

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

January 4, 2021

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Monday, January 4, 2021, which was called to order at 7:14 p.m. by Chairperson Wingert. Due to Governor Wolf's July 16, 2020 action to limited gatherings and distancing requirements associated with COVID-19 pandemic, the public meeting was held virtually.

PARTIES PRESENT

Lisa D. Wingert, Chairperson

Rodney Brandstedter, Vice-Chair

Beth Brennan, Supervisor

John W. Inch, Jr., Supervisor

Debra K. McCune, Supervisor

Timothy R. James, Manager/Secretary

Danelle L. Goodwin, Asst. Secretary

Lawrence V. Young, Solicitor

David Unger, Zoning/Planning Officer

Daniel Hoff, YAUFRR Fire Chief

PUBLIC COMMENT

Chairperson Wingert invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. She advised that the board would recognize the public at the conclusion of the agenda items for any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Mr. Inch made a motion, seconded by Mr. Brandstedter, to approve the meeting minutes of both the December 7 and December 8, 2020 meetings as submitted.

Motion carried. Ayes-5 Nays-0.

UNFINISHED BUSINESS

York City Sewer – Intermunicipal Agreement

As summarized in item #2 of the manager's report, Solicitor Young and Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last Board of Supervisors meeting.

Canal Road Betterment Project Developers Agreement

As summarized in item #3 of the manager's report, Mr. James and Solicitor Young reported the receipt of an October 7, 2020 updated draft developers agreement, but are awaiting comments from East Manchester and Conewago Townships.

York City Sewer Treatment Plant

As summarized in item #4 of the manager's report, Mr. James provided a status report on the development of the City of York's process on considering the sale of the York City Sewer Treatment Plant and the City collection system. Mr. James stated the working group continues to prepare for a meeting with York City Council and Mayor

regarding the sale of the treatment plant. Mr. James also stated that the City of York received a high bid of \$235 million for the sale of the City Sewer System. Mr. James reported the York Area Regional Sewer Authority continues to attempt to work with the City of York as an alternate option to a PUC regulated entity.

Concord Public Finance – Refinance

As summarized in item #5 of the manager's report, Chris Gibbons of Concord Public Finance, participated with information regarding the consideration of refinancing current general obligation debt and adding new debt for a variety of capital projects in the near future. Following a discussion, the board requested additional project details and would consider the refinancing action at the January 4, 2021 meeting. After discussion, Mr. Brandstedter made a motion, seconded by Ms. Brennan, to authorize Concord Public Financing to develop a Request for Proposal to refinance the current general obligation bond and add an additional \$3.2 Million in financing with a payment structure that will continue current bond payment obligations through 2024 and finance the new money with a payment schedule for as long as possible. In addition, if legal counsel allows consider pre-payment option for a portion of said financing.

Motion carried. Ayes-5 Nays-0.

NEW BUSINESS

Resolution #2021-04 – Capital Reserve Projects

As summarized in item #6 of the manager's report, Mr. Brandstedter made a motion, seconded by Ms. Brennan, to adopt Resolution #2021-04 that approves the use of capital reserve funds for projects that were contained in the adopted 2021 capital reserve fund budget and fund balance.

Motion carried. Ayes-5 Nays-0.

Crone Road – Dedication/Abandonment

As summarized in item #8 of the manager's report, Ms. McCune made a motion, seconded by Mr. Inch, to authorize the Solicitor to prepare a proposed deed and resolution for the vacation and dedication of Crone Road for future board consideration.

Motion carried. Ayes-5 Nays-0.

PMRS – Firefighter's Defined Benefit Pension Language Update

As summarized in item #11 of the manager's report, Ms. Brennan made a motion, seconded by Mr. Inch, to authorize the advertisement of an ordinance to amend the current Firefighter's Defined Benefit plan to include an up to 2% additional contribution from Firefighters to aid in years there is a Minimum Municipal Obligation shortfall.

Motion carried. Ayes-5 Nays-0.

RECOGNITION OF PUBLIC PRESENT

In accordance with Act 93 of 1998 (Sunshine Law), Ms. Wingert recognized any members of the audience who wished to address the board.

MANAGER'S REPORT

Item #7 - Mr. James requested the consideration of language ordinance change for the Firefighter's Defined Benefit be tabled until a future meeting as additional legal guidance is being gathered.

Item #13 - Mr. James reported a public meeting for the Interstate 83 proposed Exit 26 regional planning effort on January 27, 2021.

Item #18 - Mr. Brandstedter made a motion, seconded by Ms. Brennan, to adopt Resolution #2021-05 to establish an increase to the recreation building security deposit to \$150.

Motion carried. Ayes-5 Nays-0.

Item #19 - Mr. Brandstedter made a motion, seconded by Ms. Brennan, to adopt Resolution #2021-06, to update the Uniform Construction Code fee schedule to reflect the current costs charged by Code Administrators, Inc., for the plan review and inspection, as well as township related costs with the processing permits with the updated fee schedule effectively immediately.

Motion carried. Ayes-5 Nays-0.

Item #20 - Solicitor Young reported on the township's receipt of a discrimination complaint regarding a sewer maintenance action and subsequent billing in North York Borough.

Item #21 - Ms. Brennan made a motion, seconded by Mr. Brandstedter, to adopt Resolution #2021-07 that updates the fee schedule by the PA Office of Open Records to the maximum fees allowed.

Motion carried. Ayes-5 Nays-0.

Item #22 - Mr. James reported PA Retirement Solutions has completed the reconciliation (total cost \$4,183.38) of an employee benefit.

OTHER BUSINESS/REPORTS

Mr. James reported the distribution of fire, police and engineer's monthly reports.

APPROVAL OF VOUCHERS

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: December 9-22; December 23-January 4, 2021.

Motion carried. Ayes-5 Nays-0.

ADJOURNMENT

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 8:14 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. R. James', written in a cursive style.

Timothy R. James, Secretary

TRJ/jas
