

# **MANCHESTER TOWNSHIP BOARD OF SUPERVISORS**

**April 9, 2019**

## **MEETING**

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting in the public meeting room of the Manchester Township Municipal Services Complex, 3200 Farmtrail Road, York, Pennsylvania, 17406 on Tuesday, April 9, 2019, which was called to order at 7:00 p.m. by Chairperson Wingert.

## **PARTIES PRESENT**

Lisa D. Wingert, Chairperson  
Rodney Brandstedter, Vice-Chair  
David Brosend, Supervisor  
Beth Brennan, Supervisor  
John W. Inch, Jr., Supervisor

Timothy R. James, Manager/Secretary  
Debra K. McCune, Assistant Secretary  
Lawrence V. Young, Solicitor  
B.J. Treglia, P.E., C.S. Davidson, Inc.  
Joseph Madzelan, YAUFR Battalion Chief

## **PUBLIC COMMENT**

Chairperson Wingert called the regularly scheduled supervisors meeting to order and invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. She advised that the board would recognize the public at the conclusion of agenda items for any questions or concerns about non-agenda items.

## **APPROVAL OF MINUTES**

Mr. Brandstedter made a motion, seconded by Mr. Inch, to approve the meeting minutes of the March 12, 2019 as submitted.

Motion carried. Ayes-5 Nays-0.

## **UNFINISHED BUSINESS**

### **DEP Consent Order and Agreement/Interceptor Project**

As summarized in item #2 of the manager's report, Mr. James reported that the executed Consent Order and Agreement, approved by the board on January 2, 2018, and \$1,000 fine relative to the April 2014 bypass pumping activities, was received by Pennsylvania Department of Environmental Protection (DEP) on January 22, 2018. Engineer Treglia reported that the municipal authority has authorized the project to be advertised for bid on March 10, 2018, with bid opening occurring on April 6, 2018. Mr. Treglia reported that an update to the Corrective Action Plan to include the contract schedule has been completed and approved by the board in March 2018. The board provided guidance to the staff to continue to utilize existing sewer funds to pay the interceptor costs and provide financial updates to the board as the project continues. Mr. Treglia updated the board on the interceptor project.

### **York City Sewer – Intermunicipal Agreement**

As summarized in item #3 of the manager's report, Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last board of supervisors meeting.



**Tax Collector – Tax Duplicate and Certification Fees**

As summarized in item #4 of the manager's report, the board held a discussion related to the current fees associated with tax duplicate and tax certification fees charged by the Tax Collector. After a lengthy conversation, Mr. Brandstedter made a motion, seconded by Mr. Brosend, to authorize the Solicitor to advertise amended ordinances to increase fees to be paid to the Tax Collector for service requests for tax duplications from \$5 to a maximum of \$10 and tax certifications from \$25 to a maximum of \$50 and to establish the annual fee per resolution annually.

Motion carried. Ayes-5 Nays-0.

Ms. Brennan made a motion, seconded by Mr. Inch, to pass a resolution to set tax collector service fees for 2019 at \$10 per tax duplicates and \$35 per tax certification request.

Motion carried. Ayes-4 Nays-0 (Brandstedter abstained).

**NEW BUSINESS****Bid Awards – 2019 Construction Materials/Equipment Rental Contracts**

As summarized in item #6 of the manager's report, Mr. James reported that on March 27, 2019, that he had read bids from six (6) bidders for the 2019 construction materials/equipment rental contracts (May 1, 2019-April 30, 2020). He reported that Public Works Superintendent Goodyear and Receptionist Snyder as well as representatives from one (1) bidder were also present at the bid opening. He reported that the staff had prepared a bid tabulation sheet, and a March 29, 2019 memo from Mr. Goodyear to the board that contained the recommendations about the bid award for crushed aggregate; bituminous concrete; equipment rental; and placement of bituminous concrete.

Mr. Brandstedter made a motion, seconded by Mr. Inch, to award the following bids for the 2019 construction materials/equipment rental contracts, for the period May 1, 2019 - April 30, 2020, based on the recommendations contained in Mr. Goodyear's March 29, 2019 memo:

**Crushed Aggregate** - Items A1-A11 (FOB Plant and FOB Job Site) - York Building Products, LLC.

**Superpave Bituminous Concrete** - Items B1-B6 (FOB Plant and FOB Job Site) - York Materials Group, LLC.

**Milling, Placement of Superpave Bituminous Concrete Material and Paving Fabric** - Items C1-C5 – Stewart and Tate, Inc.

Motion carried. Ayes-5 Nays-0.

**Bid Awards – 2019 Line Painting Contract**

As summarized in item #7 of the manager's report, Mr. James reported that on March 14, 2019, that he read bids from two (2) bidders for the 2019-20 joint line painting contract. He reported that Assistant Secretary McCune was also present at the bid opening, which was held on behalf of Dover, Lower Windsor, Manchester, Newberry, Springettsbury and Windsor Townships. Mr. Brosend made a motion, seconded by Mr.



Inch, to authorize the 2019-20 joint line painting contract to Alpha Space Control, Chambersburg, PA as bid and opened by Manchester Township on March 14, 2019.

Motion carried. Ayes-5 Nays-0.

#### **Resolution #2019-10 – Fulton Lease Purchase Agreement**

As summarized in item #8 of the manager's report, Mr. Brandstedter made a motion, seconded by Mr. Inch, to adopt Resolution #2019-10 that authorizes the manager to accept January 7 and April 5, 2019 quotations for five (5) year lease-purchase agreements for a 2019 Ford F550 dump truck with spreader/plow package and 2019 John Deere Wildkat Road Mower through Fulton Leasing Company, in conjunction with the Pennsylvania COSTARS cooperative purchasing program.

Motion carried. Ayes-5 Nays-0.

#### **RECOGNITION OF PUBLIC PRESENT**

In accordance with Act 93 of 1998 (Sunshine Law), Ms. Wingert recognized any members of the audience who wished to address the board.

Darlene Hamilton, 2792 Meadowbrook Blvd., was present to express concern with speeding on Meadowbrook Blvd. Ms. Hamilton also expressed concern with dogs running loose in the area.

#### **MANAGER'S REPORT**

Item #14 - Engineer Treglia provided an update to the grant opportunities with the stormwater project in the Outdoor Country Club area.

Item #15 - Karl Peckmann, 75 Riding Silks Lane, was present to request a list of residences within the Ridings Development who were invoiced for the township's maintenance of the unmaintained stormwater facility owned by Robert Johnston on Hambiltonian Way. Mr. Peckmann also requested a legal statute that allows the township to charge property owners for private property maintenance.

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to authorize the Solicitor to research and provide legal statute related to establishing fees associated with township maintenance on private properties.

Motion carried. Ayes-4 Nays-1 (Wingert opposed).

Item #18 - Mr. James provided a report from recent Canal Road Betterment project meeting.

Item #19 - Mr. James provided a report from meeting at North York Borough regarding the Interstate 83 North York Widening project.

Item #21 - The board congratulated Ms. McCune on the completion of 39 years of service on April 1, 2019.

Item #25 - Mr. Brandstedter made a motion, seconded by Ms. Brennan, to adopt Resolution #2019-11 approving the submission of TE-160 Forms to PennDOT for traffic signal timing improvements for Intersections #17 (Church Road and Stillmeadow Lane); #18 and #19 (Church and Greenbriar Roads); #21 (North George Street and Aberdeen Road); and #22 (N. George Street, Lightner Road and I-83) in association with the YAMPO traffic signal evaluation.

Motion carried. Ayes-5 Nays-0.

**EXECUTIVE SESSION (8:05 – 8:50 p.m.)**

Ms. Wingert called an executive session to discuss labor matters associated with York Area United Fire and Rescue and Northern York County Regional Police contract service negotiations.

**OTHER BUSINESS/REPORTS**

Mr. James reported the receipt and distribution of fire, police and engineer's monthly reports.

The board by consensus directed staff to purchase speed display devices to aid with speeding concerns on Harvest Drive and Leaf Street.

**APPROVAL OF VOUCHERS**

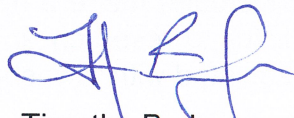
Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: March 13-26; March 27-April 9, 2019.

Motion carried. Ayes-5 Nays-0.

**ADJOURNMENT**

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 8:51 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jas