your trash and recyclables at the curb by 6:00 am the day of your scheduled collection.

Newspapers, magazines, junk mail, etc. must be bundled or placed in brown paper bags. #1 - #7 containers & bottles can also be recycled.

PLEASE DO NOT place recyclables in plastic bags.

### ACCEPTABLE ITEMS

#### METAL:

- Aluminum beverage cans
- Steel food and beverage cans and aerosol cans

#### PLASTICS:

- #1 - #7 containers and bottles with necks smaller than their bases

#### GLASS:

- Clear, brown, and green glass food and beverage containers

#### PAPER, PAPERBOARD, AND CARDBOARD:

- All sizes of cardboard boxes
- Pizza boxes
- Food boxes (i.e. cereal and Jello boxes)
- **EMPTY** paper towel and toilet paper rolls
- Paperboard packaging (i.e. tissue boxes)
- Office paper (any color)
- Shredded paper (in clear plastic bags please)
- Newspapers and inserts
- Magazines, catalogs, and brochures
- Envelopes and junk mail
- Paper bags
- Phone books and other soft cover books

### UNACCEPTABLE ITEMS

- **NEEDLES (Do NOT place used needles with recycling! This is a serious health hazard to everyone)**

- Plastic tubs, cups, and trays
- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Tupperware or disposable plastic containers
- Plastic tableware (knives, forks, spoons, etc)
- Plastic grocery bags
- Light bulbs
- All solvent, oil and chemical containers
- Food soiled material
- Paperboard juice and milk containers
- Soaked and/or wet papers or cardboard
- Plastic food wrappers
- Used paper towels or tissues

FOR MORE INFORMATION  
VISIT... [www.pennwaste.com](http://www.pennwaste.com)

## ELECTRONICS RECYCLING

held the **third Saturday** of every month  
from **9 AM to 1PM**

at the

York County Solid Waste Authority's  
Yard Waste Transfer Facility  
located off of Flour Mill Road  
in Manchester Township

Residents, businesses, non-profits and institutions are eligible to participate and may bring up to three of each type of electronic device.  
There is **no fee** to participate.

## YARD WASTE COLLECTION

Manchester Township will provide a  
Yard Waste Recycling Collection on:

**4TH SATURDAY – OF EACH MONTH**

March 22, 2014

April 26, 2014

May 24, 2014

June 28, 2014

July 26, 2014

August 23, 2014

September 27, 2014

October 25, 2014

November 22, 2014

Items will need to be placed at curbside  
by 6:00 am.

“Yard Waste” materials are defined  
as tree trimmings, shrubbery and any  
other organic landscape vegetation,  
**excluding grass clippings.**

Once again, Penn Waste will be  
performing this service. Please  
visit their web site for additional  
information: [www.pennwaste.com](http://www.pennwaste.com)

### What do I do with Stumps larger than 12 inches in Diameter?

Modern Landfill in Windsor and Lower  
Windsor Townships and H&H in Spring  
Grove accept stumps larger than 12  
inches in diameter. Call for more info:

**Modern Landfill:** 717-246-2686

**H&H:** 717-225-4669

## SEWER BACKUP CLAIMS

Under the Pennsylvania  
Governmental Immunity Statue,  
Manchester Township has limited  
legal responsibility for sewer and  
water backups. You should contact  
your homeowners or commercial  
insurance agent to make sure you  
carry coverage for sewer and water  
backups under your homeowners or  
commercial property policy. Some  
homeowners policies do not include  
this coverage automatically. We  
recommend that you purchase this  
valuable coverage.



## Weather Warnings

With the winter months upon us, please take note of the following warning terms that PEMA (Pennsylvania Emergency Management Agency) advises are used when broadcasting alerts:

**WINTER STORM WATCH** – Be alert. A storm is likely.

**WINTER STORM WARNING** – Take action. The storm is in or near the area.

**BLIZZARD WARNING** – Snow and strong winds combined will produce blinding snow, near zero visibility, deep drifts and life-threatening wind chill. Seek refuge immediately.

**WINTER WEATHER ADVISORY** – Winter weather conditions are expected to cause significant inconveniences and may be hazardous, especially to motorists

**FROST/FREEZE WARNING** – Below freezing temperatures are expected to cause significant damage to plants, crops or fruit trees.

**FLASH FLOOD WATCH** – Be alert to signs of flash flooding and be ready to evacuate on a moment's notice.

**FLASH FLOOD WARNING** – A flash flood is imminent. Act quickly to save yourself because you may have only seconds to react.

**FLOOD WARNING** – Flooding has been reported or is imminent. Take necessary precautions.

## Plan Ahead for Building Permits

All construction, additions, placement of prebuilt structures (sheds, swimming pools, etc), paving, patios, fences, and decks require that a permit be obtained **BEFORE** any work can legally be started. This includes inflatable swimming pools over 18" if new or previously removed.

State law requires the township to adopt the Uniform Construction Code (UCC), better known as the "building code". The UCC allows a municipality up to 15 working days to review a permit application for residential properties and either grant or reject the permit from the time a completed application is submitted to the municipality. A completed application includes a completely filled out application form, 3 copies of a site plan for the entire lot showing all **existing and proposed** improvements on the lot (including driveways, buildings, patios, decks, and sidewalks) with all dimensions and distances to property lines and 3 copies of all documentation related to the proposed improvements. Manchester Township strives to process the permits as quickly as possible although during busy times of the year it may take the full 15 working days. **NO WORK** can be started until you have a granted permit in hand and a placard placed in a location that can be seen from the street.

## Nuisance Ordinance

Per Ordinance #2007-01, don't place basketball hoops or other sporting equipment in roadway or in road right-of-way so play can occur in the street.

The following are strictly prohibited and declared a nuisance:

- a) The throwing, pushing, blowing, placing or plowing of snow from private property into or onto a cartway of any street.
- b) Piling snow more than 3 feet high within the clear sight triangle of any intersection of any street.
- c) The placing of mulch, stone, dirt or building materials from private property into or onto a cartway of any street.
- d) Basketball hoops or other sports equipment within the street or road right-of-way.
- e) Detached trailers or storage units within the cartway.
- f) Dumping of any substances (oil, grass, etc.) into any storm sewer.

Stone or brick mailboxes require a road occupancy permit before construction.

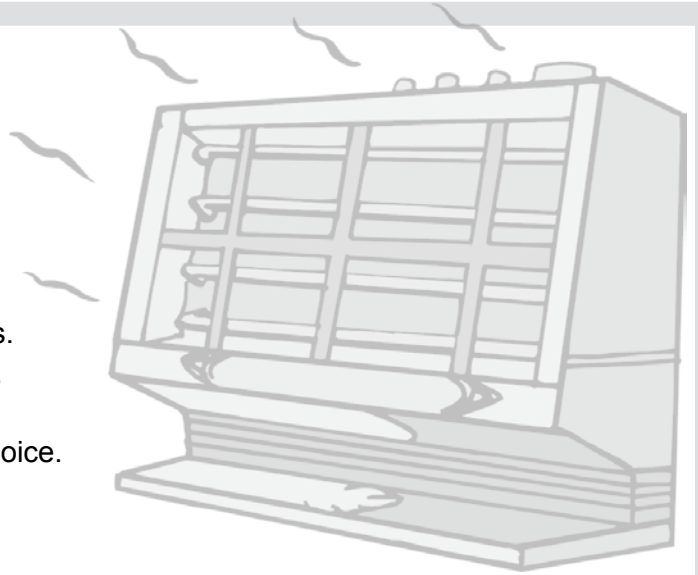
Any person who violates or fails to comply with these provisions may be fined up to \$600.00 per day.



# The Fire Department News

## *Portable Heater Tips*

- Keep away from combustibles.
- Use only while alert and awake.
- Do not fill units using flammable liquids inside.
- Never let electrical units plugged in while not in use.
- Never store items on portable heaters.
- Keep infants and children away from portable heaters.
- Never use portable heaters as a main source of heat.
- Purchase only UL Approved portable heaters.
- Follow the directions provided with the unit of your choice.
- Inspect your portable heater before each use.
- Always have a working smoke detector.



## *FIRE SAFETY TIPS*

- Smoke detectors that are 10 years old or older **SHOULD BE REPLACED**. Install smoke alarms on every level of your home and inside and outside of sleeping areas. Test them monthly and change the batteries at least once a year.
- Extension cords should be checked regularly for wear.
- **DO NOT** use light bulbs that exceed the recommended wattage in light fixtures.
- Avoid using lit candles. If you do use them, make sure they are in stable holders and place them where they cannot be easily knocked down.
- Never leave the house with candles burning.
- Keep the roof clear of leaves, pine needles and other debris. Cover the chimney with a mesh screen spark arrester.
- Never use flammable liquids to start a fire.
- Build small fires that burn completely and produce less smoke.
- Never burn cardboard boxes, trash or debris in your fireplace or wood stove.
- When building a fire, place logs at the rear of the fireplace on an adequate supporting grate.
- Never leave a fire in the fireplace unattended. Extinguish the fire before going to bed or leaving the house.
- Soak hot ashes in water and place them in a metal container outside your home.



## ***Ambulance Service***

Manchester Township does NOT offer an ambulance membership or subscription program. In the event that you are transported to a hospital by our ambulance, your health insurance provider or Medicare will be billed for the services rendered. Additionally, the patient is responsible for any service fees not covered by insurance or medicare reimbursements.

Billing services are provided by Cornerstone Adminisystems in New Cumberland, PA. Should you have any questions regarding an ambulance bill, please contact them directly at 1-877-214-6018. This is a toll-free number.



## **Contacting The Fire Department**

### **Emergency – 911**

For business related information contact Department of Fire Services or paid personnel at the 24 hour manned station at 3200 Farmtrail Road: **767-1954**

For the Alert Fire Company trustees or other business, call the volunteer station at 3118 North George Street in Emigsville: **764-1148**



## ***Volunteers Needed!***

Manchester Township Department of Fire Services and York Area United Fire and Rescue are looking for volunteers to serve as Firefighters, Emergency Medical Technicians and Fire Police officers. Anyone interested in applying should contact the Fire Chief at (717) 718-2383.

## ***Hall Rental***

The **Social Hall** of the Alert Fire Company 3118 N. George Street, **Emigsville** station is available to be rented for personal parties and/or business functions. The proceeds from the rentals are used to offset the expenses of the operation of the volunteer fire station.

For Hall Rental call: **324-1583**

## ***911 HANG UP CALLS***

It is important that all telephone owners be responsible for the proper use of their telephones so that police officers are not required to spend important patrol time in responding to false 911 calls. An excessive number of 911 hang up calls from a telephone will result in the assessment of fees or penalties in accordance with ordinance #2007-03. Please be responsible for the proper use of telephones.



## ***Department of Fire Services:***

### **Manchester Township Career Firefighters Offer REFLECTIVE ADDRESS MARKERS**

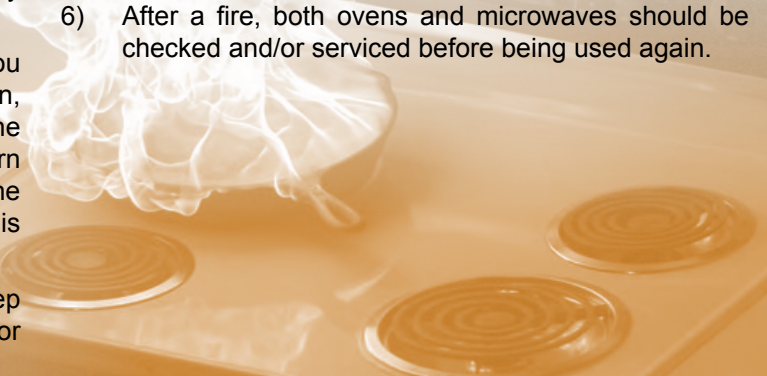
**Only \$15.00**

Insure That Your Home Can Be Located By Emergency Personnel


Applications for address markers are available at:  
3200 Farmtrail Road, York, PA 17406-5699



## ***HOW AND WHEN TO FIGHT COOKING FIRES***

- 1) When in doubt, just get out. When you leave, close the door behind you to help contain the fire. Call 9-1-1 or the local emergency number after you leave.
  - 2) If you do try to fight the fire, be sure others are already getting out and you have a clear path to the exit.
  - 3) Always keep an oven mitt and a lid nearby when you are cooking. If a small grease fire starts in a pan, smother the flames by carefully sliding the lid over the pan (make sure you are wearing the oven mitt). Turn off the burner. Do not move the pan. To keep the fire from restarting, leave the lid on until the pan is completely cool.
  - 4) In case of an oven fire, turn off the heat and keep the door closed to prevent flames from burning you or your clothing.
  - 5) If you have a fire in your microwave oven, turn it off immediately and keep the door closed. Never open the door until the fire is completely out. Unplug the appliance if you can safely reach the outlet.
  - 6) After a fire, both ovens and microwaves should be checked and/or serviced before being used again.
- 

## ***KEEP FIREPLACES AND WOOD STOVES CLEAN***

- 1) Have your chimney or wood stove inspected and cleaned annually by a certified chimney specialist.
  - 2) Clear the area around the hearth of debris, decorations and flammable materials.
  - 3) Leave glass doors open while burning a fire. Leaving the doors open ensures that the fire receives enough air to ensure complete combustion and keeps creosote from building up in the chimney.
  - 4) Close glass doors when the fire is out to keep air from the chimney opening from getting into the room. Most glass fireplace doors have a metal mesh screen which should be closed when the glass doors are open. This mesh screen helps keep embers from getting out of the fireplace area.
  - 5) Always use a metal mesh screen with fireplaces that do not have a glass fireplace door.
  - 6) Install stovepipe thermometers to help monitor flue temperatures.
  - 7) Keep air inlets on wood stoves open, and never restrict air supply to fireplaces. Otherwise you may cause creosote buildup that could lead to a chimney fire.
  - 8) Use fire-resistant materials on walls around wood stoves.
- 

York Area United Fire and Rescue has established a Facebook page. Please visit and be sure to "like us". On our site you can find up-to-date information and receive immediate notification of incidents and events. <https://www.facebook.com/pages/York-Area-United-Fire-and-Rescue/384546854934892>

Manchester Township Department of Fire Services and York Area United Fire and Rescue have a free smoke alarm program. Simply call our office at 717-718-2383 and a firefighter will come to your house and install a smoke alarm; FREE OF CHARGE!!! You can also stop by any of the fire stations in Manchester, Spring Garden or Springettsbury Townships.



QR code to  
Facebook link



QR code to  
website link



QR code to  
Twitter link

Please visit our website at [www.yaufr.com](http://www.yaufr.com) • Follow us on Twitter: @YAUFRChief



## Registration Form

NAME \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_ AGE \_\_\_\_\_

\_\_\_\_\_ AGE \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

CLASS TITLE/EVENT: \_\_\_\_\_

LOCATION: \_\_\_\_\_

AMOUNT ENCLOSED: \$ \_\_\_\_\_

### PLEASE MAKE CHECKS PAYABLE TO:

MANCHESTER TOWNSHIP, 3200 FARMTRAIL ROAD, YORK, PA 17406

### Registration Forms:

If you are registering for more than one event, you may duplicate the registration form or complete all of the information on a separate sheet of paper.

**ALL CLASSES, PROGRAMS & BUS TRIPS ARE SUBJECT  
TO ADEQUATE PARTICIPATION. YOU WILL BE CONTACTED  
ONLY IF THE ACTIVITY IS CANCELLED.**





## To Pay By Credit Card

Name \_\_\_\_\_

Phone # \_\_\_\_\_

I wish to pay \_\_\_\_\_

Circle One:

Credit Card # \_\_\_\_\_ (9 dig)

Expiration Date \_\_\_\_\_

Zip code where bill is received \_\_\_\_\_

Amount \$ \_\_\_\_\_

Signature \_\_\_\_\_

**Return with registration form,  
or stub from invoice**

## Smoke Testing Sewer Lines

**NOTICE** – Manchester Township Public Works Department periodically conducts smoke tests of the sanitary sewer lines. Testing is conducted Monday through Friday **from 7:00 am to 3:30 pm.**

Smoke should not enter premises unless a leak is present. This smoke is non-toxic, non-corrosive, and will not leave a stain. If smoke enters a home, it will soon dissipate. Opening doors and windows will help. Any presence of smoke within the house should be reported to the township office at 764-4646. Avoid unnecessary exposure to the smoke. The smoke is relatively harmless, but all smoke is temporary and quickly disappears after exposure has ceased.

## Rent-A-Kid

This program provides an opportunity for middle and high school students, in grades 7 through 12, to assist senior citizens in completing routine light-duty household chores, yard work, mowing lawns and shoveling snow. The goal of the Rent-A-Kid program is not only to get an important job done, but also to foster friendships between senior citizens and teenagers.

Senior citizens, age 60 and older, in need of assistance with chores can call the Rent-A-Kid coordinator who will provide names and phone numbers for teenagers in their area. It is the responsibility of the senior citizen to contact the teenager and discuss the job to be done, when it is to be done, the rate of pay for the job, and any other arrangements that need to be made.

Recommended pay rate is \$5 per hour. However, depending on the type of work and the ability of the senior citizen to pay, the teenage may negotiate a more satisfactory rate of pay.

Teenagers interested in the Rent-A-Kid program should contact their school guidance counselor or call the Coordinator at YCAAA for an application at (717) 771-9103. Applications can also be downloaded from the website: [www.ycaaa.org](http://www.ycaaa.org).

## Manchester Township

3200 Farmtrail Road  
York, PA 17406-5699

PRESORTED  
STANDARD  
U.S. POSTAGE  
**PAID**  
PERMIT NO. 323  
YORK, PA

**Did you know?** Current and previous versions of our newsletter are available on our website at [www.mantwp.com](http://www.mantwp.com)

### ***Philadelphia Flower Show Bus Trip***

**WHEN:** Friday – March 7, 2014

**TIME:** 7:30 am – departure from municipal complex  
9:30 am – approximate arrival at Convention Center  
3:30 pm – leave Convention Center  
6:00 pm – approximate return to municipal complex

**COST:** \$65 residents / \$70 non-residents  
Includes light breakfast and tip for bus driver.

**THEME:** ARTiculture!!!

### ***Have you joined us on Facebook and Twitter yet?***

To “like” us on Facebook, search “Manchester Township Parks and Recreation.” On Twitter, you can get general Manchester Township Parks and Recreation information on @mantwprec.



### ***2014 MTAA Baseball, Softball & Tee Ball Registration***

**WHEN:** Saturday – January 11, 2014  
9 am to Noon

**WHERE:** Manchester Township  
Municipal Complex  
3200 Farmtrail Road

You can also register online via the MTAA website beginning January 6th. Registration will be available through January 31st.

If you have questions or would like more information, please visit [www.mtaaonline.org](http://www.mtaaonline.org).

**Don't forget to save  
this newsletter until the  
next one comes out!**