

# MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

September 8, 2020

## **MEETING**

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, September 8, 2020, which was called to order at 7:00 p.m. by Chairperson Wingert. Due to Governor Wolf's July 16, 2020 action to limited gatherings to no more than 25 people due to COVID-19, the public meeting was held both in person and virtual.

## **PARTIES PRESENT**

Lisa D. Wingert, Chairperson  
Rodney Brandstedter, Vice-Chair  
Beth Brennan, Supervisor  
John W. Inch, Jr., Supervisor  
Debra K. McCune, Supervisor

Timothy R. James, Manager/Secretary  
Danelle L. Goodwin, Asst. Secretary  
Lawrence V. Young, Solicitor  
BJ Treglia, C.S. Davidson, Inc.  
Daniel Hoff, YAUFRR Fire Chief (Virtual)  
Stewart S. Olewiler, Zoning/Planning

## **PUBLIC COMMENT**

Chairperson Wingert invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. She advised that the board would recognize the public at the conclusion of the agenda items for any questions or concerns about non-agenda items.

## **APPROVAL OF MINUTES**

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the meeting minutes of the August 11, 2020 meeting as submitted.

Motion carried. Ayes-5 Nays-0.

## **UNFINISHED BUSINESS**

### **York City Sewer – Intermunicipal Agreement**

As summarized in item #2 of the manager's report, Solicitor Young and Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last Board of Supervisors meeting.

### **Canal Road Betterment Project Developers Agreement**

As summarized in item #3 of the manager's report, Solicitor Young reported review of a "red-lined" Canal Road betterment project agreement, but he was not in receipt of a final copy for the board's consideration. The board took action on May 12, 2020 to table action until a future date. Mr. James and Solicitor Young reported no further information available at this time.

### **York City Sewer Treatment Plant**

As summarized in item #4 of the manager's report, Mr. James provided a status report on the development of the City of York's process on considering the sale of the York City Sewer Treatment Plant and the City collection system. Solicitor Young provided information on the logistics for the connective user municipalities (Manchester

Township, Spring Garden Township, West Manchester Township, York Township and North York Borough) to form a regional sewer authority with the goal of providing the City of York an alternative to selling the sewer facilities to a private entity. Ms. Wingert reminded the board members of the advertised special public meeting for September 15, 2020 at 4 p.m. to consider Manchester Township's participation in creation of a regional sewer authority along with other York City Sewer Treatment Plant user municipalities.

In addition, Mr. Brandstedter made a motion, seconded by Ms. Brennan, to ratify Ms. Wingert's execution of a letter of intent presented to York City of the consideration of a regional sewer authority.

Motion carried. Ayes-5 Nays-0.

Additionally, Ms. Brennan made a motion, seconded by Mr. Brandstedter, to authorize the Chairperson or Vice-Chairperson to execute another memorandum of understanding between York Township, West Manchester Township, Spring Garden Township, North York Borough and Manchester Township to expend York City Sewer Transportation Funds for cost share of the York City Sewer Authority working group at an additional \$100,000 (Manchester Township's share is \$19,732.91) for analysis of the York City Wastewater Treatment Plant proposed sale by the City of York and potential creation of Regional Sewer Authority.

Motion carried. Ayes-5 Nays-0.

## **NEW BUSINESS**

### **2020 Budget**

As summarized in item #5 of the manager's report, Mr. James provided a synopsis of the 2021 budget process and requested board member's guidance on parameters or specific projects. Ms. Wingert requested potential funds for a grant fund for the intersection improvement at Church and Greenbriar Roads. Ms. Brennan questioned the need for additional technology funds as the COVID-19 environment has dictated.

In addition, Ms. Brennan made a motion, seconded by Mr. Inch, acknowledging the receipt of the 2021 Minimum Municipal Obligation Pension Certification memo dated September 4, 2020 from Mr. James, as required by Act 205 of 1984.

Motion carried. Ayes-5 Nays-0.

### **Sewer Capacity Transfer**

As summarized in item #6 of the manager's report, Mr. Brandstedter made a motion, seconded by Mr. Inch, to approve the transfer of sixty-eight (68) EDU of York City Wastewater Treatment Plant sewer capacity from Manchester Township to Farmbrooke Meadows residentially zoned property at 750 Farmbrook Lane.

Motion carried. Ayes-5 Nays-0.

**YAUFR Capital Budget Request – FEMA Grant Shortage**

As summarized in item #7 of the manager's report, Chief Hoff reported a recent Federal Emergency Management Agency (FEMA) grant fund award notification for Self-Contained Breathing Apparatus replacement project. Chief Hoff stated the grant award was reduced by \$27,200.10 from the requested amount of \$410,450. Chief Hoff reported the York Area United Fire and Rescue Commission requested each of the municipalities consider a 2020 budget amendment to help make up for the shortfall with the grant. After a discussion, Mr. Brandstedter made a motion, seconded by Mr. Inch, to approve the 2020 budget amendment for contracted fire services with YAUFR and capital reserve fund, in the amount of \$11,476.73 to close the FEMA Grant funding shortfall for Self-Contained Breathing Apparatus replacement project.

Motion carried. Ayes-5 Nays-0.

**2021-2023 Mowing Bid Authorization**

As summarized in item #8 of the manager's report, Mr. James reported that the current mowing services contract will end December 31, 2020 and requested guidance on contracted mowing services moving forward. The board discussed the current specifications and requirements and decided to keep specifications and requirements consistent with the next mowing contract, including bidding Cousler Park as an alternate and keeping all parks and facilities under one contract and not breaking each facility out for separate service contracts. Mr. Brandstedter made a motion, seconded by Ms. McCune, to authorize the staff to prepare and advertise bids for contract mowing services for 2021-2023.

Motion carried. Ayes-5 Nays-0.

**Resolution #2020-12 – Spring Meadow Planned Residential Development**

As summarized in item #9 of the manager's report, Zoning/Planning Officer Olewiler provided background on the tentatively approved (1988) Commercial parcel associated with the Spring Meadows Planned Residential Development. Mr. Olewiler reported an amended decision between Manchester Township and the developers of the Spring Meadow PRD took place on September 28, 1993 stipulating that the Commercial area was to seek final approval and be developed between January 2000 and January 2016. Mr. Olewiler reported that nothing had been submitted for a final plan approval for the designated Commercial area within the agreed upon time thus declaring the Commercial area null and void. Mr. Brandstedter made a motion, seconded by Ms. McCune, to pass Resolution #2020-12 declaring the tentative approval for the Commercial area of the Spring Meadows Planned Residential Development null and void due to the lack of an application for final plan submission within the agreed timeline of January 2000 – January 2016.

Motion carried. Ayes-5 Nays-0.

**Solar Energy Systems Installation**

As summarized in item #10 of the manager's report, Zoning/Planning Officer Olewiler reported on solar energy panel installations within a residentially zoned area. Mr. Brandstedter expressed concern with ground-mounted solar panel installations in

residential areas. Mr. Olewiler reported the ground-mounted solar panel installations are handled as an accessory structure and must be out of the front yard setback. After further discussion, Solicitor Young stated that he and staff will continue to research the matter and provide additional information in the future.

### **RECOGNITION OF PUBLIC PRESENT**

In accordance with Act 93 of 1998 (Sunshine Law), Ms. Wingert recognized any members of the audience who wished to address the board.

Linda Spillman, 478 Woodland View Drive, was present to express concern with speeding and truck traffic on Woodland View Drive. Ms. Spillman reported encounters with trucks over the years and requested assistance on how to respond when seeing trucks on Woodland View Drive since it is a truck restricted road. Lieutenant Gregg Anderson was also present to provide feedback on Northern York County Regional Police Department's presence on Woodland View Drive and expressed concern with the truck traffic on the road. Lt. Anderson reported that NYCPRD has written 142 tickets for speeding on Woodland View Drive during 2020. Lt. Anderson provided guidance that if a resident was to see a truck traveling on Woodland View Drive and was inclined to assist, they should either call 911 and report the matter or attempt to record the license of the truck cab. Lt. Anderson also stated that the traffic data gathered for the period of July 23-30, 2020 showed that truck traffic accounted for 0.5 percent of the traffic on Woodland View Drive. John Spillman, 478 Woodland View Drive, was present and expressed frustration on the truck drivers need to use Woodland View Drive if Route 30 and Interstate 83 are accessible by other roads. Ms. Wingert suggested reaching out to the township traffic engineer on guidance with the speeding concern.

### **MANAGER'S REPORT**

Item #14 - Mr. Brandstedter requested additional feedback on the September 2, 2020 Zoning Hearing Board's decision to approve a special exception for 95' tall sign for property at 333 Arsenal Road. Zoning/Planning Officer Olewiler stated the sign request was dropped to 71' high and that the property sits 24' below Arsenal Road.

### **OTHER BUSINESS/REPORTS**

Mr. James reported the distribution of fire, police (annual report) and engineer's monthly reports.

Mr. James reported on the costs associated with the maintenance of the Ridings Stormwater facility for 2020. The board by consensus provided guidance to invoice eighty-eight (88) property owners with stormwater that flows to facility to be invoiced \$25, unless additional maintenance is required by the end of the growing season.

### **APPROVAL OF VOUCHERS**

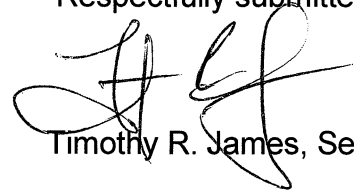
Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: August 12 – 25; August 26 – 27; August 28 – September 8, 2020.

Motion carried. Ayes-5 Nays-0.

**ADJOURNMENT**

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 8:39 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. James', written in a cursive style.

Timothy R. James, Secretary

TRJ/jas