

# MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

April 10, 2018

## **MEETING**

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting in the public meeting room of the Manchester Township Municipal Services Complex, 3200 Farmtrail Road, York, Pennsylvania, 17406 on Tuesday, April 10, 2018, which was called to order at 7:00 p.m. by Chairperson Wingert.

## **PARTIES PRESENT**

Lisa D. Wingert, Chairperson	Timothy R. James, Manager/Secretary
Rodney K. Brandstedter, Vice-Chair	Debra K. McCune, Assistant Secretary
David K. Brosend, Supervisor	Lawrence V. Young, Solicitor
Beth Brennan, Supervisor	B.J. Treglia, P.E., C.S. Davidson, Inc.
John W. Inch, Jr., Supervisor	Daniel Hoff, YAUFRR Fire Chief

## **PUBLIC COMMENT**

Chairperson Wingert called the regularly scheduled supervisors meeting to order and invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. She advised that the board would recognize the public at the conclusion of agenda items for any questions or concerns about non-agenda items.

## **APPROVAL OF MINUTES**

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the meeting minutes of the March 13, 2018 meeting as submitted.

Motion carried. Ayes-5 Nays-0.

## **UNFINISHED BUSINESS**

### **Ridings Development Stormwater Facility**

As summarized in item #2 of the manager's report, Mr. James reported distributing letters to residents in Phases 3, 4 and 5 of the Ridings Development regarding the need to establish stormwater facility maintenance responsibilities for facility on Hambiltonian Way. Solicitor Young explained the adoption of Ordinance #2016-05 established the process for maintenance for facilities that are not properly maintained. The board would await a response from the homeowners by March 15, 2018 on the interest on forming a maintenance group. After a lengthy discussion, the board by consensus requested draft letters be developed for board consideration at the May 8, 2018 meeting.

### **DEP Consent Order and Agreement/Interceptor Project**

As summarized in item #3 of the manager's report, Mr. James reported that the executed Consent Order and Agreement, approved by the board on January 2, 2018, and \$1,000 fine relative to the April 2014 bypass pumping activities, was received by

Pennsylvania Department of Environmental Protection (DEP) on January 22, 2018. Engineer Treglia reported that the municipal authority has authorized the project to be advertised for bid on March 10, 2018, with bid opening occurring on April 6, 2018. Mr. Treglia reported that an update to the Corrective Action Plan to include the contract schedule has been completed and approved by the board in March. Engineer Treglia updated the board on the bid openings on April 6, 2018 of which the municipal authority will consider approving a bid at the April 26, 2018 meeting.

#### **York City Sewer – Intermunicipal Agreement**

As summarized in item #4 of the manager's report, Mr. James reported that there has been no further discussion regarding the York City Sewer – Intermunicipal Agreement since the last board of supervisors meeting.

#### **Ordinance #2018-03 - Truck Restrictions**

As summarized in item #5 of the manager's report, Mr. James reported that the township has received a number of complaints from residents in the North George Street area relative to tractor trailer truck traffic on side streets east of North George Street. Mr. James stated that Traffic Engineer Mark Henise has reviewed the concerns and recommended the board consider a truck restriction on effected side streets. Mr. Brandstedter made a motion, seconded by Mr. Brosend, to adopt Ordinance #2018-03 that would place truck restriction to prohibit trucks on Skyview Drive, Hake Street, Nagow Street, Ironstone Drive and Hayshire Drive and to prohibit trucks larger than 45 feet in length on Masonic Drive (except for local deliveries).

Motion carried. Ayes-5 Nays-0.

#### **NEW BUSINESS**

##### **York County Visitors Bureau**

As summarized in item #6 of the manager's report, Louise Heine of the York County Visitor's Bureau was in attendance to update the board on current and future plans relative to the visitor's bureau.

##### **Deputy Tax Collector Appointment**

As summarized in item #7 of the manager's report, Mr. Brosend made a motion, seconded by Mr. Inch, to authorize Kristine Keener, Dover Township, to serve as deputy tax collector for Manchester Township through the remainder of the current tax collector's term in office.

Motion carried. Ayes-5 Nays-0.

##### **Bid Awards – 2018 Construction Materials/Equipment Rental Contracts**

As summarized in item #8 of the manager's report, Mr. James reported that on March 27, 2018, at 10:00 am, that he had read bids from six (6) bidders for the 2018 construction materials/equipment rental contracts (May 1, 2018-April 30, 2019). He reported that Public Works Superintendent Goodyear and Assistant Secretary McCune as well as representatives from four (4) bidders were also present at the bid opening.

He reported that the staff had prepared a bid tabulation sheet, and a March 28, 2018 memo from Mr. Goodyear to the board that contained the recommendations about the bid award for crushed aggregate; bituminous concrete; equipment rental; and placement of bituminous concrete.

Mr. Brandstedter made a motion, seconded by Mr. Inch, to award the following bids for the 2018 construction materials/equipment rental contracts, for the period May 1, 2018 - April 30, 2019, based on the recommendations contained in Mr. Goodyear's March 28, 2018 memo:

**Crushed Aggregate** - Items A1-A11 (FOB Plant and FOB Job Site)-York Building Products, LLC.

**Superpave Bituminous Concrete** - Items B1-B6 (FOB Plant and FOB Job Site).  
York Materials Group, LLC.

**Furnish and Placement of Micro-surface** – Item C1 – Stewart and Tate, Inc.

**Base Repair** – Item D1-D3 – Kinsley Construction, Inc.

Motion carried. Ayes-5 Nays-0.

### **Sewer Easement Agreements**

As summarized in item #9 of the manager's report, Mr. Brosend made a motion, seconded by Mr. Brandstedter, to authorize the Chairperson or Vice-Chairperson execute sanitary sewer easement agreements with Glenlyn Enterprises, 3653 Mia Brae Drive; and Vivian Quigley, 330 Shady Lane.

Motion carried. Ayes-5 Nays-0.

### **RECOGNITION OF PUBLIC PRESENT**

In accordance with Act 93 of 1998 (Sunshine Law), Ms. Wingert recognized any members of the audience who wished to address the board.

Glenn Flinchbaugh, 1550 Angel Drive, was present to express concern on the snow removal process on Evunbreth and Breezeview Drives.

### **MANAGER'S REPORT –**

Item #11 - Mr. James reported that he received a complaint with vehicles parking in township parks after park hours. After a lengthy discussion the board requested staff gather additional information from Northern York County Regional Police Department for continued review and discussion.

Item #18 - The board reviewed the PSATS proposed resolutions for the April 2018 PSATS Conference.

Item #23 - Mr. James reported that Ms. Brennan, Public Works Superintendent Goodyear and himself attended the PennDOT Public Officials meeting on March 29, 2018 relative to the Interstate 83 Widening and Exit 19-22 improvement project.

**EXECUTIVE SESSION – York County Clerk of Courts Legal Matter / Northern York County Regional Police Department Labor Negotiations (8:09 pm- 8:38 pm).**

Ms. Wingert called for an executive session at this time to discuss matters relative to the Northern York County Regional Police Department labor negotiations.

**OTHER BUSINESS/REPORTS**

Mr. James reported the receipt of fire, police and engineer's monthly reports. Ms. Wingert and Chief Hoff reported on the March 28, 2018 York Area Emergency Management Group meeting.

**APPROVAL OF VOUCHERS**

Mr. Brandstedter made a motion, seconded by Mr. Inch, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: March 14-27; March 28-April 10, 2018.

Motion carried. Ayes-5 Nays-0.

**ADJOURNMENT**

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 8:39 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jas