

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

October 9, 2018

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting in the public meeting room of the Manchester Township Municipal Services Complex, 3200 Farmtrail Road, York, Pennsylvania, 17406 on Tuesday, October 9, 2018, which was called to order at 7:00 p.m. by Chairperson Wingert.

PARTIES PRESENT

Lisa D. Wingert, Chairperson
David Brosend, Supervisor
Beth Brennan, Supervisor
John W. Inch, Jr., Supervisor

Timothy R. James, Manager/Secretary
Debra K. McCune, Assistant Secretary
Lawrence V. Young, Solicitor
B.J. Treglia, P.E., C.S. Davidson, Inc.
Daniel Hoff, YAUFRR Fire Chief

PUBLIC COMMENT

Chairperson Wingert called the regularly scheduled supervisors meeting to order and invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. She advised that the board would recognize the public at the conclusion of agenda items for any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Ms. Brennan made a motion, seconded by Mr. Inch, to approve the meeting minutes of the September 11, 2018 meeting as submitted.

Motion carried. Ayes-4 Nays-0.

UNFINISHED BUSINESS

DEP Consent Order and Agreement/Interceptor Project

As summarized in item #2 of the manager's report, Mr. James reported that the executed Consent Order and Agreement, approved by the board on January 2, 2018, and \$1,000 fine relative to the April 2014 bypass pumping activities, was received by Pennsylvania Department of Environmental Protection (DEP) on January 22, 2018. Engineer Treglia reported that the municipal authority has authorized the project to be advertised for bid on March 10, 2018, with bid opening occurring on April 6, 2018. Mr. Treglia reported that an update to the Corrective Action Plan to include the contract schedule has been completed and approved by the board in March. The board provided guidance to the staff to continue to utilize existing sewer funds to pay the interceptor costs and provide financial updates to the board as the project continues. Mr. Treglia updated the board on the interceptor project.

York City Sewer – Intermunicipal Agreement

As summarized in item #3 of the manager's report, Solicitor Young and Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last board of supervisors meeting.

Alarm Ordinance Update

As summarized in item #4 of the manager's report, Mr. Brosend made a motion, seconded by Mr. Inch, to adopt Ordinance #2018-04 as an update to the township alarm ordinance as proposed by YAUFR Fire Chief Hoff.

Motion carried. Ayes-4 Nays-0.

2019 Budget

As summarized in item #5 of the manager's report, Mr. James reported that he had distributed a draft 2019 budget for discussion at the October 9, 2018 meeting; a proposed budget to be introduced at the November 13, 2018 meeting; and, final adoption being scheduled for the December 11, 2018 meeting. He requested that the board members provide any 2019 budget parameters (e.g., levels of service; specific projects, etc.) that they may wish as soon as possible, as the date for the submission of departmental and affiliated agencies budget requests was September 14, 2018.

Mr. James advised that the 2019 draft budget shows a total budget of \$15,230,830 or an increase of \$834,900 from 2018. Mr. James reported that general fund budget total is \$11,773,140 or 5.45% increase from 2018. Mr. James also reported among the items that would have an impact on the 2019 General Fund budget are: a) new 2019-2023 trash/recycling contract including a \$329,370 (47.5%) increase from 2018; b) public safety increases; and c) sewer fund cost obligations. Mr. James reported that the draft budget shows revenue increases in mercantile tax and real estate transfer fees. Mr. James reported the draft budget maintains 2018 tax levels.

NEW BUSINESS**Core 5 Industrial Partners – Preliminary Land Development Plan (#2018-10)**

Josh Hoffman of Snyder, Secary & Associates LLC, was present to present the preliminary land development plan for a 311,920 square foot warehouse located on 28.72 acres at the southeast corner of Emig Road and Woodland View Drive. Mr. Hoffman reviewed the site and the proposed development.

Ms. Wingert made a motion, seconded by Mr. Inch, to approve the following waivers:

- W1) A waiver from Section 22-701.3 of the SALDO requiring street widening of Woodland View Drive and Emig Road.
- W2) A waiver from Section 22-703.2 of the SALDO requiring concrete curbing be installed along Woodland View Drive and Emig Road.
- W3) A waiver from Section 22-709 of the SALDO requiring concrete sidewalks be installed along Woodland View and Emig Road.

W4) From Section 26-138.C.1.c of the Stormwater Management Ordinance requiring maximum basin side slopes of 4:1. The specific side slopes being proposed should be listed on the cover sheet.

Motion carried. Ayes-4 Nays-0.

Ms. Wingert made a motion, seconded by Mr. Inch, to approve the proposed land development plan, Core 5 Industrial Partners, Review #2018-10 subject to completion of open items.

Motion carried. Ayes-4 Nays-0.

Resolution #2018-14 – Distribution of 2018 State Municipal Pension Aid

As summarized in item #7 of the manager's report, Mr. Brosend made a motion, seconded by Ms. Brennan, to adopt Resolution #2018-14 to authorize the distribution of \$257,641.38 in 2018 state pension aid that was direct deposited on September 20, 2018 to the respective employee pension plans.

Motion carried. Ayes-4 Nays-0.

CPA Appointment Notice Authorization

As summarized in item #8 of the manager's report, Mr. Brosend made a motion, seconded by Mr. Inch, to authorize the advertisement with the thirty (30) day public notice of the board's intent to appoint Kochenour, Earnest, Smyser & Burg, CPA to complete the 2018 township financial statements at a fee of \$14,450.

Motion carried. Ayes-4 Nays-0.

RECOGNITION OF PUBLIC PRESENT

In accordance with Act 93 of 1998 (Sunshine Law), Ms. Wingert recognized any members of the audience who wished to address the board.

Mark and Janielle Warner, 2145 Jesse Lane, were present to express concerns with the stormwater facility (MacGregor Downs) behind their home. Mr. Warner expressed frustration that the process to improve the capacity of the facility has been drawn-out.

George McGee, 1315 Brittany Drive, was present and questioned the fees associated with the delivery of the new trash carts by Penn Waste.

MANAGER'S REPORT

Item #13 – Mr. James reviewed for board guidance, expiring 2018 terms for township boards and commissions.

Item #24 - The board by consensus, agreed to schedule both the 2019 organizational meeting and regular board meeting for January 7, 2019.

Item #25 - Ms. Brennan made a motion, seconded by Mr. Inch, to authorize the Chairperson or Vice-Chairperson to execute the "Stray Animal Housing and Disposal" agreement with the York County SPCA for 2019 for the annual fee of \$9,081.

Motion carried. Ayes-4 Nays-0.

EXECUTIVE SESSION – COUNTY OF YORK CLERK OF COURTS FINE DISBURSEMENT NEGOTIATIONS; YORK CITY SEWER DEBT ALLOCATION NEGOTIATIONS; PERSONNEL (8:11-8:19 P.M.)

Chairperson Wingert called an executive session to discuss legal matters related to the County of York Clerk of Courts misallocation of fine money; York City's misallocation of debt allocation payments and personnel matters.

OTHER BUSINESS/REPORTS

Mr. James reported the receipt and distribution of fire, police and engineer's monthly reports.

Ms. Brennan made a motion, seconded by Ms. Wingert, to send invoices for \$25 to the eighty (80) properties in the Ridings Development that discharge stormwater to the facility on Hambiltonian Way for which the township contracts maintenance.

Ayes-3 Nays-1 (Brosend opposed).

APPROVAL OF VOUCHERS

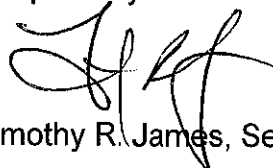
Mr. Brosend made a motion, seconded by Mr. Inch, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: September 12 - 25; September 26 – October 9, 2018.

Motion carried. Ayes-4 Nays-0.

ADJOURNMENT

Being no further business, Ms. Brennan made a motion to adjourn the meeting at 8:20 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jas