

Recreation

MANCHESTER TOWNSHIP NEWSLETTER

Fall 2017 Volume 24-3

RECREATION COMMISSION

Meets the 2nd Thursday of each month at the municipal office, unless otherwise noted, at 7:00 pm. Public is welcome to attend.

Manchester Township
3200 Farmtrail Road, York, PA 17406-5699
(717) 764-4646

Commission Members

Craig Jacoby, Chairperson
James Kohr
Vanessa Rutter-Garcia
Kurt Blake
John Inch, Jr.

Recreation Commission Meeting Dates

September 14, 2017 @ Johnston's Park
October 12, 2017
November 9, 2017
December 14, 2017

Recreation Director

Nate Lankford
E-mail: n.lankford@mantwp.com

Check out Manchester Township Recreation on:

facebook Manchester Township Parks and Recreation

Instagram @recreate_recreate

MANCHESTER TOWNSHIP PARKS:

COUSLER PARK
1060 Church Road
(corner of Church & Greenbriar Roads)

EAGLES VIEW PARK
2399 Friesian Road

EMIGSVILLE PARK
15 Emig Road

JOHNSTON'S PARK
2985 Lewisberry Road

MT. VIEW PARK
3298 Raintree Road

NITTANY PARK
Olmstead Way
(Penn State Estates Development)

RIDINGS RECREATIONAL AREA
19 Martingale Drive
(Ridings Development)

STILLMEADOW PARK
600 Kyle Road

HALLOWEEN PARTY

Township Residents ages 12 and under

**Featuring the RETURN OF HAY WAGON RIDES
and a costume contest!**

COSTUME CATEGORIES:



most creative



best family costume



scariest



funniest

Contest winners will receive a gift card generously donated by
Vantage Community Management, LLC

**SATURDAY - October 21, 2017
6:30 pm – 8:00 pm**

Municipal Services Complex - 3200 Farmtrail Road
FREE - Pre-registration is required by October 15, 2017.

TRICK OR TREAT NIGHT

**6:00PM-8:00PM
TUESDAY-OCTOBER 31, 2017**

Those who wish to participate should turn on a porch light.
We ask that children (ages 12 and under) only go where lights are on.

HALLOWEEN PAINT AND SIP at Pinot's Palette

**FRIDAY, OCTOBER 13, 2017
7:00PM**

Grab some friends and enjoy a night of painting a Halloween themed canvas while sipping your favorite wine. Spots are limited to 24 participants so be sure to register early! BYOW.

Pinot's Palette
695 Town Center Dr, York, PA 17408
York, PA 17408

\$35 resident / \$38 non-resident

Register at the Manchester Township Municipal Building.



York County Department of Parks and Recreation
Proudly Presents...

CHRISTMAS MAGIC

A Festival of Lights

at Rocky Ridge County Park

November 24 – December 31

Closed December 24 & 25

HOURS:

Monday – Friday

6:00 pm – 9:00 pm

Saturday & Sunday

5:00 pm – 9:00 pm

ADMISSION RATES:

Adults - \$10.00

Children (4-12) - \$5.00

Under 4 Free

Seniors (over 59) - \$9.00

Adult Group (12+) - \$9.00

For more information and
trail updates, call (717) 840-7443

Visit our website at
www.yorkcountyparks.org

CHRISTMAS MAGIC

A Festival of Lights

Rocky Ridge County Park

Monday, Tuesday and Wednesday

November 24 - December 13, 2017

and anytime December 26 - 31, 2017

Coupon is redeemable for

**Buy One - Get One
Free Admission**

Maximum is 2 free regular admissions

This coupon is valid only for 2017 program

Coupon is good for a one-time use.

Light-Up Night

7:00 pm

Friday - December 8, 2017

Cousler Park, 1060 Church Road

Light-up Night is Manchester Township's annual holiday tree lighting ceremony at Cousler Park. The event will include a performance by the Central York High School Holiday Brass, the lighting of trees, and a special visit from Santa.

Breakfast with Santa

Saturday - December 16, 2017

8:30 AM – 10:00 AM

Kids (12 and under)

Enjoy breakfast and to talk to Santa!
Photo opportunities will also be available.

Begins promptly at 8:30 am

Municipal Services Complex
3200 Farmtrail Road

\$5.00 per child

MUST register by December 1st
MAXIMUM NUMBER OF PARTICIPANTS IS 70



**Central Penn Parent's
3rd Annual**

YORK FAMILY FESTIVAL

Cousler Park - Manchester Township

Saturday, September 16, 2017

10:00 am – 3:00 pm

FREE admission, FREE parking and FREE FAMILY FUN!

As always, this FREE event will feature live music and stage performances, a petting zoo and pony rides, Atomic bounce houses, storytime corner, and lots of exhibitors with child-friendly activities. Children are also invited to dress up and walk in the costume parade or bring their favorite stuffed animal for a check-up. Bring a picnic lunch or get something from our food court and spend the day enjoying everything this festival has to offer for local families.

WE'LL SEE YOU THERE!

Visit www.familyfavoritesfestival.com for more information.

FITNESS CLASSES FOR WOMEN



FIT-N-SLIM FOR WOMEN

Get results with this 60-minute class! Burn body fat as you build lean muscle and boost your metabolism! We've developed this total body workout based on our experience working with thousands of women over the last 20 years. When combined with healthy eating, Fit-n-Slim can help you manage your weight. Resistance training tones muscle and improves your strength, too. Please bring 3-5 lb. handheld weights and a mat.

September 11, 2017

Mondays and/or Thursdays - 6:30 pm - 7:30 pm

1 day per session: \$48/Residents, \$52/Non-Res
(Session IV only)

2 days per session: \$70/Residents, \$75/Non-Res
(Session IV only)

FIT-N-SLIM FOR WOMEN-MINI SESSION

November 27- December 14

Mondays and/or Thursdays - 6:30 pm - 7:30 pm

1 day per session: \$15/Residents, \$20/Non-Res
(Mini-Session only)

2 days per session: \$25/Residents, \$30/Non-Res
(Mini-Session only)

To register or for more information, contact Diane at 717-818-1733 or visit the website at www.seeandfeelfit.com.

Stay in Touch with Manchester Township Recreation!

facebook

Manchester Township Parks
and Recreation

Instagram

@recreate_recreate

MANCHESTER TOWNSHIP *Indoor Golf League*

**September 25th – December 4th
Every Monday 6-8 pm**

First 6 weeks: Create handicaps

Last 4 weeks: Match play

- 16 person elimination style bracket
- Seeding based on performance through the first 6 weeks
- Play a different 9-hole course each week on the state of the art simulators
- If you miss a week, you can reschedule
- Players who are eliminated in the match play playoff are still invited to come out and play the remainder of the league

\$170 per person (includes weekly fees and prizes)

To register contact

Matt Keller

York Indoor Golf & Training Center

717-885-5466

matt@yorkindoorgolf.com

HIGH SCHOOL PICK-UP BASKETBALL

Thursdays

January 4 to March 8, 2018

8:00 pm – 9:30 pm

Pick-up basketball for high school age students. Students playing on school teams or in the Manchester Township Rec Sports program are not allowed to participate.

Manchester Township Municipal Building
3200 Farmtrail Road

\$25.00

Pre-registration is required by December 23, 2017.

Adult Basketball

Mondays

September 11 to December 18, 2017

8:30 pm – 10:30 pm

Pick-up basketball for township residents only.

Manchester Township Municipal Building
3200 Farmtrail Road

\$30.00

**ALL CLASSES, PROGRAMS, AND BUS TRIPS
ARE SUBJECT TO ADEQUATE PARTICIPATION.
YOU WILL BE CONTACTED ONLY
IF THE ACTIVITY IS CANCELLED.**

Summer Event Sponsors

Thank you to McAllister & Myers Real Estate Services for their sponsorship of the 2017 Summer Entertainment Series Movies and donation of the movie screen!



MANCHESTER TOWNSHIP REC SPORTS BASKETBALL REGISTRATIONS

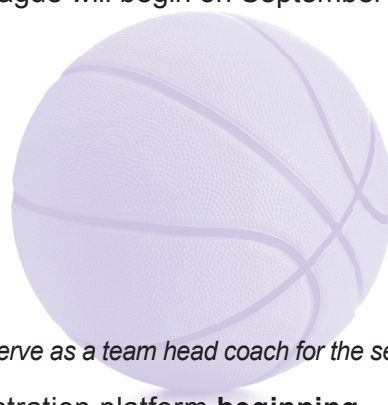
Registration for this year's Manchester Township Rec Sports basketball league will begin on September 5th.

GRADE GROUPS: K-2 8' Rim (co-ed)
K-2 10' Rim (co-ed)
Grades 3-4, 5-6, 7-8, 9-10
Grades 3-4, 5-6, 7-8, & 9-12 **Girls**

COST: K-2 8' Rim – **\$60.00** (8 game season)
K-2 8' Rim – **\$75.00** (8 game season)
All Other Age Groups – **\$110.00** (10 game season)

25% registration refunds will be offered to those persons who serve as a team head coach for the season

REGISTRATION: Visit www.mantwp.com for a link to our online registration platform **beginning September 5th**. For more information, email us at recsports@mantwp.com.



SPORTS Contact Persons

BASEBALL/SOFTBALL/TEE BALL:
Manchester Township Athletic Association –
www.mtaaonline.org

BASKETBALL:
Manchester Township – 717-764-4646
www.mantwp.com

SOCCER:
York Youth Soccer – 717-741-6939
Panthers USA – www.panthersusa.org

LACROSSE:
Central York Lacrosse Club –
centrallyorklacrosseclub@gmail.com

FOOTBALL/CHEERLEADING:
Yorktowne Patriots – 717-676-6629
www.leaguelineup.com/yorktownepatriots
Cheerleading – Andrea Cox – ajonescox@yahoo.com
Football – Gary Johnson – gary.johnson@level3.com

Eastern York County
Brock Beaverson – brbvrs@aol.com

Scrapbooking Crop Club

6:00 pm – 11:00 pm

SATURDAYS

September 9
October 7
November 4
December 2

WHERE: Johnston's Park
2985 Lewisberry Road

COST: \$5.00 each class
(**Must register in advance**)
Please call Jennifer Ruffatto at
301-343-3252 for reservations.

No Instruction! No sales pitch! Lots of space! Lots of ideas! Just lots of time to work on preserving your memories for future generations.

Active Adult Activities

Call 717-266-1400 for information.

Northeastern Senior Center serves the senior residents of a number of municipalities, including Manchester Township. The Senior Center is located at **131 Center Street, Mount Wolf.**

Northeastern Senior Center is actively seeking volunteers for various activities. Please call 717-266-1400 if interested.

Osher Lifelong Learning Institute (OLLI)



For adults who never stop experiencing life, there is a place and a community that celebrates learning in a relaxed and accepting environment. We invite you to join in a learning adventure through the Osher Lifelong Learning Institute at Penn State York (OLLI at Penn State York). OLLI is open to all adults who love to learn.

OLLI at Penn State York is an association of, by, and for older adults who wish to continue to study and learn. OLLI is dedicated to the proposition that learning is a lifelong process and curiosity never retires. Members may participate in any OLLI activities, which include courses and special events. OLLI activities take place during the day. They are designed for pure enjoyment and there are no requirements, exams, or grades. All activities are designed by members for members.

There is a \$50 membership fee. For more information please call the OLLI office at **717-771-4015** or visit the website at <http://olli.yk.psu.edu>.

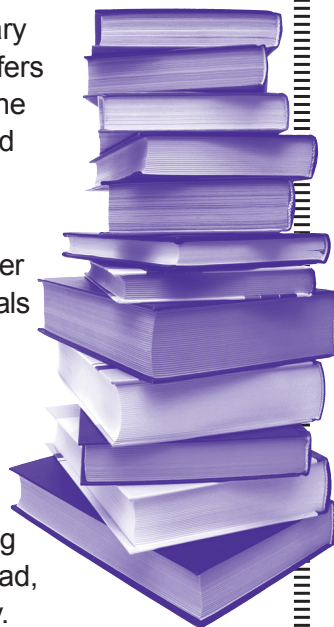
YORK COUNTY LIBRARIES

Martin Library Satellite Service

Manchester Township, in coordination with Martin Library and York County Libraries, offers a pick up/drop off service at the township building as an added convenience for Manchester Township residents.

York County residents can order books and other library materials online at york.sparkpa.org or by calling Martin Library at 717-846-5300.

Then, pick up is simple! Just bring your library card to the Manchester Township Building located at 3200 Farmtrail Road, 8 to 4 Monday through Friday.



Bonus Books

Save Money All Year Long!

2018 Bonus Books will be available at the township office at 3200 Farmtrail Road, York.

Health Insurance Assistance

8:30 am – Noon

SECOND THURSDAY OF EACH MONTH

September 14 • October 12 • November 9 • December 14

The York County Area Agency on Aging is sponsoring a monthly program to help seniors with Medicare benefits and services. Apprise Counselors are trained to answer your questions regarding Medicare, Medicaid, Medigap, prescription drugs, preventive care, and assist with paperwork.

**WHERE: Manchester Township Municipal Building
3200 Farmtrail Road**

Please contact the **York County Area Agency on Aging** at **717-771-9008** or **1-800-632-9073** to schedule an appointment.

Motorized Vehicles at Township Parks

Please observe Park Rule #12 when using all township parks:

The use of motorized vehicles, except on areas designated as driveways or for parking during the time when recreational facilities are open to the public and for Manchester Township maintenance vehicles, within Manchester Township recreational facilities, is **PROHIBITED**.

The term "motorized vehicles" shall include, but not be limited to, licensed motor vehicles as defined by the Pennsylvania Motor Vehicle Code, trail bikes or dirt bikes, all-terrain vehicles (three or four wheeled,) snowmobiles, golf carts and hoverboards.



PARK RULE CHANGES

As we prepare for Summer 2017, we want to make our residents and users aware of some recent changes and additions to our park rules. The changes were made to provide a friendlier and more welcoming environment for all of our park users.

- **SMOKING**, including but not limited to, cigarettes, cigars, illegal drugs and vaping is now prohibited in/on all Manchester Township Park Facilities.
- **BUSINESSES** that wish to use any Manchester Township facility for their activities should note that it is now unlawful to conduct any type of business activity without first receiving written permission or a permit. "Business activities" include the sale of food, beverages, & merchandise, providing classes or other forms of instruction, the organization of recreational events like sports tournaments and charity fundraisers, and the use of park facilities for advertising a business, product, or service.
- The use of **DRONES** at Manchester Township park facilities is now restricted to designated areas and is prohibited after 9:00 AM.
- The use of **HOVERBOARDS** is prohibited within Manchester Township recreation facilities.

If you have any questions about these changes, please contact us. We're looking forward to another great summer in our park facilities and can't wait to see all of you there!

Lost Something?

A **lost & found** is located at the township office. If you are missing items and may have left them at one of our parks, please check at the municipal office at 3200 Farmtrail Road, York, PA 17406.



YORK COUNTY PARKS

Canine Meadows: Off-Leash Dog Area



A 13.5-acre regional off-leash, fenced dog area is available at John Rudy County Park, 400 Mundis Race Road, York.

For further information contact York County Parks at 717-840-7440 or parks@york-county.org or visit web site at www.yorkcountyparks.org.

“Gift of Life” Trees and Benches

Donating a tree or bench is a great way to remember or honor someone special to you. Trees or benches may be placed at any of our eight parks. For additional information contact the Manchester Township Office at 717-764-4646.

2018 Spring Planting

Applications must be submitted and paid in full by
March 30, 2018

2018 Fall Planting

Applications must be submitted and paid in full by
August 31, 2018



Multi-Purpose Field Closing Information

To find out the latest information on multi-purpose field closings "like" our Manchester Township Parks and Recreation on Facebook. Then, you will be able to view field closing information from your Facebook page.

If you have any questions, please call 717-764-4646 for more information.

Recreation Facility Rental Fees

	<u>Resident</u>	<u>Non-Resident</u>
Athletic Fields #1-10	\$10.00/per hour	\$25.00/per hour
Athletic Fields #11-13, 16-18	No fee	\$30.00/per hour
Athletic Fields #14-15	No fee	\$35.00/per hour
Emigsville Park Building (less than 2 hrs.)	\$60.00 + \$25.00 sec. deposit	\$90.00 + \$25.00 sec. deposit
Emigsville Park Building (more than 2 hrs.)	\$100.00 + \$50.00 sec. deposit	\$135.00 + \$50.00 sec. deposit
Johnston's Park Building (less than 2 hrs.)	\$50.00 + \$25.00 sec. deposit	\$75.00 + \$25.00 sec. deposit
Johnston's Park Building (more than 2 hrs.)	\$80.00 + \$50.00 sec. deposit	\$100.00 + \$50.00 sec. deposit
Park Pavilion (w/ electric)	\$50.00	\$60.00
Park Pavilion (w/o electric)	\$30.00	\$40.00
David A. Raver Stage	\$30.00/per hour + \$100.00 sec. deposit	\$60.00/per hour + \$100.00 sec. deposit
Multi-purpose Room (1/2 room rate)	\$50.00/per hour + \$50.00 sec. deposit	\$65.00/per hour + \$50.00 sec. deposit
Multi-purpose Room (Full room rate)	\$75.00/per hour + \$50.00 sec. deposit	\$95.00/per hour + \$50.00 sec. deposit

Fall 2017

MANCHESTER TOWNSHIP

SUPERVISORS' NEWS

Office:

3200 Farmtrail Road
York, PA 17406-5699

Phone:

717-764-4646

Hours:

Monday-Friday
8 am - 4:30 pm

E-mail:

info@mantwp.com

Board of Supervisors

Lisa D. Wingert
Delmar L. Hauck
Kenneth D. Wingert
David K. Brosend
Rodney K. Brandstedter

*Supervisors Meetings are held the **2nd Tuesday** of each month at **7:00 pm** at the Municipal Building*

Township Manager:

Timothy R. James

**Office Supervisor/
Assistant Secretary:**

Debra K. McCune

Public Works**Superintendent:**

Kenneth E. Goodyear

**Zoning/Planning
Officer:**

Stewart S. Olewiler, III

Fire Chief:

Daniel J. Hoff

For information about the township and events please visit our web site:

www.mantwp.com

Sewer bills may be paid online at

www.mantwp.com

Follow link to pay online.

MANAGING YOUR STORMWATER IMPROVEMENT

A Public Education Stormwater Management Seminar

Tuesday September 19, 2017

6:30-7:30 pm



Brookside Park Carousel Building
4054 Fox Run Road
Dover, PA 17315

Presented by Dover, Manchester and West Manchester Townships.

Do you have a private stormwater facility that you are responsible for on your property? Or maybe you are an officer in your Homeowners Association and don't know what you should be doing to maintain your joint facilities to keep them operating effectively. Maybe you received a letter from your Township indicating that maintenance is needed on one of these facilities. If any of these situations sound familiar, then you are invited to attend a short seminar intended to educate you on your responsibilities in maintaining these private on-lot and Homeowner Association owned stormwater improvements such as: ponds, basins, swales, infiltration pits, piping, etc. Please join us and learn best management practices for your stormwater facilities. Light refreshments and door prizes for several lucky attendees will be offered.

Remember to turn your clocks back!

Daylight Savings time ends: **Sunday – November 5, 2017**

OFFICE CLOSED:

September 4, 2017 – Labor Day
November 23 & 24, 2017 – Thanksgiving Holiday
December 25 & 26, 2017 – Christmas Holiday
January 1, 2018 – New Years Holiday

Manchester Township now accepts:



For all transactions see page 23

General Election Day

November 7, 2017

If you have any questions concerning elections or polling places, please contact the:

**YORK COUNTY ELECTIONS OFFICE
at 717-771-9604**



Tips from your Tax Collector

It is tax time again and I would like to remind you to **PLEASE WRITE A CONTACT NUMBER ON YOUR CHECK!** Unlisted phone numbers make it difficult to reach you if there is a question or problem with your check.

School real estate bills for the 2017-2018 tax year were mailed to the homeowner of record on July 15, 2017. Those properties enrolled in the Homestead/Farmstead relief program will show a discount on the school tax bill.

The rebate period for 2017 school tax payments ends at midnight on Friday, September 15, 2017. The window will be open from 9 am to 4:30 pm that day and a secure night slot is available on the outside of the township building for last minute payments. Please don't ask me to break the law and accept payments after the deadline!

If you pay by mail and need a stamped receipt for the PA Property Tax/Rent Rebate, enclose both halves of the bill along with a self-addressed, stamped envelope with your payment.

Please call the tax office at 717-767-6689 with any questions.

Jean Stambaugh, Manchester Township Tax Collector

TAX COLLECTOR Window Hours

**Tuesday – Wednesday – Thursday
12:00 pm – 3:00 pm**

**SPECIAL HOURS:
Friday - September 15
9:00 am – 4:30 pm**

Sewer Backup Claims

Under the Pennsylvania Governmental Immunity Statute, Manchester Township has limited legal responsibility for sewer and water backups. You should contact your homeowner's or commercial insurance agent to make sure you carry coverage for sewer and water backups under your homeowner's or commercial property policy. Some homeowner's policies do not include this coverage automatically. We recommend that you purchase this valuable coverage.

Leaf Collection

**Monday thru Friday
October 23 - December 1, 2017**

- Rake your leaves to the curb. DO NOT put leaves in bags or put with regular garbage.
- No Grass Clippings!
- Please DO NOT place boards, wood, bricks, etc. on your leaves. These items can cause extensive damage to the leaf collection equipment.

PLEASE NOTE: Leaves will not be picked up according to a specific schedule because of unknown factors such as volume of leaves and uncertainty of weather conditions.

We appreciate your cooperation and patience.

MS4

Municipal Separate Storm Sewer System

PLEASE DO NOT POLLUTE

10 things we can do at home:

1. Use fertilizers sparingly and sweep up driveways and gutters.
2. Never dump anything down storm drains or in streams.
3. Vegetate bare spots in your yard.
4. Compost your yard waste.
5. Use least toxic pesticides, follow labels, and learn how to prevent pest problems.
6. Direct downspouts away from paved surfaces; consider a rain garden to capture runoff.
7. Take your car to the car wash instead of washing it in the driveway.
8. Check your car for leaks and recycle your motor oil.
9. Pick up after your pet.
10. Have your septic tank pumped and system inspected regularly.

**For additional information visit:
www.epa.gov/npdes**

Yard Waste Collection

Penn Waste will be performing this service. Please visit the website for additional information: www.pennwaste.com.

Saturday – September 23, 2017

Saturday – October 28, 2017

Saturday – December 2, 2017

Items will need to be placed at curbside by 6:00 am.

“Yard Waste” materials are defined as tree trimmings, shrubbery and any other organic landscape vegetation, **excluding grass clippings**.

Materials should be packaged as follows:

- Place items in either Biodegradable Kraftbags or tied in easily handled bundles.
- Bundles should be no longer than four (4) feet in length.
- Bundles should not weigh more than 30 lbs. each.
- Branches should not exceed 6 inches in diameter.

The following items should not be placed out for Yard Waste Collection:

- Leaf Waste (Note: Manchester Township provides this service)
- Dirt or Stones
- Fruits and/or Vegetables
- Any material in a Plastic Bag

Trash Day Reminders!!

- Do **NOT** place trash receptacles at your collection point **more than 24 hours** before the scheduled collection.
- **THIS WOULD BE A VIOLATION** of section 20-105.1 of the Manchester Township Code of Ordinances.
- It is also a violation of section 20-210 to steal recyclable materials from recycling containers.

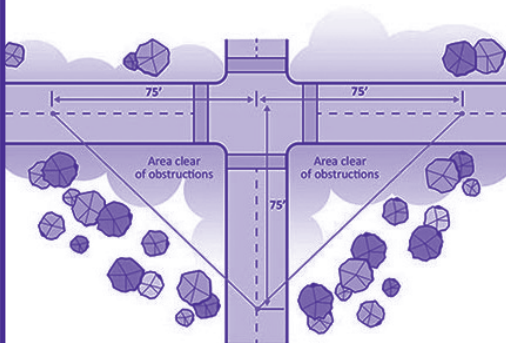
Recycle

Please place all of your trash and recyclables at the curb by 6:00 am the day of your scheduled collection.

Newspapers, magazines, junk mail, etc. must be bundled or placed in brown paper bags. #1 - #7 containers & bottles can also be recycled.

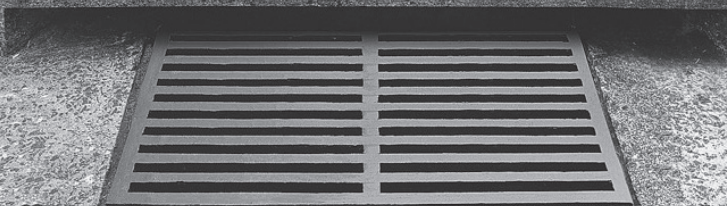
PLEASE DO NOT place recyclables in plastic bags.

CLEAR SIGHT TRIANGLE



When considering your Fall clean up and/or landscaping, please remember to keep your trees, hedges and bushes trimmed to no higher than three feet (3') within the clear sight triangle of any intersection of any street to improve safety and visibility.

THE DRAIN IS JUST FOR RAIN



DO NOT DUMP!

It is illegal to dump anything into the storm sewers located along the streets. Do not dump used oil, gasoline, or grass clippings into the storm sewers.

Leaves Don't Belong in the Storm Drain

When it rains, it drains! Clean up leaves from the storm drain at home, work or play.

For more information about what you can do to help keep clean water and save the Chesapeake Bay, contact the Watershed Alliance of York, Inc.

www.watershedyork.org

SMOKE TESTING SEWER LINES

Monday through Friday
7:00 am to 3:30 pm

NOTICE – Manchester Township Public Works Department periodically conducts smoke tests of the sanitary sewer lines. Smoke **should not** enter premises unless a leak is present. This smoke is non-toxic, non-corrosive, and will not leave a stain. If smoke enters a home, it will soon dissipate. Opening doors and windows will help. Any presence of smoke within the house should be reported to the township office at **717-764-4646**. Avoid unnecessary exposure to the smoke. The smoke is relatively harmless, but all smoke is temporary and quickly disappears after exposure has ceased.

STORM WATER MANAGEMENT REQUIREMENTS

EFFECTIVE JULY 1, 2012: (Ordinance # 2012-05)

Any building or zoning permit application that proposes any new impervious area must first satisfy the requirements of the storm water management ordinance.

Ultimately it is the property owners' responsibility to control runoff from their property.

This requirement is a mandate from the United States Environmental Protection Agency EPA, Pennsylvania Department of Environmental Protection DEP and the County of York. Manchester Township passed Ordinance 2012-05 in order to comply with the mandate. Failure to comply with the mandates would subject the township as a whole to penalties from either DEP and/or EPA.

Put simply, if property owner builds or places on their lot something that covers the ground so that rainwater cannot penetrate or that will not allow grass to grow something must be done to allow the runoff to soak into the ground under a *normal* rain condition.

Anyone applying for a Building or Zoning Permit is required to address the storm water runoff from any new impervious area to be installed or placed on any lot.

You will need to know the measurements of all structures, patios, sidewalks, swimming pools and paving, existing and proposed, on your lot in order obtain a storm water permit to meet these requirements **BEFORE** a building or zoning permit will be able to be issued.

ELECTRONICS RECYCLING

1:30 pm to 4:30 pm

Tuesday, Wednesday and Thursday

In the parking lot across from
York County Resource Recovery Center
2651 Blackbridge Road

Free to all York County residents

**Look for a new location
before the end of 2017!**

New facility in the last stages of
construction at York County Resource
Recovery Center

For any questions, contact York County
Solid Waste Authority
717-845-1066

Christmas Tree Recycling

December 26, 2017 - January 31, 2018

Residents may bring their
trees to York County
Solid Waste Authority,
2700 Blackbridge Road

**FACILITY OPEN 7 DAYS A WEEK
DURING DAYLIGHT HOURS**

**FOR MORE INFORMATION VISIT
WWW.YCSWA.COM**

You may place your tree at the curb with your
regular trash. It will be **picked up by the township
public works department December 26, 2017 thru
January 13, 2018**

TREE TRIMMING

Ordinance #2014-01

On January 6, 2014 the Manchester Township Board of Supervisors adopted Ordinance # 2014-01, establishing regulations which require property owners to maintain clearance of trees and similar vegetation from the street cart way (curb to curb) to a height above the cart way of fourteen (14) feet. Upon notification of a violation, the property owner shall have **30 days** to correct the violation prior to being subject to penalties.

Ordinance #2014-01 is available for review on the township web site www.mantwp.com.

Home Delivered Meals

**Monday thru Friday
11:00 am – 1:00 pm**

The Home Delivered Meals Program is designed to provide a well-balanced daily meal to homebound older adults who are unable to prepare adequate meals for themselves and have no other means for assuring healthful nutrition.

On Monday, Wednesday and Friday, a hot meal is delivered to the older adult's home. Tuesday and Thursday meals are a cold bag lunch delivered with the previous day's hot meal.

Volunteers from the local senior center deliver the meals to the older adult's home. The Northeastern Senior Center is seeking volunteers for home delivered meals, please call 717-266-1400 if interested. Although this is a brief contact it does provide a check on the well being of the homebound individual. The home delivered meal service is not a cost shared service.

Monetary donations can be made to the York County Area Agency on Aging.

Care managers need to complete an in-home assessment to determine eligibility for Home Delivered Meals.

Eligibility for Home Delivered Meals

To be eligible for Home Delivered Meals services an individual must be:

- A York County resident in a non-institutional setting.
- 60 years of age or older.
- Have a physical, mental or emotional disability, which prohibits the individual from leaving his/her residence on a regular basis and/or prevents them from preparing a nutritious meal.
- Living alone or with someone who also meets the above criteria

York County Area Agency On Aging

RENT-A-KID

This program provides an opportunity for middle and high school students to assist senior citizens in completing routine light-duty household chores, yard work, mowing lawns and shoveling snow. The goal of the **Rent-A-Kid** program is not only to get an important job done, but also to foster friendships between senior citizens and teenagers.

Senior citizens, age 60 and older, in need of assistance with chores can call the Rent-A-Kid coordinator who will provide names and phone numbers for teenagers (**Grades 7-12**) in their area. It is the responsibility of the senior citizen to contact the teenager and discuss the job to be done, when it is to be done, the rate of pay for the job, and any other arrangements that need to be made.

Recommended pay rate is \$5 per hour. However, depending on the type of work and the ability of the senior citizen to pay, the teenage may negotiate a more satisfactory rate of pay.

Teenagers interested in the Rent-A-Kid program should contact their school guidance counselor or call the Coordinator at YCAAA for an application at (717) 771-9103.

Applications can also be downloaded from the website: www.ycaaa.org.

PLAN AHEAD FOR BUILDING PERMITS

All construction, additions, placement of prebuilt structures (sheds, swimming pools, etc), paving, patios, fences, and decks require that a permit be obtained **BEFORE** any work can legally be started. This includes inflatable swimming pools over 18" if new or previously removed.

State law requires the township to adopt the Uniform Construction Code (UCC), better known as the "building code". The UCC allows a municipality up to 15 working days to review a permit application for residential properties and either grant or reject the permit from the time a completed application is submitted to the municipality. A completed application includes a completely filled out application form, 3 copies of a site plan for the entire lot showing all **existing and proposed** improvements on the lot (including driveways, buildings, patios, decks, and sidewalks) with all dimensions and distances to property lines and 3 copies of all documentation related to the proposed improvements. Manchester Township strives to process the permits as quickly as possible although during busy times of the year it may take the full 15 working days. **NO WORK** can be started until you have a granted permit in hand and a placard placed in a location that can be seen from the street.



NO PARKING ZONES *What Do The Signs Mean?*



Have you wondered what the double arrow signs, which are located under "No parking" symbol signs, represent? The "No Parking" symbol signs and related double arrows are posted in accordance with PennDOT sign regulations which require the use of the double arrow signs to inform motorists that parking is restricted BETWEEN the posted "No parking" symbol signs along the same side of the street on which the "No Parking" symbol signs are located. The double arrow signs DO NOT represent that parking is prohibited on both sides of the street.

VANDALISM COSTS YOU



Whenever there is a theft or disfigurement of road signs and other Township property, this vandalism costs tax dollars to replace and repair – dollars that could be spent elsewhere.

If you witness abuse or public property, please dial 911 to report it. If you have information after the fact, please report it to the Township office at 717-764-4646 or to the Northern York County Regional Police Department at 717-292-3647.

Have an old or torn AMERICAN FLAG?



Bring your old or torn American Flags to be retired by Cub Scout Pack 67 at a future ceremony.

Collection box available at
**Manchester Township
Building**

3200 Farmtrail Road
York, PA 17406

COMMUTER SERVICES OF PENNSYLVANIA

*Serving Adams, Berks, Carbon, Cumberland,
Dauphin, Franklin, Lancaster, Lebanon, Monroe,
Perry, Pike, Schuylkill & York Counties*

Commuter Services of Pennsylvania is a non-profit organization that offers free services to commuters about their options for getting to and from work. Our Rideshare and Emergency Ride Home programs provide necessary tools to commuters

in order for them to successfully switch from driving alone to a green commuting option; such as carpooling, vanpooling, bicycling, walking or riding transit. Using a green commute mode is a great way to save money and help improve air quality. For more information visit www.PaCommuterServices.org or call 1.866.579.RIDE.

Preventing Frozen Pipes

The best way to protect a fire sprinkler system from freezing is to provide sufficient insulation and maintain adequate heat during the winter months. Insulation helps block the flow of heat or cold from one space to the next. Most sprinkler pipes are within the walls or ceilings. Cold air can enter these concealed spaces through small gaps in the exterior sheathing and insulation and find its way into pipe chases and soffits that focus the air directly onto the sprinkler piping and accelerate freezing.

In attics, piping should be as close to the ceiling as possible with insulation placed over the sprinkler pipe. If you can safely inspect your sprinkler pipes in the attic and you can see exposed pipes; they need to be insulated immediately to prevent freezing. An open attic hatch will allow heat to rise into the attic and could provide enough heat to keep pipes from freezing.



Plumbing pipes providing water to the inside are also prone to freezing during long periods of freezing temperatures. Open cabinet doors that house water pipes and allow the home's heat inside. Slightly open a faucet to allow a small trickle of water - flowing water is more difficult to freeze than standing water in pipes. Remember to shut off and drain the water to all outside hose bibs.

If a water pipe bursts ensure that the location of the water shut-off valve is known and the proper method to turn it off. Contact a professional immediately to initiate repairs.

SNOW REMOVAL

Snow removal presents a challenge to Manchester Township. During an active snowstorm the public works department will attempt to keep open the major routes (arterial and collector) streets of Manchester Township to facilitate the movement of emergency vehicles. As a storm subsides the snowplows will methodically plow each and every public street in Manchester Township. Residents can assist the public works department by moving, where possible, vehicles off of the streets during and after the storm event.

According to the Pennsylvania Second Class Township Code, responsibility for the maintenance of sidewalks rests with the adjoining property owner. Therefore, remember to be a good neighbor and remove snow from sidewalks to keep them safe for pedestrians.

The Township is NOT RESPONSIBLE for damage to mailboxes since they are located in the right-of-way.

Manchester Township **DOES NOT** provide snow and ice removal on any state roadways.

HELPFUL HINTS

1. When shoveling out the mouth of your driveway, deposit snow to the right or "downstream." This will help to avoid the re-depositing of the snow in your driveway when the plow comes to your street. Remember it is impossible to not have snow pushed into your driveway. Please do not throw the snow from your property into the street.
2. Please allow yourself some additional time to travel.
3. Use common sense and "Be Patient."
4. Keep a flashlight, a battery powered radio and emergency equipment available in case of a disruption in power.

FIRE HYDRANTS

- Clearing snow away from fire hydrants is a very important responsibility.
- The fire department asks residents to clear a **36-inch path around hydrants** to allow for access.
- If you join together with your neighbors, it only takes a few minutes to ensure the fire hydrants are clear of snow. Please take the few extra minutes needed to protect your home and family.

The Fire Department News

Contacting The Fire Department

Emergency – 911

For business related information contact Department of Fire Services or paid personnel at the 24 hour manned station at 3200 Farmtrail Road:
717-893-7231

For the Alert Fire Company trustees or other business, call the volunteer station at 3118 North George Street in Emigsville: **717-764-1148**



In a fire, seconds count. Seconds can mean the difference between residents of our community escaping safely from a fire or having their lives end in tragedy.

That's why this year's Fire Prevention Week theme: "Every Second Counts: Plan 2 Ways Out!" is so important. It reinforces why everyone needs to have an escape plan.

- Draw a map of your home (PDF) with all members of your household, marking two exits from each room and a path to the outside from each exit.
- Practice your home fire drill twice a year. Conduct one at night and one during the day with everyone in your home, and practice using different ways out.
- Teach children how to escape on their own in case you can't help them.
- Make sure the number of your home is clearly marked and easy for the fire department to find.
- Close doors behind you as you leave – this may slow the spread of smoke, heat, and fire.

What Actions Do I Take if My Carbon Monoxide Alarm Goes Off?

What you need to do if your carbon monoxide alarm goes off depends on whether anyone is feeling ill or not.

If no one is feeling ill:

1. Silence the alarm.
2. Turn off all appliances and sources of combustion (i.e. furnace and fireplace).
3. Ventilate the house with fresh air by opening doors and windows.
4. Call a qualified professional to investigate the source of the possible CO² buildup.

If illness is a factor:

1. Evacuate all occupants immediately.
2. Determine how many occupants are ill and determine their symptoms.
3. Call your local emergency number and when relaying information to the dispatcher, include the number of people feeling ill.



4. Do not re-enter the home without the approval of a fire department representative.
5. Call a qualified professional to repair the source of the CO².

Smoke Alarm Program

York Area United Fire and Rescue has a free smoke alarm and carbon monoxide alarm program.

Simply call our office at 717-718-2383 and a firefighter will come to your house and install a smoke alarm; FREE OF CHARGE!!! You can also stop by any of the fire stations in Mt. Wolf Borough, Spring Garden, Springettsbury or Manchester Townships.

911 HANG UP CALLS

Ordinance #2007-03

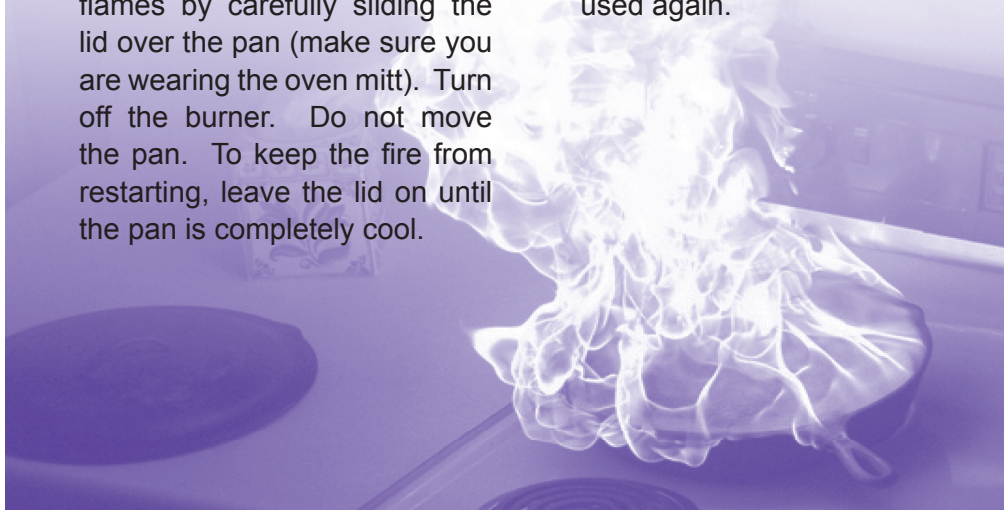
It is important that all telephone owners be responsible for the proper use of their telephones so that police officers are not required to spend important patrol time in responding to false 911 calls.

An excessive number of 911 hang up calls from a telephone will result in the assessment of fees or penalties in accordance with ordinance #2007-03.

Please be responsible for the proper use of telephones.

HOW AND WHEN TO FIGHT COOKING FIRES

1. When in doubt, just get out. When you leave, close the door behind you to help contain the fire. Call 9-1-1 or the local emergency number after you leave.
2. If you do try to fight the fire, be sure others are already getting out and you have a clear path to the exit.
3. Always keep an oven mitt and a lid nearby when you are cooking. If a small grease fire starts in a pan, smother the flames by carefully sliding the lid over the pan (make sure you are wearing the oven mitt). Turn off the burner. Do not move the pan. To keep the fire from restarting, leave the lid on until the pan is completely cool.
4. In case of an oven fire, turn off the heat and keep the door closed to prevent flames from burning you or your clothing.
5. If you have a fire in your microwave oven, turn it off immediately and keep the door closed. Never open the door until the fire is completely out. Unplug the appliance if you can safely reach the outlet.
6. After a fire, both ovens and microwaves should be checked and/or serviced before being used again.



Ambulance Service

Manchester Township does NOT offer an ambulance membership or subscription program. In the event that you are transported to a hospital by our ambulance, your health insurance provider or Medicare will be billed for the services rendered. Additionally, the patient is responsible for any service fees not covered by insurance or medicare reimbursements.

Billing services are provided by Cornerstone Adminisystems in New Cumberland, PA. Should you have any questions regarding an ambulance bill, please contact them directly at

1-877-214-6018.

This is a toll-free number.



KEEP FIREPLACES AND WOOD STOVES CLEAN

Keep Fireplaces and Wood Stoves Clean

- Have your chimney or wood stove inspected and cleaned annually by a certified chimney specialist.
- Clear the area around the hearth of debris, decorations and flammable materials.
- Leave glass doors open while burning a fire. Leaving the doors open ensures that the fire receives enough air to ensure complete combustion and keeps creosote from building up in the chimney.
- Close glass doors when the fire is out to keep air from the chimney opening from getting into the room. Most glass fireplace doors have a metal mesh screen which should be closed when the glass doors are open. This mesh screen helps keep embers from getting out of the fireplace area.
- Always use a metal mesh screen with fireplaces that do not have a glass fireplace door.
- Install stovepipe thermometers to help monitor flue temperatures.
- Keep air inlets on wood stoves open, and never restrict air supply to fireplaces. Otherwise you may cause creosote buildup that could lead to a chimney fire.
- Use fire-resistant materials on walls around wood stoves.

Safely Burn Fuels

- Never use flammable liquids to start a fire.
- Use only seasoned hardwood. Soft, moist wood accelerates creosote buildup.
- Build small fires that burn completely and produce less smoke.
- Never burn cardboard boxes, trash or debris in your fireplace or wood stove.
- When building a fire, place logs at the rear of the fireplace on an adequate supporting grate.
- Never leave a fire in the fireplace unattended. Extinguish the fire before going to bed or leaving the house.
- Soak hot ashes in water and place them in a metal container outside your home.

Protect the Outside of Your Home

- Stack firewood outdoors at least 30 feet away from your home.
- Keep the roof clear of leaves, pine needles and other debris.
- Cover the chimney with a mesh screen spark arrester.
- Remove branches hanging above the chimney, flues or vents.

Protect the Inside of Your Home

- Install smoke alarms on every level of your home and inside and outside of sleeping areas. Test them monthly and change the batteries at least once a year. Consider installing the new long life smoke alarms.
- Provide proper venting systems for all heating equipment.
- Extend all vent pipes at least three feet above the roof.

Wood Stoves

- Wood stoves cause over 4,000 residential fires every year.
- Carefully follow the manufacturer's installation and maintenance instructions.
- Look for solid construction, such as plate steel or cast iron metal.
- Check for cracks and inspect legs, hinges and door seals for smooth joints and seams.
- Use only seasoned wood for fuel, not green wood, artificial logs, or trash.
- Inspect and clean your pipes and chimneys annually and check monthly for damage or obstructions.

Fireplaces

- Fireplaces regularly build up creosote in their chimneys.
- They need to be cleaned out frequently and chimneys should be inspected for obstructions and cracks to prevent deadly chimney and roof fires.
- Check to make sure the damper is open before starting any fire. Never burn trash, paper or green wood in your fireplace. These materials cause heavy creosote buildup and are difficult to control.
- Use a screen heavy enough to stop rolling logs and big enough to cover the entire opening of the fireplace to catch flying sparks.
- Don't wear loose-fitting clothes near any open flame.
- Make sure the fire is completely out before leaving the house or going to bed.
- Store cooled ashes in a tightly sealed metal container outside the home.

Finally, having a working smoke alarm dramatically increases your chances of surviving a fire. And remember to practice a home escape plan frequently with your family.



Department of Fire Services:

Manchester Township Career Firefighters Offer
REFLECTIVE ADDRESS MARKERS

Only \$15.00

Applications for address markers are available at:
3200 Farmtrail Road, York, PA 17406-5699

The York Area United Fire and Rescue asks residents to be sure street numbers are highly visible on homes and businesses. The department encourages residents to post reflective address signs so emergency vehicles can quickly find an address even when it is dark.

Firefighters and emergency personnel may need to find your home quickly if an emergency occurs. It is difficult for emergency personnel to find homes and businesses when address numbers are not properly posted.

The fire department advises residents to walk out in the street and see if your house numbers can be easily seen. Do this at night time as well. If the numbers can be seen then the fire department has a greater chance saving a life.

Here are some basic rules to follow.

- The numbers on the residence and business should be at least four inches high.
- The numbers should be a contrasting color to the background if not reflective.
- Numbers should be placed on, above, or at the side of the main entrance, so that they can be easily detected from the street.
- If the entrance is more than 50 feet from the street, or cannot be seen from the street, a second set of numbers should also be displayed on the mailbox or on a post at the street or end of drive.
- Remember, your mailman always comes the same way. Police and fire trucks may come from any direction. Be sure to mark both sides of your mailbox or mark your house number in such a way that it may be easily seen, no matter which direction they are approaching.
- Reflective numbers or one of the new light up signs is recommended.

Volunteers Needed!

Manchester Township
Department of Fire Services
and York Area United Fire
and Rescue are looking
for volunteers to serve as
Firefighters, Emergency Medical
Technicians and Fire Police
officers. Anyone interested in
applying should contact the
Fire Chief at (717) 718-2383.

Hall Rental

Alert Fire Company
3118 N. George Street, Emigsville

The **Social Hall** is available to
be rented for personal parties
and/or business functions. The
proceeds from the rentals are
used to offset the expenses of
the operation of the volunteer
fire station.

For Hall Rental call:
717-324-1583



Please visit our website at www.yaufr.com • Follow us on Twitter: @YAUFRChief

Text 888777 for mobile alerts

or go to www.Nixle.com to sign up on-line

Residents can now receive important advisories, community updates, and official information by text message and email.

YAUFR has joined NIXLE in an effort to provide citizens with current information, sign up for this free service now!



SAFETY TIPS FOR HEATERS

Electric Space Heaters

- Buy only heaters evaluated by a nationally recognized laboratory, such as Underwriters Laboratories (UL).
- Check to make sure it has a thermostat control mechanism, and will switch off automatically if the heater falls over.
- Heaters are not dryers or tables; don't dry clothes or store objects on top of your heater.
- Space heaters need space; keep combustibles at least three feet away from each heater.
- Always unplug your electric space heater when not in use.

Kerosene Heaters

- Buy only heaters evaluated by a nationally recognized laboratory, such as Underwriters Laboratories (UL), and check with your local fire department on the legality of kerosene heater use in your community.
- Never fill your heater with gasoline or camp stove fuel; both flare-up easily.
- Only use crystal clear K-1 kerosene.
- Never overfill any portable heater.
- Use the kerosene heater in a well-ventilated room.



Candle Safety

• **Avoid Using Lit Candles**

If you do use them, make sure they are in stable holders and place them where they cannot be easily knocked down. Never leave the house with candles burning.

• **Never Put Lit Candles on a Tree**

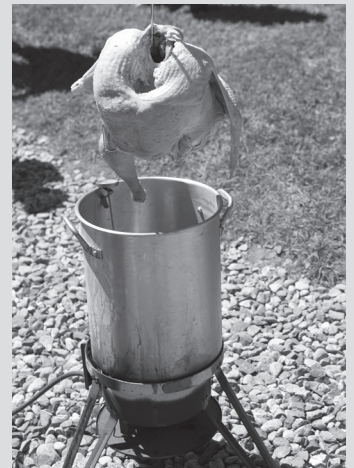
Do not go near a Christmas tree with an open flame - candles, lighters or matches.

Finally, as in every season, have working smoke alarms installed on every level of your home, test them monthly and keep them clean and equipped with fresh batteries at all times. Know when and how to call for help. And remember to practice your home escape plan.

THIS
SAF

Thanksgiving Safety

York Area United Fire and Rescue discourages the use of outdoor gas-fueled turkey fryers that immerse the turkey in hot oil. These turkey fryers use a substantial quantity of cooking oil at high temperatures, and units currently available for home use pose a significant danger that hot oil will be released at some point during the cooking process. The use of turkey fryers by consumers can lead to devastating burns, other injuries and the destruction of property. York Area United Fire and Rescue urges those who prefer fried turkey to seek out professional establishments, such as grocery stores, specialty food retailers, and restaurants for the preparation of the dish, or consider a new type of "oil-less" turkey fryer."



Back To School Safety

Fire Chief Hoff would like to remind drivers to be very aware when school is back in session and children will be walking to and from schools and bus stops. As autumn approaches, there will be less daylight and children will be out early in the morning and more difficult to see.

- Be watchful around schools and bus stops for children running into the street.
- Watch for children entering the street from behind buses or running to catch the bus.
- When driving your children to school, deliver and pick them up as close to the school as possible. Don't leave until they are safely on school grounds.
- Drive slowly when approaching children riding bicycles and walking near the street.
 - Watch your speed when entering school zones.



NK
ETY

CHRISTMAS SAFETY

Christmas trees and lights are of particular concern when it comes to fire safety.

Christmas tree fires move horrifically fast. A tree can become engulfed in flames in less than 5 seconds from initial contact with fire, and the entire room can be on fire in well under a minute. You can see why these are among the deadliest types of home fires, and you will want to make sure your Christmas tree is safe.

The best way to prevent Christmas tree fires, of course, is to have an artificial tree; they are not flammable. But for many people, it just would not be a real Christmas with an artificial tree – it is been a family tradition to go pick out a live tree, and bring it home. For some, the scent of the evergreen adds to the holiday atmosphere too

Make sure your Christmas tree is safe:

Keep it well watered: The drying out process is what really increases the susceptibility of Christmas trees to fire. Add water every day, and keep an eye on the water levels.

Turn off the lights on your Christmas tree before going to bed: That will greatly reduce the risk of fire, especially at the most vulnerable time – when everyone is asleep.

Check the bulbs and wires of your tree lights: Make sure there are no cracks or breaks and are in good working order. If not, do not use them.

Do not overload circuits: Make sure that you do not have too many lights drawing power from the same outlet

These rules also apply to any outdoor lighting you might be using. Beautiful house and yard lighting displays are a tradition in America, and usually they are very safe. But if not done properly, they can be hazardous. So play it safe!

Halloween Safety

Ghouls and goblins will take over the night. But even scary creatures need to be safe and celebrate Halloween right. Halloween's greatest hazards aren't vampires and villains, but falls, costume mishaps and automobile collisions. The Red Cross wants your family to have a safe Halloween so we are providing these **Lucky 13 Safety Tips**.

1. Map out the route that you plan to roam, so adults are assured you will find your way home!
2. From the bravest of superheroes to the noblest of knights, everyone should remember to bring their flashlights!
3. If you visit a house where a stranger resides, accept treats at the door and, please, don't go inside.
4. When you get ready to put on your disguise, use face paint instead of masks, which will cover your eyes.
5. Always remember, before you embark, to wear light-colored clothing to be seen in the dark! (And remember to use reflective tape, even on bikes, and brooms and the edges of your cape!)
6. Whether you walk, slither or sneak, do it on the sidewalks and not in the street.
7. As you roam through the neighborhood collecting your treats, please look both ways before crossing the street! (And speaking of streets, the corners are the place for trick or treaters to cross no matter their pace.)
8. Wigs, capes and costumes are flammable attire, so avoid open flames to prevent a fire!
9. Use a glow stick instead of a candle so your jack-o-lantern isn't a safety gamble!
10. You may fly on a broom or a space ship from Mars, but please be on the lookout for drivers in cars! (Between parked cars is no place to hide, be sure that you are seen whether you are a clown or a bride.)
11. Monsters and zombies should stay off the lawn, and only visit homes with their porch lights turned on!
12. You may be dressed as a werewolf, a cat or a frog, but be cautious around strange animals, especially dogs.
13. Have a grown-up inspect your candy when you're done trick-or-treating to remove open packages and choking hazards before eating.

Weather Warnings

With the winter months upon us, please take note of the following warning terms that PEMA (Pennsylvania Emergency Management Agency) advises are used when broadcasting alerts:

WINTER STORM WATCH – Be alert. A storm is likely.

WINTER STORM WARNING – Take action. The storm is in or near the area.

BLIZZARD WARNING – Snow and strong winds combined will produce blinding snow, near zero visibility, deep drifts and life-threatening wind chill. Seek refuge immediately.

WINTER WEATHER ADVISORY – Winter weather conditions are expected to cause significant inconveniences and may be hazardous, especially to motorists

FROST/FREEZE WARNING – Below freezing temperatures are expected to cause significant damage to plants, crops or fruit trees.

FLASH FLOOD WATCH – Be alert to signs of flash flooding and be ready to evacuate on a moment's notice.

FLASH FLOOD WARNING – A flash flood is imminent. Act quickly to save yourself because you may have only seconds to react.

FLOOD WARNING – Flooding has been reported or is imminent. Take necessary precautions.

Registration Form

NAME _____

CHILD'S NAME _____ AGE _____

_____ AGE _____

ADDRESS _____

HOME PHONE _____ WORK PHONE _____

EMAIL _____

CLASS TITLE/EVENT: _____

LOCATION: _____

AMOUNT ENCLOSED: \$ _____

PLEASE MAKE CHECKS PAYABLE TO:

MANCHESTER TOWNSHIP, 3200 FARMTRAIL ROAD, YORK, PA 17406

Registration Forms:

If you are registering for more than one event, you may duplicate the registration form or complete all of the information on a separate sheet of paper.

ALL CLASSES, PROGRAMS, AND BUS TRIPS ARE SUBJECT TO ADEQUATE PARTICIPATION. YOU WILL BE CONTACTED ONLY IF THE ACTIVITY IS CANCELLED.

ANIMAL CONTROL ORDINANCE

Ordinance #2009-05

On November 10, 2009 the Board of Supervisors adopted an animal control ordinance which is intended to encourage the proper safe care and management of animals within Manchester Township.

Please note that this ordinance addresses the keeping of domestic animals, as well as feral cat(s), and requires that anyone "keeping" a feral cat or cats, must see that they have been trapped, neutered and released (TNR) back into the wild.

The York County SPCA (717-764-6109) or Manchester Township's animal enforcement officer, Mike Ellis (717-266-1712), can provide assistance with feral cats.

The full text of Ordinance #2009-05 is available on the township's web page.

PLEASE BE RESPONSIBLE IN HELPING PROTECT PUBLIC HEALTH AND SAFETY BY PARTICIPATING IN A TNR PROGRAM TO CONTROL THE FERAL CAT POPULATION.

If you are a person with a disability and wish to attend any township meetings, please contact the office at least **three (3)** business days **prior** to discuss how your needs may be served.





To Pay By Credit Card

Name _____

Phone # _____

I wish to pay _____

Circle One:

Credit Card # _____ (9 dig)

Expiration Date _____

Zip code where bill is received _____

Amount \$ _____

Signature _____

**Return with registration form,
or stub from invoice**

Attention Bus Trip Participants

Manchester Township Residents will receive preference on all bus trips up to 45 days prior to the trip. Non-Residents may sign up immediately, however, they will be placed on a waiting list until the 45th day, at which time, any remaining seats will be filled 1st come, 1st served. There is no limit to the number of seats residents may reserve.

A **\$5.00 non-refundable deposit** will reserve your seat for all bus trips unless otherwise noted.

**FINAL PAYMENT IS DUE
5 WEEKS PRIOR TO THE TRIP!**

Please note that refunds on cancelled seat(s) for bus trips will not be issued unless a **written cancellation** is received **at least two (2) weeks prior** to the trip and **only if the cancelled seat(s) are filled** by another party. The \$5.00 deposit is non-refundable.

Manchester Township

3200 Farmtrail Road
York, PA 17406-5699

Did you know? Current and previous versions of our newsletter are available on our website at www.mantwp.com

New York City Bus Trip

Saturday
November 18, 2017 or December 2, 2017

We will be offering two separate days for the trips. Shop, take in the sights, or just enjoy the Big Apple in all its holiday glory. Cost includes light breakfast, beverage on the trip home, and tip for the bus driver.

TIME: **6:00 am** Departing from Municipal Building
10:00 am **Arrive in NYC**
7:00 pm **Leave NYC**
11:00 pm Arrive at Municipal Complex

COST: **Resident** – \$65.00 per person
Non-Resident – \$70.00 per person



PHS philadelphia flower show trip

"Wonders of Water"

Thursday – March 8, 2018

TIME: **7:30 am** Departure from Manchester Township Building
9:30 am **Approximate arrival at Convention Center**
3:30 pm **Leave Convention Center**
6:00 pm Approximate return to Manchester Township

COST: **Resident**
\$65.00 per person
Non-Resident
\$70.00 per person

Includes light breakfast and tip for bus driver.

