

# MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

March 10, 2020

## MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting in the public meeting room of the Manchester Township Municipal Services Complex, 3200 Farmtrail Road, York, Pennsylvania, 17406 on Tuesday, March 10, 2020, which was called to order at 7:00 p.m. by Chairperson Wingert.

## PARTIES PRESENT

Lisa D. Wingert, Chairperson  
Rodney Brandstedter, Vice-Chair  
Beth Brennan, Supervisor (via phone)  
John W. Inch, Jr., Supervisor  
Debra K. McCune, Supervisor

Timothy R. James, Manager/Secretary  
Danelle L. Goodwin, Asst. Secretary  
Lawrence V. Young, Solicitor  
Daniel Hoff, YAUFRR Fire Chief

## PUBLIC COMMENT

Chairperson Wingert invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. She advised that the board would recognize the public at the conclusion of the agenda items for any questions or concerns about non-agenda items.

## APPROVAL OF MINUTES

Mr. Brandstedter made a motion, seconded by Mr. Inch, to approve the meeting minutes of the February 11, 2020 meeting as submitted.

Motion carried. Ayes-3 Nays-0 (Wingert abstained).

## UNFINISHED BUSINESS

### PUBLIC HEARING – Comcast Cable TV Franchise Agreement

Ms. Wingert called a required public hearing to order to discuss the proposed new cable franchise agreement with Comcast Southeast Pennsylvania, LLC.

### Ordinance #2020-03 – Comcast Franchise Agreement

As summarized in item #2 of the manager's report, Mr. Brandstedter made a motion, seconded by Ms. McCune, to adopt Ordinance #2020-03 authorizing the Chairperson or Vice-Chairperson to execute a new ten (10) year (January 1, 2021 – December 31, 2030) cable franchise agreement with Comcast of Southeast Pennsylvania, LLC, negotiated by the Cohen Law Group on behalf of eight (8) York County municipalities.

Motion carried. Ayes-4 Nays-0.

### York City Sewer – Intermunicipal Agreement

As summarized in item #3 of the manager's report, Solicitor Young and Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last Board of Supervisors meeting.

**Assistance Animals**

As summarized in item #4 of the manager's report, as a follow-up to the August 13, 2019 board meeting relative to concerns brought forth by Jessica Maul, 586 Norman Road, regarding the existing zoning ordinances (27-105; 27-1117.3; 27-1118.4) that prohibit the keeping of potbellied pigs in Residential Medium (RM) Density zones in Manchester Township. Ms. Maul had previously requested the supervisors consider an update to the current zoning ordinance to consider allowing potbellied pigs in residential areas. Solicitor Young per previous board guidance presented a draft ordinance for assistance animals based on federal standards. At the November 14, 2019 Board of Supervisors meeting the board authorized the Solicitor to advertise a proposed ordinance that would permit the establishment of the process for the registration of assistance animals by resolution. Zoning/Planning Officer Olewiler stated it was determined that changes to the zoning ordinance had to be made by an ordinance. Solicitor Young reported the proposed ordinance was recommended for approval by both the township and county planning commissions. Solicitor Young reported that on February 11, 2020 the board authorized the advertisement of the proposed ordinance, of which will be an agenda item for April 14, 2020.

**Ordinances #2020-01 & #2020-02 - Manchester Township Pension Plan Language Updates**

As summarized in item #5 of the manager's report, after a discussion regarding municipal pension plan updates to reflect IRS tax-qualified documents, Solicitor Young reported the proposed ordinances were advertised as required. Mr. Brandstedter made a motion, seconded by Mr. Inch, to adopt Ordinances #2020-01 and #2020-02 that would update all necessary pension documents through the Pennsylvania Municipal Retirement System to current IRS-tax qualified documents.

Motion carried. Ayes-4 Nays-0.

**Crist Fields**

As summarized in item #6 of the manager's report, Solicitor Young and Mr. James provided updates to Crist Fields as it related to potential property deed transfer. On February 11, 2020 the board authorized the Solicitor to develop a draft agreement for future consideration of deed transfer to township. Solicitor Young stated that he is currently waiting for a response from legal counsel representing the Crist property on an agreement.

**NEW BUSINESS****York City Sewer – Debt Service Payment Reconciliation**

As summarized in item #7 of the manager's report, Mr. James reported that on February 25, 2020 York City Sewer Authority user's group meeting discussions were held relative to the York City Sewer Authority debt reconciliation matter discovered in 2017. Mr. James reported that the overpaid municipalities are requesting a reconciliation plan for payback from the underpaid municipalities. Mr. James reminded the board that Manchester Township is one of the underpaid municipalities.

**Church/Greenbriar Roads Intersection Feasibility Study**

As summarized in item #8 of the manager's report, Mr. James updated the board on recent information relative to the feasibility review for potential improvements at the Greenbriar and Church Roads intersection. Jesse Taylor, 2708 Westwind Lane, questioned if the signals would be eliminated with potential improvements.

**RECOGNITION OF PUBLIC PRESENT**

In accordance with Act 93 of 1998 (Sunshine Law), Ms. Wingert recognized any members of the audience who wished to address the board.

**MANAGER'S REPORT**

- Item #9 - Solicitor Young reported sending a letter to residents on 2528 Hepplewhite Drive regarding the potential liability with parking a vehicle in which limited sight distance may cause an accident.
- Item #14 - Mr. James and Engineer Treglia reported on Infiltration and Inflow concerns relative to the sewer shed flows to Pump Station #7.
- Item #15 - Mr. James reminded the board that Statement of Financial Interest forms must be completed by May 1, 2020.
- Item #17 - Mr. James reported attending a meeting along with Mr. Inch and Municipal Authority Chairperson Hauck regarding the financial conditions with the York City Sewer Authority and physical/maintenance conditions with the York City Treatment Plant.
- Item #26 - Mr. Brandstedter made a motion, seconded by Mr. Inch, to authorize the temporary closure of Woodland View Drive between Blackbridge Road and Emig Road during road construction activities on Woodland View Drive and Emig Road beginning in late March 2020.

Motion carried. Ayes-4 Nays-0.

**OTHER BUSINESS/REPORTS**

Mr. James reported the receipt of fire, police and engineer's monthly reports.

Solicitor Young reported that the sewer extension agreement for the Core5 Industrial Partners, LLC Codorus Creek project has been vetted and is available for board consideration. Mr. Brandstedter made a motion, seconded by Mr. Inch, to accept the sewer extension agreement between Core5 Industrial Partners, LLC and Manchester Township.

Motion carried. Ayes-3 Nays-1 (Brandstedter opposed).

Chief Hoff provided an update to the board on the recent COVID-19 virus concerns.

**EXECUTIVE SESSION**

There was no executive session held at this time.

**APPROVAL OF VOUCHERS**

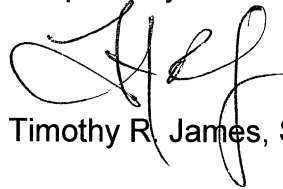
Mr. Brandstedter made a motion, seconded by Mr. Inch, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: February 12-25; and February 26-March 10, 2020.

Motion carried. Ayes-4 Nays-0.

**ADJOURNMENT**

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. James', written in a cursive style.

Timothy R. James, Secretary

TRJ/jas